

CITY OF LAKE WORTH
Minutes for
City Council Public Hearing/Regular Meeting
Tuesday, January 12, 2016
6:30 P.M. – Council Chambers
3805 Adam Grubb • Lake Worth, Texas

1. Call to Order.

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

2. Invocation and Pledge of Allegiance.

Council member Gene Ferguson gave invocation. Attendees recited the pledge of allegiance.

3. Roll Call.

Council members present were Mayor Walter Bowen, Jim Smith, Geoffrey White, Gene Ferguson, Ronny Parsley, Pat O. Hill, Gary Stuard, and Clint Narmore.

Staff present was Brett McGuire, City Manager/Interim Chief of Police; Debbie Whitley, Assistant City Manager/Director of Finance; Linda Rhodes, City Secretary; Jimmy Womack, Police Captain/Assistant Chief of Police; Mike Christenson, Fire Chief; Jami Woodall, EDC Coordinator; Suzanne Meason, Planning and Zoning Coordinator; Barry Barber, Building Official; Sean Densmore, Public Works Director; Danielle Hackbusch, HR/Risk Management; Lara Strother, Director of Library Services; and Cheryl Vess, Community Activities Coordinator. City Attorney Drew Larkin and City Engineer Misty Christian were present.

4. Consent Agenda:

a. Approval of minutes for the City Council Public Hearing/Regular meeting on December 8, 2015.

b. Approval of Finance Reports for the month of December 2015.

Geoffrey White made a motion, seconded by Gene Ferguson, to approve the Consent Agenda as presented. Motion passed with all in favor and none opposed.

5. Presentations:

a. Proclamations/Awards/Presentations.

b. Citizen/Visitor Comments.

Dorothy Valdez, 2925 Mohawk Trail, addressed Council with concerns regarding code compliance and brush pick up.

6. Public Hearing/Action Items.

- a. **Public Hearing/Action to consider Ordinance #1059, Planning and Zoning Case #PZ15-11, an ordinance changing the zoning of certain properties within the PC- Planned Commercial Zoning District; approving the use and operation of a Parking Lot for the Adjacent Retail Use and Outside Sales/Display Area for the Adjacent Retail Use and a development plan and site plan on Block AR, Lot 1R, Shady Oaks Manor Addition, property known as 6001 Lake Worth Blvd.**

Suzanne Meason explained that Atwoods Home and Ranch Store has the property at 6001 Lake Worth Blvd. under contract. This is the old Barato Bazaar property. The building is located completely within the City of Fort Worth city limits and the majority of the parking lot is located within the City of Lake Worth city limits. Atwood's is proposing the use of a parking lot and approval of some outside sales/display area(s) for the adjacent retail use. The Fort Worth Planning and Zoning Commission and the Fort Worth City Council have approved this request for their part. Mr. Ward Rabb, representing Atwood's, was present to address any questions Council might have. Questions regarding landscaping, fencing, outside storage, security, response time and responding entities were asked. There will be landscaping and the outside storage would be similar to what other companies in our city currently have. When responding to calls, our city would only be responsible for what is actually inside our city limits.

Jim Smith made a motion, seconded by Clint Narmore, to approve Ordinance #1059, Planning and Zoning Case #PZ15-11 as presented. Motion passed with all in favor and none opposed.

7. Ordinances and Resolutions.

There were no Ordinances and Resolutions Items.

8. Contracts/Agreements.

There were no Contracts/Agreements Items.

9. Bids, Proposals, and Specifications.

- a. **Award bid for 2015-2016 Concrete Rehabilitation project.**

Sean Densmore noted that bids were taken on December 17, 2015 and only one company submitted a bid. This contractor, MHB Construction, was the same one that completed the Veteran's Park and parking lot project in Lake Worth. MHB Construction was the lowest responsive bidder for a total base bid amount of \$109,568.00. Misty Christian added that, due to the size/scope of the project and competitive market, many contractors were not interested in bidding.

Gene Ferguson made a motion, seconded by Gary Stuard, to award the bid to MHB Construction for the 2015-2016 Concrete Rehabilitation project for a total base bid amount of \$109,568.00. Motion passed with all in favor and none opposed.

10. Discussion/Action Items.

a. Appoint an Insurance Agent of Record to represent the City of Lake Worth in all matters related to employee benefits sponsored by the City.

Danielle Hackbusch made note that, due to Joe McFadin's retirement on December 31, 2015, it is now necessary to appoint another insurance agent of record. Rodney Dryden, also with Wellspring, assisted Mr. McFadin during the last RFP process. Staff recommends appointing Mr. Dryden as the City's insurance agent of record retro-effective January 1, 2016.

Gary Stuard made a motion, seconded by Pat Hill, to appoint Rodney Dryden with Wellspring Insurance Agency, Inc. as the City's Insurance Agent of Record retro-effective January 1, 2016, to remain so until rescinded in writing. Motion passed with all in favor and none opposed.

b. Request from the Best Western Lake Worth for reimbursement of advertising and membership expenses from the Hotel/Motel Tax Fund for the City's budget year ending September 2016.

Debbie Whitley explained that in June hotels were sent notification to submit reimbursement requests to the City no later than July 6, 2015. No response was received from Best Western. On December 29, 2015 the City received a request from them for reimbursement of advertising expenses and for their NW Tarrant Chamber of Commerce membership costs for the 2015/2016 budget year in an amount of \$24,510. Jimmy Patel addressed Council. He said that due to changes in staff, the request was overlooked. Therefore, they are requesting Council to consider their request at this time. Council expressed their concern with why it took so long for them to finally submit their request.

Geoffrey White made a motion, seconded by Clint Narmore, to approve the request from Best Western Lake Worth for reimbursement of advertising and membership expenses from the Hotel/Motel Tax Fund for budget year ending September 2016 in the amount of \$24,510, with the expectation for such reimbursements to be requested earlier (during the budget process) in the future. Voting in favor of the motion were Geoffrey White, Clint Narmore, Gene Ferguson, Ronny Parsley, Pat Hill, and Gary Stuard. Voting against the motion was Jim Smith. Motion passed with a 6-1 vote.

Mr. Patel thanked Council and apologized for the delay.

11. Mayor and Council Items.

a. Update on Tarrant County Mayor's Council by Mayor Bowen.

Mayor Bowen noted that the Ranking Committee will meet on February 25, 2016. Geoffrey White mentioned that he recently visited with Public Works at the back lot facility. He encouraged other Council Members to visit departments.

12. City Manager and Staff Reports.

Captain Jimmy Womack showed Council pictures of the proposed Police Department vehicle striping the department has been looking at. The new look will result in lower costs and will distinguish Lake Worth from other Police Department vehicles from other entities.

a. EDC Coordinator Report(s):**1. EDC Quarterly Report.**

Jami Woodall had nothing additional to add to the EDC quarterly report.

b. Public Works Director Report(s):**1. Update on City Projects.**

Sean Densmore reported on the following projects:

- The Lake Worth Park project is running about 1 ½ weeks behind due to weather.
- Tarrant County has separated out the striping on street rehabilitation projects; waiting on County.

c. Community Activities Coordinator Report(s):**1. Report on Employee Annual Christmas Party/Service Awards Banquet.**

Cheryl Vess reported that the Employee Annual Christmas Party/Service Awards Banquet was a success. She noted that not many cities give their employees a service award banquet.

Pursuant to Section 551.074, Mayor Walter Bowen closed the open session of the meeting to go into Executive Session at 7:16 p.m.

13. Executive Session:

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to convene into executive session as necessary during the course of this meeting to discuss the following:

Pursuant to the following sections:

- a. Section 551.071- Consultation with attorney with regard to any item posted on the agenda or pending or contemplated litigation, settlement offers, and/or claims.**
- b. Section 551.074- Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:**
 - 1. Chief of Police.**
 - 2. City Manager.**

Mayor Walter Bowen closed the Executive Session of the meeting to reconvene into open session at 7:56 p.m.

14. Reconvene into Regular Session:

- a. Take any action necessary pursuant to Executive Session Items as listed above.**

There was no action on any Executive Session items.

15. Adjourn.


There being no further business, Mayor Walter Bowen closed the Council meeting at 7:56 p.m.

APPROVED:



Walter Bowen, Mayor

ATTEST:



Linda Rhodes, TRMC/MMC
City Secretary