

CITY OF LAKE WORTH
Minutes for
City Council Regular Meeting
Tuesday, October 11, 2016
6:30 P.M. – Council Chambers
3805 Adam Grubb • Lake Worth, Texas

1. Call to Order.

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

2. Invocation and Pledge of Allegiance.

Pastor Zach Hatton gave invocation. Attendees recited the pledge of allegiance.

3. Roll Call.

Council members present were Mayor Walter Bowen, Geoffrey White, Gene Ferguson, Pat O. Hill, Gary Stuard, and Clint Narmore. Council members Jim Smith and Ronny Parsley were absent.

Staff present was Brett McGuire, City Manager; Debbie Whitley, Assistant City Manager/Director of Finance; Linda Rhodes, City Secretary; Jimmy Womack, Chief of Police; Jami Woodall, EDC Coordinator; Suzanne Meason, Planning and Zoning Administrator; Sean Densmore, Director of Public Works; and Danielle Hackbusch, HR/Risk Management. City Attorney Drew Larkin and City Engineer Misty Christian were present.

4. Consent Agenda:

- a. **Approval of minutes for the City Council Public Hearing/Regular meeting on September 13, 2016.**
- b. **Approval of minutes for the City Council Workshop/Special meeting on September 15, 2016.**
- c. **Approval of minutes for the City Council Workshop/Special meeting on September 29, 2016.**
- d. **Approval of Finance Reports for the month of September 2016.**

Geoffrey White made a motion, seconded by Gene Ferguson, to approve the Consent Agenda as presented. Motion passed with all that were present voting in favor and none opposed.

5. Presentations:

- a. **Proclamations/Awards/Presentations.**
There were no Proclamation/Award/Presentation Items.
- b. **Citizen/Visitor Comments.**
There were no Citizen/Visitor Comments.

6. Public Hearing/Action Items.

There were no Public Hearing/Action Items.

7. Ordinances and Resolutions.

- a. Consider Resolution #1010 to authorize the use of the competitive sealed proposal delivery method for the Charbonneau lift station project and delegate authority to the City Manager to take all necessary action.**

Brett McGuire explained that instead of the usual competitive sealed bidding method, staff is recommending approval to use the competitive sealed proposal delivery method as the best value to the City, as provided by Chapter 2269 of the Texas Government Code, for the lift station project.

Gene Ferguson made a motion, seconded by Clint Narmore, to approve Resolution #1010 authorizing the use of the competitive sealed proposal delivery method for the Charbonneau lift station project and to delegate authority to the City Manager to take all necessary action. Motion passed with all that were present in favor and none opposed.

8. Contracts/Agreements.

There were no Contract/Agreement Items.

9. Bids, Proposals, and Specifications.

There were no Bid, Proposal, and Specification Items.

10. Discussion/Action Items.

- a. Discussion/Action regarding approval of a moratorium to Chapter 3, Section 3.1818 of the Sign Ordinance for a Special Event (ShopFest).**

Gary Stuard made a motion, seconded by Pat Hill, to approve a moratorium to Chapter 3, Section 3.1818 of the Sign Ordinance to allow three (3) banners, one (1) inflatable, one (1) portable sign, and flags from November 21, 2016 through December 5, 2016 (15 days) for Holiday ShopFest. Motion passed with all that were present voting in favor and none opposed.

- b. Discussion/Action on the appointment of individuals to serve on the Board of Adjustment, Place #2 (vacant), #4 (vacant), or Alternate Place #6 (vacant) with terms expiring October 1, 2018.**

Suzanne Meason informed Council there was another application received for consideration to be appointed to the BOA in addition to the one from Tana Wharton. The second application is from Darla Scroggins. Staff recommends Council appoint these two applicants as they see fit. Mayor Pro-Tem Clint Narmore introduced Tana Wharton who was present at the meeting.

Gene Ferguson made a motion, seconded by Gary Stuard, to appoint Tana Wharton to BOA Place #2 and Darla Scroggins to BOA Place #4. Motion passed with all that were present voting in favor and none opposed.

11. Mayor and Council Items.

a. Update on Tarrant County Mayor's Council by Mayor Bowen.

Mayor Walter Bowen asked Debbie Whitley (who attended the last Tarrant County Mayor's Council meeting on his behalf) to give a report. She indicated that the Tarrant County Mayor's Council annual banquet is scheduled for Monday, December 5, 2016 at the Hurst Convention Center. The time will be forthcoming.

12. City Manager and Staff Reports.

a. City Manager Report(s):

1. Notice to Bidders for Employee Group Health Insurance.

Brett McGuire noted that the Notice to Bidders will be published on October 21, 2016 and October 28, 2016. Due to time constraints, a special Council meeting will be needed next month to consider the bids.

2. Announce dates of upcoming Council meetings.

Brett McGuire announced the following dates for upcoming special Council meetings:

- Monday, October 31, 2016, 9:15 a.m. in the Council Chambers
- Tuesday, November 1, 2016, 9:15 a.m. in the Council Chambers
- Tuesday, November 15, 2016, 6:30 p.m. in the City Hall Conference Room.

b. Assistant City Manager/Director of Finance Report(s):

1. Report on Annual Employee Appreciation Cookout.

Debbie Whitley reported that the Annual Employee Appreciation Cookout was a success. The weather was good and about fifty (50) people were served. She thanked Cheryl Vess, Jami Woodall, public works, Council member Geoffrey White, and Council member Pat Hill for all their work and help.

2. Announce date of Employee Annual Christmas Dinner/Service Awards.

Debbie Whitley announced that the Employee Annual Christmas Dinner/Service Awards will be held at the Radisson on Friday, December 9, 2016 at 7:00 p.m. Instead of canned food donations, this year's charity will be donations to Cook's Children Hospital. A list of needed items will be included with the invitations.

c. Chief of Police Report(s):

1. Report on National Night Out.

Chief Jimmy Womack reported that National Night Out had a good turnout; about eight hundred (800) hot dogs were served. The weather was good and there were no issues.

d. EDC Coordinator Report(s):

1. EDC Quarterly Report.

Jami Woodall had nothing additional to add to the EDC Quarterly Report that was submitted to Council.

2. Announce date of next EDC meeting.

Jami Woodall announced that the next EDC meeting is scheduled for Thursday, October 20, 2016 at 6:30 p.m.

e. Public Works Director Report(s):

1. Update on City Projects.

Sean Densmore reported on the Azle Avenue Ground Storage Tank Project- the tank is online and the final walk through is scheduled for the end of this week.

There was no need for Executive Session.

13. Executive Session:

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to convene into executive session as necessary during the course of this meeting to discuss the following:

Pursuant to the following sections:

- a. **Section 551.071- Consultation with attorney with regard to any item posted on the agenda or pending or contemplated litigation, settlement offers, and/or claims.**
- b. **Pursuant to Section 551.074- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.**
 - 1. **Board of Adjustment Place #2, #4, or Alternate Place #6.**

14. Reconvene into Regular Session:

- a. **Take any action necessary pursuant to Executive Session Item(s) as listed above.**

There was no Executive Session.

15. Adjourn.

There being no further business, Mayor Walter Bowen closed the Council meeting at 6:44 p.m.

APPROVED:


Walter Bowen, Mayor

ATTEST:


Linda Rhodes, TRMC/MMC
City Secretary