

CITY OF LAKE WORTH

CITY COUNCIL AGENDA

**3805 ADAM GRUBB
LAKE WORTH, TEXAS 76135
TUESDAY, DECEMBER 12, 2017**

REGULAR MEETING: 6:30 PM

Held in the City Council Chambers

A. CALL TO ORDER

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE

A.2 ROLL CALL

A.3 SPECIAL PRESENTATION (S) AND RECOGNITION(S)

A.3.1 [Recognize the Northwest Tarrant Chamber of Commerce Director Greg Fox.](#)

A.4 CITIZENS PRESENTATION / VISITOR COMMENTS

The City Council is always pleased to have citizens attend its meetings and welcomes comments during the Citizen/Visitor Comments section of the meeting; however, pursuant to the Texas Open Meetings Act, Council cannot deliberate or vote on issues not posted on the agenda. Therefore, those types of items must be posted 72 hours prior to the City Council meeting. If it is not posted, no deliberation between Council members may occur; Council may only respond with specific factual information or recite existing policy. With the exception of public hearing items, at all other times during the Council meetings, the audience is not permitted to enter into discussion or debate on matters being considered by Council. Negative or disparaging remarks about City personnel will not be tolerated. Speakers are requested to sign up with the City Secretary prior to the presiding officer calling the meeting to order. Comments will be limited to five (5) minutes per speaker.

A.5 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

B.1 [Approve minutes of the November 14, 2017 City Council meeting.](#)

B.2 [Approve Finance Reports for the month of November 2017.](#)

C. PUBLIC HEARINGS

No items for this category.

D. PLANNING AND DEVELOPMENT

No items for this category.

E. PUBLIC WORKS

No items for this category.

F. GENERAL ITEMS

- F.1 [Discuss and consider Ordinance No. 1102, amending the FY 2017-2018 budget for the General Fund.](#)

G. MAYOR AND COUNCIL ITEM(S)

- G.1 Update on Tarrant County Mayor's Council by Mayor Bowen

H. STAFF REPORT(S) / ANNOUNCEMENT(S)

- H.1 City Manager Report(s)

1. Update on Employee Christmas Party and Service Awards

- H.2 Assistant City Manager/Finance Director Report(s):

1. Update on Tree Lighting and Visit with Santa

- H.3 Public Works Director Report(s):

1. Update on City Projects

- H.4 Police Department Report(s):

1. Update on PD/Senior Thanksgiving Dinner

I. EXECUTIVE SESSION

The City Council may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the City Council to seek advice from the city attorney (551.071) as to the posted subject matter of this City Council meeting.

The City Council may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

- I.1 [Pursuant to Section 551.071: Consultation with City Attorney to seek legal advice regarding agreement with Sammy Garcia.](#)
- I.2 [Pursuant to Section 551.074: Personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – \(1\) City Manager and \(2\) Sammy Garcia.](#)
- J. **EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**
- K. **ADJOURNMENT**

Certification

I do hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, 3805 Adam Grubb, City of Lake Worth Texas in compliance with Chapter 551, Texas Government Code on Friday, December 8, 2017 at 5:00 p.m.

City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 237-1211 ext. 105 for further information.

Lake Worth Regular City Council Meeting – December 12, 2017

Agenda Item No. B.1

FROM: Monica Solko, City Secretary

ITEM: Approve minutes of the November 14, 2017 City Council meeting.

SUMMARY:

The minutes are listed on the consent agenda and approved by majority vote of Council at the City Council meetings.

The City Secretary's Office prepares action minutes for each City Council meeting. The minutes for the previous meeting are placed on the consent agenda for review and approval by the City Council, which contributes to a time efficient meeting. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. November 14, 2017 City Council minutes

RECOMMENDED MOTION OR ACTION:

Approve minutes of the November 14, 2017 City Council meeting.

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, NOVEMBER 14, 2017**

REGULAR MEETING: 6:30 PM

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen	Mayor
	Geoffrey White	Mayor Pro Tem, Place 2
	Jim Smith	Council, Place 1
	Gene Ferguson	Council, Place 3
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
	Clint Narmore	Council, Place 7
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Drew Larkin	City Attorney
	Corry Blount	Police Chief
	Mike Christenson	Fire Chief
	Barry Barber	Building Development Director
	Natacha Valdez	Municipal Court Director/Customer Svc. Mgr.
	Misty Christian	City Engineer
	Mike Shelley	Public Works Superintendent
	Suzanne Meason	Planning and Zoning Administrator
	Felicia Bratcher	Animal Control Officer

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):

There were no items for this category.

A.4 CITIZEN PRESENTATION / VISITOR COMMENTS

The Director of the Northwest Tarrant Chamber of Commerce Greg Fox and Northwest Tarrant Lions Club representative Jack Adkinson presented Mayor Bowen and Mayor Pro Tem White with the Bullfrog West Fest Rodeo Trophy. Mayor Pro Tem White represented the City during the event and won the bullfrog race.

A.5 REMOVAL OF CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS APPROVED

B.1 APPROVE MINUTES OF THE OCTOBER 10, 2017 CITY COUNCIL MEETING.

B.2 APPROVE FINANCE REPORTS FOR THE MONTH OF OCTOBER 2017.

A MOTION WAS MADE BY COUNCIL MEMBER HILL, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 7-0.

C. PUBLIC HEARINGS

C.1 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1097, PLANNING & ZONING CASE NO. PZ17-06, AN ORDINANCE AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO AMEND THE APPROVED SITE PLAN, ORDINANCE NO. 1036, FOR A PORTION OF THE LAKE WORTH TOWNE CROSSING SHOPPING CENTER FOR THE ADDITION OF STANDALONE POS (POINT OF SALE) SIGNAGE THROUGHOUT THE CENTER, LEGALLY KNOWN AS BLOCK 1, LOT(S) 2 AND 5R, LAKE WORTH TOWNE CROSSING ADDITION, LAKE WORTH, TARRANT COUNTY, TEXAS. THE PROPERTY TO BE CONSIDERED IS GENERALLY DESCRIBED AS 6.9459 (LOT 5R) ACRES AND 18.9200 (LOT 2) ACRES OF LAND LOCATED ON LAKE WORTH BLVD., LAKE WORTH, TEXAS.

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The property owner is requesting to place several standalone POS (point of sale) signs throughout the

Lake Worth Towne Crossing shopping center. These signs are not electronic, they are high resolution pictures, which are internally lit with LED lighting within the sign itself. The Planning and Zoning Commission approved the item by a 7-0 vote.

Mayor Bowen called on the applicant to come forward.

Mr. Brian Guenzel and Mr. Raymond Rodriguez representatives of the project were available to answer questions that Council may have.

Mayor Bowen asked for public comments on the Planning and Zoning Case No. PZ17-06. There being no one wishing to speak, Mayor Bowen closed the public hearing and called for a motion.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE ORDINANCE NO. 1097 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

C.2 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1098, PLANNING & ZONING CASE NO. PZ17-07, AN ORDINANCE AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO CHANGE THE ZONING DESIGNATION OF AN APPROXIMATELY 0.31 ACRE LOT OF LAND, LEGALLY KNOWN AS LOT 1A, GEORGE A JOE SUBDIVISION, LAKE WORTH, TARRANT COUNTY, TEXAS, BEING THAT ALL OF THE CERTAIN CALLED 0.31 ACRE LOT OF LAND RECORDED IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS, FROM A ZONING DESIGNATION OF "PC" – PLANNED COMMERCIAL FOR THE USE OF A RETAIL OFFICE FOR THE SALE OF SHOES TO A ZONING DESIGNATION CHANGE AND LAND USE OF "PC" – PLANNED COMMERCIAL FOR THE USE OF A DENTAL OFFICE, ALONG WITH A DEVELOPMENT PLAN AND SITE PLAN APPROVAL, AND BY AMENDING THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGE. THE PROPERTY TO BE CONSIDERED FOR RE-ZONING IS GENERALLY DESCRIBED AS A 0.31 ACRE LOT OF LAND LOCATED 6532 LAKE WORTH BLVD., LAKE WORTH, TEXAS.

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The property located at 6532 Lake Worth Boulevard is seeking a new tenant for the property that was previously occupied by Payless Shoes. They have been approached by a dental office to occupy the space but since the property was specifically approved as a shoe store the

zoning designation would need to be changed to reflect the new use. The Planning and Zoning Commission approved the item by a 7-0 vote.

Mayor Bowen asked for public comments on the Planning and Zoning Case No. PZ17-07. There being no one wishing to speak, Mayor Bowen closed the public hearing and called for a motion.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE ORDINANCE NO. 1098, ITEM C.2 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

D. PLANNING AND DEVELOPMENT

D.1 DISCUSS AND CONSIDER RESOLUTION NO. 1035, APPOINTING MEMBERS TO THE BOARD OF ADJUSTMENT PLACES 1 AND 3.

APPROVED

Planning and Zoning Administrator Suzanne Meason summarized the item. Places 1 and 3 are currently vacant on the Board of Adjustment. Council is being asked to appoint Wilson Daggs, Jr. to Places 1 and Rob Welch to Place 3. The terms of office for the board members serving in Place 1 and 3 will expire on October 1, 2019 once appointed. The term of office is a two-year term.

A MOTION WAS MADE BY COUNCIL MEMBER FERGUSON AND SECONDED BY MAYOR PRO TEM WHITE TO APPROVE RESOLUTION NO. 1035, APPOINTING WILSON DAGGS, JR. TO PLACE 1 AND ROB WELCH TO PLACE 3 OF THE BOARD OF ADJUSTMENT WITH TERMS EXPIRING OCTOBER 1, 2019.

MOTION TO APPROVE CARRIED 7-0.

E. PUBLIC WORKS

No items for this category.

F. GENERAL ITEMS

F.1 DISCUSS AND CONSIDER AWARD OF BID FOR EMPLOYEE GROUP HEALTH, DENTAL, VISION AND BASIC LIFE/AD&D INSURANCE FOR CALENDAR YEAR 2018 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.

APPROVED

Human Resources Director Danielle Hackbush summarized the item. Council is being asked to consider award of contract for employee group health, dental, vision and basic

life/AD&D insurance for 2018. Proposals were solicited by Wellspring Insurance Agency, Inc. in accordance with city policy and qualifications. The city's selection committee reviewed and evaluated the proposals and is recommending award of the following:

- United Healthcare - group health insurance
- MetLife – dental
- Superior Vision – vision
- MetLife – basic life/AD&D

A MOTION WAS MADE BY COUNCIL MEMBER PARSLEY AND SECONDED BY COUNCIL MEMBER FERGUSON TO AWARD THE HEALTH INSURANCE RENEWAL TO UNITED HEALTHCARE AT THE RENEWAL RATES QUOTED FOR BASE PLAN AG21, BUY UP PLAN AG19, AND THE ALTERNATIVES HSA PLAN AGX7, THE DENTAL INSURANCE RENEWAL TO METLIFE AT THE QUOTED RATES, THE VISION INSURANCE RENEWAL TO SUPERIOR VISION AT THE QUOTED RATES, AND THE BASIC LIFE/AD&D INSURANCE RENEWAL TO METLIFE AT THE QUOTED RATES AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT DOCUMENTS.

MOTION TO APPROVE CARRIED 7-0.

F.2 DISCUSS AND CONSIDER CONTINUED CITY PARTICIPATION IN THE COST OF EMPLOYEE DEPENDENT HEALTH INSURANCE COVERAGE AT THE CURRENT RATE OF 30%.

APPROVED

City Manager Stacey Almond summarized the item. For many years, the City has contributed to the cost of employee dependent health insurance coverage. The contribution has been 30% for the last several years. Staff is requesting that the contribution continue at the current rate of 30% of the dependent premium cost. There are currently a total of 24 employees who cover one or more dependents. The funding for dependent premium costs is included in the approved budget for fiscal year ending September 30, 2018.

A MOTION WAS MADE BY MAYOR PRO TEM WHITE AND SECONDED BY COUNCIL MEMBER SMITH TO APPROVE THE CONTINUATION OF CITY PARTICIPATION IN THE COST OF EMPLOYEE DEPENDENT HEALTH INSURANCE COVERAGE AT THE CURRENT RATE OF 30%.

MOTION TO APPROVE CARRIED 7-0.

F.3 DISCUSS AND CONSIDER ORDINANCE NO. 1099, APPOINTMENT OF ALEXANDER KIM AS AN ASSOCIATE MUNICIPAL JUDGE OF RECORD.

APPROVED

Municipal Court Director Natacha Valdez summarized the item. Pursuant to Section 8.07 of the City Charter, the Council may appoint one or more alternate Judge(s) who shall have the same qualifications of Municipal Judge and who shall receive such salary as

may be fixed by the Council. In case the temporary disability or absence of the Judge of the Municipal Court, the alternate Judge(s) shall have authority to act as Judge of said court. Staff recommends appointment of Alexander Kim as an Associate Municipal Judge for a two-year term. There will be no compensation for this position.

A MOTION WAS MADE BY COUNCIL MEMBER FERGUSON AND SECONDED BY COUNCIL MEMBER NARMORE TO APPROVE ORDINANCE NO. 1099, APPOINTMENT OF ASSOCIATE JUDGE ALEXANDER KIM FOR A TWO-YEAR TERM.

MOTION TO APPROVE CARRIED 7-0.

**F.4 DISCUSS AND CONSIDER A SERVICE AGREEMENT FOR ALEXANDER KIM AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.
APPROVED**

Municipal Court Director Natacha Valdez summarized the item. Council is being asked to approve an Associate Municipal Court Judge Agreement with Alexander Kim and authorize the City Manager to execute the agreement.

A MOTION WAS MADE BY COUNCIL MEMBER NARMORE AND SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE A SERVICE AGREEMENT WITH ALEXANDER KIM, ASSOCIATE JUDGE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

MOTION TO APPROVE CARRIED 7-0.

**F.5 DISCUSS AND CONSIDER A SERVICE AGREEMENT FOR BILL LANE, PRESIDING JUDGE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT
APPROVED**

Municipal Court Director Natacha Valdez summarized the item. Council is being asked to approve an Presiding Municipal Court Judge Agreement with Bill Lane and authorize the City Manager to execute the agreement.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER NARMORE TO APPROVE TO APPROVE A SERVICE AGREEMENT WITH BILL LANE, PRESIDING JUDE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

MOTION TO APPROVE CARRIED 7-0.

F.6 DISCUSS AND CONSIDER A SERVICE AGREEMENT FOR CRAIG MAGNUSON, ASSOCIATE JUDGE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

APPROVED

Municipal Court Director Natacha Valdez summarized the item. Council is being asked to approve an Associate Municipal Court Judge Agreement with Craig Magnuson and authorize the City Manager to execute the agreement.

A MOTION WAS MADE BY MAYOR PRO TEM WHITE AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE TO APPROVE A SERVICE AGREEMENT WITH CRAIG MAGNUSON, ASSOCIATE JUDE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

MOTION TO APPROVE CARRIED 7-0.

F.7 DISCUSS AND CONSIDER AN AGREEMENT WITH LEXIPOL, LLC, FOR THE USE OF LAW ENFORCEMENT POLICY MANUAL AND DAILY TRAINING BULLETINS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

APPROVED

Police Chief Corry Blount summarized the item. Council is being asked to approve an agreement with Lexipol, LLC. for the use of law enforcement policies and daily training bulletins. These policies will help in the structure of the department's policy manual which includes code of conduct, department operations, and personnel guide in day-today business. Lexipol offers digital policy manual management and regular policy updates which will help with the evolving changes in federal and state laws. The system allows real-time editing, dissemination and acknowledgement of individual policies and further allows for real-time policy tracking and supervisory accountability by staff.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE AN AGREEMENT WITH LEXIPOL, LLC FOR THE USE OF LAW ENFORCEMENT POLICY MANUAL AND DAILY TRAINING BULLETINS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

MOTION TO APPROVE CARRIED 7-0.

F.8 DISCUSS AND CONSIDER AN AGREEMENT WITH LEXIPOL, LLC, FOR THE USE OF FIRE DEPARTMENT POLICY MANUAL AND DAILY TRAINING BULLETINS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

APPROVED

Fire Chief Mike Christenson presented summarized the item. Council is being asked to approve an agreement with Lexipol, LLC. for the use of policies and general orders to be used for structure of the Fire Department's policy manual. Lexipol offers digital policy manual management and regular policy updates which will help with the evolving changes

in federal and state laws. The system allows real-time editing, dissemination and acknowledgement of individual policies and further allows for real-time policy tracking and supervisory accountability by staff.

A MOTION WAS MADE BY COUNCIL MEMBER FERGUSON AND SECONDED BY COUNCIL MEMBER HILL TO APPROVE AN AGREEMENT WITH LEXIPOL, LLC FOR THE USE OF FIRE DEPARTMENT POLICY MANUAL AND DAILY TRAINING BULLETINS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

MOTION TO APPROVE CARRIED 7-0.

**F.9 DISCUSS AND CONSIDER ORDINANCE NO. 1100, AMENDING THE FY 2016/2017 BUDGET FOR WATER/SEWER FUND.
APPROVED**

Assistant City Manager/Director of Finance Debbie Whitley presented the item. Council is being asked to approve Ordinance No. 1100, amending the FY 2016-2017 Budget for the water/sewer fund. This amendment is necessary to reduce both revenues and expenses. The budgeted revenue for water sales is being reduced by \$48,036 and is being offset with a reduction in water purchase expense for the same amount. Transfers in from other funds, specifically the general fund is being reduced by \$12,533 and is being offset with a reduction in water/sewer fund capital expenditures. Because the capital purchases were below budgeted amounts, general fund transfers in to the water/sewer fund were reduced to the amount needed to cover those expenditures. The reductions to each are equal in amount, thus the effect on the budget's bottom line is zero.

A MOTION WAS MADE BY COUNCIL MEMBER NARMORE AND SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ORDINANCE NO. 1100, AMENDING THE FY 2016-2018 BUDGET FOR THE WATER/SEWER FUND.

MOTION TO APPROVE CARRIED 7-0.

**F.10 DISCUSS AND CONSIDER ORDINANCE NO. 1101, AMENDING THE FY 2017/2018 BUDGET FOR CONFISCATED PROPERTY FUND.
APPROVED**

Assistant City Manager/Director of Finance Debbie Whitley presented the item. Police Chief Blount expressed a desire to purchase new uniforms and uniform patches for the Police Department. It was decided that Confiscated Property funds were a good option, as the only expense included in the 2017-2018 adopted budget for the Confiscated Property Fund was other services in the amount of \$150 for bank analysis fees. The current available balance is approximately \$5,800 and the bulk of the cost of uniforms and patches could be covered with these funds.

Police Chief Blount spoke to Council about returning to the recognized blue uniforms, moral and image. He was available to answer any questions Council may have.

A MOTION WAS MADE BY COUNCIL MEMBER FERGUSON AND SECONDED BY MAYOR PRO TEM WHITE TO APPROVE ORDINANCE No. 1101, AMENDING THE FY 2017-2018 BUDGET FOR CONFISCATED PROPERTY FUND.

MOTION TO APPROVE CARRIED 7-0.

F.11 DISCUSS AND CONSIDER RESOLUTION NO. 1036, ESTABLISHING A FUND BALANCE COMMITMENT OF ANIMAL QUARANTINE REVENUES FOR ANIMAL CONTROL EQUIPMENT AND FACILITY IMPROVEMENTS.
APPROVED

Building Development Director Barry Barber summarized the item. Council is being asked to approve Resolution No. 1036, establishing a fund balance commitment for Animal Control from the animal quarantine revenues. Staff is requesting that fees be allocated specifically for the purchase of animal control equipment and facility improvements.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER HILL TO APPROVE RESOLUTION No. 1036, ESTABLISHING A FUND BALANCE COMMITMENT OF ANIMAL QUARANTINE REVENUES FOR ANIMAL CONTROL EQUIPMENT AN FACILITY IMPROVEMENTS.

MOTION TO APPROVE CARRIED 7-0.

F.12 DISCUSS AND CONSIDER RESOLUTION NO. 1037, CASTING THE CITY OF LAKE WORTH ALLOCATED VOTES FOR THE NOMINEE MARCARIO BELMONTES FOR THE TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTORS.

NO ACTION TAKEN

Mayor Bowen stated that in years past the City has opted to not take action on this item. However, this year the city elected to nominate Marcario Belmontes who is a Lake Worth Independent School District Board member. This week the City received a letter from the TAD Board informing them that Mr. Belmontes had withdrawn his application. Since the city's nominee has withdrawn his application, the city can nominate another candidate listed on the ballot or can chose to not take action.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH AND SECONDED BY COUNCIL MEMBER NARMORE TO NOT TAKE ACTION ON ITEM F.12, RESOLUTION No. 1037.

MOTION TO APPROVE CARRIED 7-0.

F.13 DISCUSS AND CONSIDER AN AGREEMENT WITH PETPOINT DATA MANAGEMENT SYSTEM FOR MANAGING AND TRACKING OF ANIMAL IN THE CITY SHELTER AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.

APPROVED

Building and Development Director Barry Barber presented the item. Council is being asked to approve an agreement with PetPoint Data Management System for managing and tracking of animals in the city shelter. The software streamlines the operations of the shelter by providing animal inventory and specific information on animals that visit the shelter. It also helps track calls, tracks controlled euthanasia drugs, animal confinements, city licenses, and cruelty and bite cases. The contract requires the city to purchase microchips from PetPoint as needed.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE AN AGREEMENT WITH PETPOINT DATA MANAGEMENT SYSTEM FOR MANAGING AND TRACKING OF ANIMALS IN THE CITY SHELTER AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

MOTION TO APPROVE CARRIED 7-0.

F.14 DISCUSS AND CONSIDER A CONTRACT WITH PROPERTYROOM.COM FOR THE AUCTION OF POLICE CONFISCATED GOODS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.

APPROVED

Police Chief Corry Blount presented the item. Council is being asked to approve a contract with Propertyroom.com for auctions of confiscated goods. Propertyroom.com handles the pickup, inspection, processing, refurbishing, listing and shipping of the merchandise provided by law enforcement and municipal clients. Once auctions are complete, proceeds are forwarded to the City with Propertyroom.com retaining a percentage of the sale per the contract fee schedule.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH AND SECONDED BY COUNCIL MEMBER STUARD TO APPROVE ITEM F.14 AS PRESENTED, A CONTRACT WITH PROPERTYROOM.COM FOR THE AUCTION OF POLICE DEPARTMENT CONFISCATED GOODS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.

MOTION TO APPROVE CARRIED 7-0.

F.15 DISCUSS AND CONSIDER APPROVAL OF A WAIVER TO CHAPTER 3, SECTION 3.1818 OF THE SIGN ORDINANCE FOR SHOPFEST, BEGINNING NOVEMBER 22, 2017 AND ENDING DECEMBER 23, 2017.

APPROVED

City Manager Stacey Almond summarized the item. Council is being asked to approve a waiver to Chapter 3, Section 3.1818 of the sign ordinance for ShopFest. This will allow business owners to advertise more aggressively during the peak holiday shopping times. Staff is requesting a waiver from the sign ordinance to allow business owners to put up banners, flags, and portable signs from November 22nd and ending December 23rd for the 12th Annual ShopFest event. There will also be two 2-hour live remotes on Friday, November 24th from 12:00 p.m. to 2:00 p.m. and Friday, December 18th from 12:00 p.m. to 2:00 p.m.

A MOTION WAS MADE BY COUNCIL MEMBER NARMORE AND SECONDED BY COUNCIL MEMBER HILL TO APPROVE A WAIVER TO CHAPTER 3, SECTION 3.1818 OF THE SIGN ORDINANCE FOR SHOPFEST, BEGINNING NOVEMBER 22, 2017 AND ENDING DECEMBER 23, 2017.

MOTION TO APPROVE CARRIED 7-0.

F.16 DISCUSS AND CONSIDER RESOLUTION NO. 1038, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE NOVEMBER 7, 2017 SPECIAL ELECTION.

APPROVED

City Manager Stacey Almond presented the item. The City Council ordered a Special Election for the reallocation of sales and use tax for the Economic Development Corporation and the Street Maintenance. The proposition went before the voters on November 7, 2017. The totals were the same as on the unofficial results, being a cumulative total of 91 voting in favor and 50 voting against the proposition. Staff recommends approval of Resolution No. 1038, canvassing returns and declaring the results of the November 7, 2017 Special Election.

A MOTION WAS MADE BY MAYOR PRO TEM WHITE AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE RESOLUTION No. 1038, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE NOVEMBER 7, 2017 SPECIAL ELECTION.

MOTION TO APPROVE CARRIED 7-0.

G. MAYOR AND COUNCIL ITEMS.

G.1 UPDATE ON TARRANT COUNTY MAYOR'S COUNCIL BY MAYOR BOWEN.

Mayor Walter Bowen reported the Tarrant County Mayor's Council Annual Banquet will be held at the Fort Worth Club on December 4th.

H. STAFF REPORT(S) / ANNOUNCEMENT(S)

H.1 CITY MANAGER REPORT(S):

1. Update Bullfrog West Fest Rodeo

City Manager Stacey Almond updated the Council on the expenses incurred by the City during the Bullfrog West Fest Rodeo. The total amount was approximately \$10,000 that includes staff time, permits, and facility rental. The city is one of the largest contributors for the event.

H.2 ASSISTANT CITY MANAGER/DIRECTOR OF FINANCE REPORT(S):

1. Tree Lighting and Visit with Santa

2. Annual Employee Christmas Dinner/Service Awards

Assistant City Manager/Finance Director Debbie Whitley announced that the Lake Worth Tree Lighting and visit with Santa will be on Saturday, December 2nd at the Multi-Purpose Center from 5:00 p.m. – 8:00 p.m. The Annual Employee Christmas Dinner and Service Awards will be held on Saturday, December 9th at National Hall from 6:00 p.m. – 8:30 p.m. Each year the city selects a non-charitable entity to adopt for Christmas, this year the city will be collecting items for the residents at our two local nursing homes in Lake Worth.

H.3 PUBLIC WORKS DIRECTOR REPORT(S)

1. Update on City Projects.

Public Works Superintendent Mike Shelley reported the following:

- Lake Worth Park Fence Project – is complete. Public Works will be making a final walk through before finalizing the project.
- Sanitary Sewer project – contractor is working on line E which is located on Clark Drive and should be completed a week after Thanksgiving. The contractor has requested a 30-day extension on their contract to complete the remaining lines.

City Engineer Misty Christian reported on the following:

- Charbonneau Lift Station – Kimley Horn and the contractor have been working together for the last month with conclusion that impeller and the pump need to be larger. Service will not be disrupted during the change out which is anticipated to be at the end of the year due to custom ordering of parts. There will be no cost to the city for these changes.
- Lake Worth Park / Parks Master Plan – will kick-off at the end of November and into December. We will be getting with staff and Council to schedule meeting dates and times to discuss the project.

- Force Main Water Project – replacing the existing 16-inch line. We have selected preliminary alignment for the project. The Geotech will be onsite this week and next week to get bores to determine subsurface conditions for the project. We will be meeting with staff to go over the alignment this Thursday.
- Azle Avenue Project – looking at a concept plan for the corridor which includes the road and updating utilities along the corridor. We are currently in the preliminary design efforts for the project and have completed the design for sanitary sewer lines along Hwy 199. We will be meeting with city staff Thursday to look at some options for the Azle Avenue corridor in regards to the roadway and sidewalk improvements.
- Water and Sanitary Sewer Master Plan - that is 90% complete and we will be finishing the project in December. What that will tell us is what water and sewer lines throughout the city need to be replaced, increase size, and help determine adequate flow and pressures along the city.

H.4 FIRE CHIEF REPORT(S):

- 1. Update on Fire Station 2nd Floor Finish out.**
- 2. Announcement Promotions Ceremony**
- 3. Announcement Employee Retirement**

Fire Chief Christenson updated Council on the Fire Station 2nd floor finish-out. The project has been completed and we are working on a punch-out list on any issues before finalizing the project. There will be a Fire Department Badge and Promotions Ceremony on Saturday, November 18th, at the Multi-Purpose Center at 1:30 p.m. Also, the Fire Department will be celebrating the retirement of Fire Fighter Andrew Ailara on Friday, December 8th, at the Multi-Purpose Center at 2:30 p.m. Tomorrow, November 15th at 2:30 p.m. at Firehouse Subs, 4845 Bryant Irvin Road, Fort Worth the Fire Department will be recognized as one of the grant recipients. The Fire Department received a grant for \$19,999.75 from Firehouse Subs for three Motorola tri-band radios.

I. EXECUTIVE SESSION

I.1 PURSUANT TO SECTION 551.071: CONSULTATION WITH CITY ATTORNEY TO SEEK LEGAL ADVICE ON LT. SAMMY GARCIA COMPLAINT AND PENDING LITIGATION AND SETTLEMENT OFFERS ON ROGER A. BRINLEE V. CITY OF LAKE WORTH, ET AL; CAUSE NO. 17-295603-17.

Mayor Bowen announced at 7:43 p.m. that the Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.071: Consultation with City Attorney to seek legal advice on Lt. Sammy Garcia complaint and pending litigation and settlement offers on Roger A. Brinlee v. City of Lake Worth, et al, Cause No. 17-295603-17. Executive Session began at 7:44 p.m. and concluded at 8:37 p.m.

Mayor Bowen reconvened into open session at 8:37 p.m.

J. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

No action required as a results of Executive Session.

K. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 8:37 p.m.

APPROVED

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary

Lake Worth Regular City Council Meeting – December 12, 2017

Agenda Item No. B.2

From: Debbie Whitley, ACM/ Director of Finance

Item: Approve Finance reports for the month of November 2017.

Summary:

Finance reports are prepared and presented to Council for approval each month. The purpose of the reports is to keep the Council informed on the status of the City's revenues and expenses as related to the current year budget projections for major funds and on the cash and investment balances for all funds.

Fiscal Impact:

N/A

Attachments:

1. Cash Position Report- all funds
2. Cash and investment summary-all funds
3. Expenditure Report-General Fund, EDC and Water/Sewer Fund
4. Revenue Report-General Fund, EDC, Water/Sewer Fund and Debt Service Fund
5. Sales Tax Revenue Report-General Fund
6. Revenue, Expense and Cash Position Report-Park Improvement Fund
7. Revenue and Expense Report-Street Maintenance Fund
8. Revenue and Expense Report-Crime Control & Prevention District

Recommended Motion or Action:

Approve finance reports for the month of November 2017.

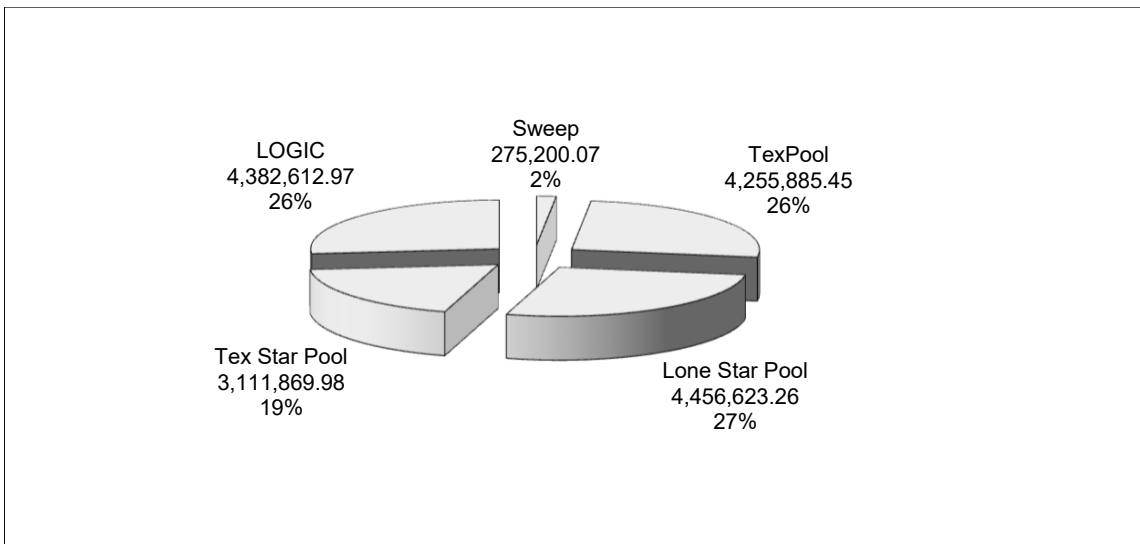
**CITY OF LAKE WORTH
CASH POSITION
As of November 30, 2017**

	Checking Account	TexPool	Lone Star Pool	TexStar	LOGIC	Total
General Fund	51,260.85	1,348,073.93	1,426,748.68	1,478,772.42	1,247,651.27	5,552,507.15
Park Fund	10,853.96	182,447.80			181,774.79	375,076.55
Child Safety Fund	11,827.06					11,827.06
Court Technology	10,373.00					10,373.00
Court Security Fund	22,954.91				41,549.46	64,504.37
Confiscated Property Fund	5,848.78					5,848.78
Street Maintenance	30,698.05	532,090.20	569,527.54	600,408.21	539,888.00	2,272,612.00
Crime Control	30,771.53	160,438.61	157,027.60	186,985.47		535,223.21
Economic Development		1,469,994.64	1,414,380.83		1,507,408.02	4,391,783.49
PEG Fund					68,083.90	68,083.90
Water/Sewer Fund	72,191.88	484,983.66	506,768.06		475,115.21	1,539,058.81
Debt Service	13,445.34	77,759.54	78,522.06			169,726.94
2008 CO Series		97.07		669,141.16		669,238.23
Hotel/Motel Tax Fund	14,974.71		303,648.49	176,562.72	321,142.32	816,328.24
Total All Cash & Invstments	275,200.07	4,255,885.45	4,456,623.26	3,111,869.98	4,382,612.97	16,482,191.73

**CITY OF LAKE WORTH
INVESTMENT ACTIVITY
As of November 30, 2017**

The Public Funds Investment Act requires the Finance Officer to submit not less than quarterly a list of investments, their net asset value (NAV) and their weighted average maturity (WAM). Listed below are the City's investments, their respective NAV and WAM or collateral status.

Total Funds Held In Checking Accounts Subject To Overnight Sweep	\$275,200.07
<i>(Funds covered by FDIC and Pledged Collateral by Bank of Texas)</i>	
Total Funds Held In TexPool	\$4,255,885.45
<i>(NAV \$1.00 per share, 4,255,885 shares; WAM 1 day)</i>	
Total Funds Held In Lone Star Pool	\$4,456,623.26
<i>(NAV \$1.00 per share, 4,456,623 shares; WAM 1 day)</i>	
Total Funds Held In TexStar Pool	\$3,111,869.98
<i>(NAV \$1.00 per share, 3,111,870 shares; WAM 1 day)</i>	
Total Funds Held In LOGIC	\$4,382,612.97
<i>(NAV \$1.00 per share, 4,382,613 shares; WAM 1 day)</i>	
 Total All Funds	 \$16,482,191.73



Prepared By: *Debbie Whitley*

Date: December 4, 2017

**CITY OF LAKE WORTH
EXPENDITURE REPORT
November 2017**

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNEXPENDED BALANCE	% EXPENDED
GENERAL FUND					
Mayor/Council	16,708.00	5,143.70	5,906.65	10,801.35	35%
Administration	544,415.00	182,323.34	205,089.35	339,325.65	38%
Admin-Finance	340,518.00	36,677.41	52,535.10	287,982.90	15%
Admin-HR/Risk Mgmt	148,756.00	11,621.96	27,540.25	121,215.75	19%
Admin-Multi-Purpose Center	16,605.00	1,278.80	1,628.49	14,976.51	10%
Police	2,269,860.00	234,647.46	359,640.05	1,910,219.95	16%
Fire	1,822,199.00	214,418.64	404,319.93	1,417,879.07	22%
Street	943,342.00	94,520.19	133,258.84	810,083.16	14%
Library	255,793.00	25,274.08	38,829.21	216,963.79	15%
Parks	432,205.00	41,008.89	59,168.74	373,036.26	14%
Maintenance Dept	196,527.00	19,084.89	29,606.14	166,920.86	15%
Senior Citizens	126,645.00	15,109.81	20,263.86	106,381.14	16%
Municipal Court	237,483.00	24,318.96	35,317.96	202,165.04	15%
Animal Control	90,866.00	10,837.51	14,033.75	76,832.25	15%
Emergency Management	16,225.00	186.03	9,921.03	6,303.97	61%
Permits & Inspections	268,181.00	27,839.66	42,999.21	225,181.79	16%
P & I - Planning & Zoning	94,521.00	9,889.67	15,459.96	79,061.04	16%
P & I - Code Compliance	17,450.00	10.29	19.06	17,430.94	0%
Information Technology	553,374.00	69,751.85	102,621.85	450,752.15	19%
Total General Fund	8,391,673.00	1,023,943.14	1,558,159.43	6,833,513.57	19%
EDC					
Administration	1,134,075.00	3,100.00	3,161.11	1,130,913.89	0%
Lake Worth Area Museum	5,838.00	464.31	625.74	5,212.26	11%
Total EDC	1,139,913.00	3,564.31	3,786.85	1,136,126.15	0%
WATER/SEWER FUND					
Administration	987,185.00	13,481.77	19,698.66	967,486.34	2%
Water Supply	901,587.00	65,924.13	72,645.28	828,941.72	8%
Water Distribution	337,539.00	41,589.37	62,513.20	275,025.80	19%
Sewer Department	917,407.00	53,530.54	59,067.67	858,339.33	6%
Total Water/Sewer	3,143,718.00	174,525.81	213,924.81	2,929,793.19	7%
TOTAL EXPENDITURES	12,669,466.00	1,201,568.95	1,775,245.35	10,894,220.65	14%

**CITY OF LAKE WORTH
REVENUE REPORT
November 2017**

(Numbers in UNRECEIVED BALANCE WITH (-) INDICATES REVENUE RECEIVED OVER BUDGETED AMOUNT)

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNRECEIVED BALANCE	% RECEIVED
GENERAL FUND					
Property Taxes	835,892.00	67,217.59	79,694.61	756,197.39	10%
Franchise Fees	460,000.00	5,764.77	5,890.73	454,109.27	1%
CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNRECEIVED BALANCE	% RECEIVED
GENERAL FUND					
Property Taxes	835,892.00	67,217.59	79,694.61	756,197.39	10%
Franchise Fees	460,000.00	5,764.77	5,890.73	454,109.27	1%
Sales and Beverage Taxes	4,404,000.00	350,415.23	350,415.23	4,053,584.77	8%
Fines and Warrants	459,825.00	36,069.91	66,146.85	393,678.15	14%
License & Permits	138,760.00	6,243.98	17,121.13	121,638.87	12%
Sanitation	190,200.00	15,862.22	31,733.67	158,466.33	17%
Animal Control	1,100.00	1,360.00	1,750.00	-650.00	159%
Investment Income & Misc	434,734.00	18,633.35	72,807.90	361,926.10	17%
Due From Other Funds	1,175,375.00	0.00	0.00	1,175,375.00	0%
Use of Prior Year Reserves	294,369.00			294,369.00	0%
Total General Fund	8,394,255.00	501,567.05	625,560.12	7,768,694.88	7%
EDC					
Sales Tax	2,185,000.00	175,207.62	175,207.62	2,009,792.38	8%
Interest Income & Miscellaneous	27,675.00	3,899.48	3,899.48	23,775.52	14%
Use of Prior Year Reserves				0.00	
Total EDC	2,212,675.00	179,107.10	179,107.10	2,033,567.90	8%
WATER/SEWER FUND					
Water Sales	1,475,000.00	113,405.95	180,030.42	1,294,969.58	12%
Water Tap Fees	1,000.00	0.00	190.00	810.00	19%
Water Service Charge	58,000.00	5,780.03	11,466.12	46,533.88	20%
Sewer Charges	980,000.00	79,724.80	121,774.25	858,225.75	12%
Sewer Tap Fees	3,000.00		0.00	3,000.00	0%
Interest Income & Miscellaneous	40,340.00	2,397.37	5,784.17	34,555.83	14%
Transfers In	410,659.00	0.00	0.00	410,659.00	0%
Use of Prior Year Reserves	175,719.00			175,719.00	0%
Total Water/Sewer Fund	3,143,718.00	201,308.15	319,244.96	2,824,473.04	10%
DEBT SERVICE FUND:					
Property Tax Revenue	1,238,793.00	97,709.76	116,337.28	1,122,455.72	9%
Investment Income & Misc	3,000.00	51.87	53.34	2,946.66	2%
Transfers In	438,726.00	0.00	0.00	438,726.00	0%

**CITY OF LAKE WORTH
GF SALES TAX ANALYSIS
FOR NOVEMBER 2017 REVENUE**

		Current % Incr or Decrease
Current Month Receipts	350,415.23	
Same Month, Last Year	438,331.48	-20.057%
Same Month, 2 Years Ago	405,715.15	-13.630%
Current YTD Total	350,415.23	
YTD, Last Year	438,331.48	-20.057%
YTD, 2 Years Ago	405,715.15	-13.630%

Current Year Budget is \$4,380,000

CITY OF LAKE WORTH
PARK FUND
As of November 30, 2017

REVENUE SOURCE:

UTILITY DONATIONS	1,659.00
DONATIONS - KIDS & TREES	0.00
DONATIONS - NAVAJO PARK	0.00
DONATIONS - RAYL PARK	0.00
DONATIONS - LAKE WORTH PARK	0.00
INVESTMENT INCOME	470.08
EDC CONTRIBUTIONS	0.00
MISCELLANEOUS	8.00
Total Revenue	2,137.08

EXPENDITURE CATEGORY:

MISCELLANEOUS	208.95
PARK MAINTENANCE	2,967.83
CHARBONNEAU PARK	95.91
LAKE WORTH PARK	117,084.42
NAVAJO PARK	116.88
GRAND LAKE PARK	0.00
REYNOLDS PARK	0.00
RAYL PARK	0.00
TELEPHONE ROAD PARK	0.00
DAKOTA PARK	8.99
EQUIPMENT PURCHASE/IMPROVEMENTS	0.00
Total Expenditure	120,482.98

REVENUE OVER EXPENDITURES -118,345.90

<u>CASH POSITION</u>	
CHECKING	10,853.96
INVESTMENTS	364,222.59
TOTAL CASH	375,076.55

CITY OF LAKE WORTH
STREET MAINTENANCE
November 2017

Revenue

(Numbers in UNRECEIVED BALANCE WITH (-) INDICATES REVENUE RECEIVED OVER BUDGETED AMOUNT)

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNRECEIVED BALANCE	% RECEIVED
Sales Tax	1,090,000.00	87,603.81	87,603.81	1,002,396.19	8%
Interest & Misc Income	15,200.00	2,021.21	2,028.55	13,171.45	13%
Use of Prior Yr Rsrvs					
Total Revenue	1,105,200.00	89,625.02	89,632.36	1,015,567.64	8%

Expenditures

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNEXPENDED BALANCE	% EXPENDED
Miscellaneous	0.00	47.50	47.50	-47.50	#DIV/0!
Barricades & Markers	12,000.00	1,461.09	1,461.09	10,538.91	12%
Street Projects	329,778.00	0.00	0.00	329,778.00	0%
Concrete Replacement	110,000.00	0.00	0.00	110,000.00	0%
Transfers Out	116,640.00	0.00	0.00	116,640.00	0%
Total Expenditures	568,418.00	1,508.59	1,508.59	566,909.41	0%

CITY OF LAKE WORTH
CCPD
November 2017

Revenue

(Numbers in UNRECEIVED BALANCE WITH (-) INDICATES REVENUE RECEIVED OVER BUDGETED AMOUNT)

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNRECEIVED BALANCE	% RECEIVED
Sales Tax	1,075,000.00	85,611.34	85,611.34	989,388.66	8%
SRO Reimbursement	42,860.00	3,650.00	7,300.00	35,560.00	
Interest & Misc Income	3,000.00	447.12	454.46	2,545.54	15%
Use of Prior Yr Rsrvs					
Total Revenue	1,120,860.00	89,708.46	93,365.80	1,027,494.20	8%

Expenditures

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNEXPENDED BALANCE	% EXPENDED
Salaries	704,631.00	60,874.32	97,452.71	607,178.29	14%
Supplies	23,950.00	377.11	377.11	23,572.89	2%
Maintenance	23,175.00	1,135.85	1,135.85	22,039.15	5%
Services	60,690.00	2,225.76	19,444.65	41,245.35	32%
Equipment	160,000.00	5,731.31	5,731.31	154,268.69	4%
Transfers Out	175,851.00	0.00	0.00	175,851.00	0%
Total Expenditures	1,148,297.00	70,344.35	124,141.63	1,024,155.37	11%

Lake Worth City Council Meeting – December 12, 2017

Agenda Item No. F.1

From: Debbie Whitley, Asst. City Manager/Director of Finance

Item: Discuss and consider Ordinance No. 1102 amending the FY 2017-2018 budget for the General Fund.

Summary:

During the fiscal year ended September 30, 2017, Council approved expenditures in the amount of \$578,043 for a new radio system and \$189,170 to remodel the upstairs area at the Fire Department.

The new radio system project was well underway on September 30, 2017, but no invoices were received or paid on it prior to the end of the budget year. Therefore, Stacey assigned fund balance, in the amount of \$578,043, for payment of the project in the current budget year.

The remodel of the upstairs area at the Fire Department was also incomplete as of September 30, 2017. The City paid invoices totaling \$124,497.64 before the end of last budget year, leaving a budget balance of the remodel in the amount of \$64,672.36. Therefore, Stacey assigned fund balance, in the amount of \$64,672, for additional payments for completion of the project in the current budget year.

Use of Prior Year Assigned Fund Balance, in the amount of \$642,715, is available as a revenue source to offset the expenses detailed above that are being added to the General Fund FY 2017-2018 budget.

Fiscal Impact:

General Fund – \$642,715 increase in budgeted revenues and \$642,715 increase in budgeted expenses

Attachments:

1. Ordinance No. 1102 amending FY 2017-2018 Budget for the General Fund

Recommended Motion or Action:

Move to approve Ordinance No. 1102 amending the FY 2017-2018 budget for the General Fund.

ORDINANCE NO. 1102

AN ORDINANCE OF THE CITY OF LAKE WORTH, TEXAS, ADOPTING A BUDGET AMENDMENT TO THE ORIGINAL OPERATING BUDGET OF THE CITY OF LAKE WORTH, TEXAS, FOR THE FISCAL YEAR 2017/2018; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 1093, the City Council of the City of Lake Worth, Texas, adopted its budget for FY 2017/2018; and

WHEREAS, the City Council has determined that the budget for the General Fund requires amendment to add expenses and revenues related to the completion of the upstairs remodel of the Fire Department and the purchase of a new radio system; and

WHEREAS, Section 102.010 of the Local Government Code and Section 5.01 of the Lake Worth City Charter allow the City Council to make changes to the budget for municipal purposes; and

WHEREAS, the City Council desires to amend Ordinance No.1093 to reflect a supplemental appropriation and/or transfer in the fiscal year 2017/2018.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS:

Section 1: The original General Fund operating budget for FY 2017/2018 for the City of Lake Worth, Texas is hereby amended as follows:

ADD:

\$642,715 to the General Fund Expenses

#100-0802-505-000	Equipment	\$578,043
#100-0811-515-000	Building Improvements	\$ 64,672

\$642,715 to the General Fund Revenues

#100-4998-000-000	Use of Prior Year Assigned Fund Balance	\$642,715
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Reason (pursuant Section 5.01(e) of the City Charter, as amended):
The budget amendment for the General Fund is necessary to allow for the completion of the upstairs remodel of the Fire Department and the purchase of a new radio system.

Section 2: A true and correct copy of this ordinance showing the approved budget amendments shall be filed with the City Secretary and in the office of the County Clerk of Tarrant County, Texas, as required by Section 102.009 of the Local Government Code. In addition, the City Secretary is hereby directed to ensure that a true and correct copy of the approved budget amendment is posted on the City's website.

Section 3: In the event any clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Lake Worth, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 4: This Ordinance shall be in full force and effect from and after its passage, and it is so ordained.

PASSED AND APPROVED on this the 12th day of December 2017.

CITY OF LAKE WORTH

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Drew Larkin, City Attorney

APPROVED AS TO CONTENT:

Debbie Whitley, ACM/Director of Finance