

**CITY OF LAKE WORTH**  
**Minutes for**  
**City Council Public Hearing/Regular Meeting**  
**Tuesday, February 14, 2017**  
**6:30 P.M. – Council Chambers**  
**3805 Adam Grubb • Lake Worth, Texas**

**1. Call to Order.**

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

**2. Invocation and Pledge of Allegiance.**

Council Member Geoffrey White gave invocation. Attendees recited the pledge of allegiance.

**3. Roll Call.**

Council members present were Mayor Walter Bowen, Jim Smith, Geoffrey White, Gene Ferguson, Ronny Parsley, Pat O. Hill, Gary Stuard, and Clint Narmore.

Staff present was Stacey Almond, City Manager; Debbie Whitley, Assistant City Manager/Director of Finance; Linda Rhodes, City Secretary; Jimmy Womack, Chief of Police; Mike Christenson, Fire Chief; Sean Densmore, Director of Public Works; and Danielle Hackbusch, HR/Risk Management. City Attorney Drew Larkin and City Engineer Misty Christian were present.

**4. Consent Agenda:**

- a. **Approval of minutes for the City Council Public Hearing/Regular meeting on January 10, 2017.**
- b. **Approval of Finance Reports for the month of January 2017.**
- c. **Submission of the Annual Racial Profiling Report to the Governing Body.**
- d. **Resolution #1014- Calling/Ordering the May 6, 2017 City General Election, approving to enter into a joint contract with the Tarrant County Elections Administration to administer the election and to authorize other election provisions as necessary.**
- e. **Resolution #1015- Amending the assigned representatives for the City of Lake Worth as voting members to the Naval Air Station Fort Worth, Joint Reserve Base Regional Coordination Committee (RCC).**
- f. **Resolution #1016- Job Description Revision for City Secretary.**
- g. **Resolution #1017- Amending authorized representatives of the City for Tex Pool, Lone Star, LOGIC and TexStar investment pools.**

Jim Smith made a motion, seconded by Ronny Parsley, to approve the Consent Agenda as presented. Motion passed with all voting in favor and none opposed.

## 5. Presentations:

### a. Proclamations/Awards/Presentations.

1. Proclamation to retiring City Secretary Linda Rhodes.

Mayor Walter Bowen presented retiring City Secretary Linda Rhodes with a proclamation and a plaque in appreciation for her tenure, dedication and loyal service with the City of Lake Worth.

### b. Citizen/Visitor Comments.

*There were no Citizen/Visitor Comments.*

## 6. Public Hearing/Action Items.

### a. Public Hearing/Action to receive citizen comments and to approve participation in the 43<sup>rd</sup> Year Tarrant County Community Development Block Grant (CDBG) Project for utilities on Caddo Trail (3300 Block) and Apache Trail (7000 Block).

*Mayor Walter Bowen opened the Public Hearing at 6:39 p.m.*

Sean Densmore explained that the estimated total project cost of the 43<sup>rd</sup> Year CDBG Project is \$175,000 with the City contribution set at \$50,000. There were no persons present wishing to speak on this public hearing item.

*Mayor Walter Bowen closed the Public Hearing at 6:42 p.m.*

Clint Narmore made a motion, seconded by Gene Ferguson, to approve participation in the 43<sup>rd</sup> Year CDBG Project for utilities on Apache and Caddo Trail as presented. Motion passed with all voting in favor and none opposed.

## 7. Ordinances and Resolutions.

### a. Discuss and consider approval of Uniform EMS Ordinance #1075.

Mike Christenson noted that, after a lengthy process, the Uniform EMS Ordinance is now ready for Council approval. Representatives from MedStar were present at the meeting.

Gene Ferguson made a motion, seconded by Pat Hill, to approve Ordinance #1075. Motion passed with all voting in favor and none opposed.

## 8. Contracts/Agreements.

### a. Discuss and consider approval of an Interlocal Agreement with Metropolitan Area EMS Authority.

Mike Christenson noted that there were no signature blocks on the agreement as presented. There are fifteen (15) coordinating agencies that will need to sign the signature pages for each agreement; therefore, this will be done after approvals have been made. After all approvals have been made, originals will be routed to all participating agencies for their execution.

Gary Stuard made a motion, seconded by Geoffrey White, to approve the Interlocal Agreement with Metropolitan Area EMS. Motion passed with all in favor and none opposed.

**b. Discuss and consider approval of a Professional Service Agreement with Urban Bobcat Architects for architectural plans for the Fire Department Remodel Project in an amount of \$14,000; and authorize the City Manager to execute the same on behalf of the City.**

Geoffrey White made a motion, seconded by Gene Ferguson, to approve the Professional Service Agreement with Urban Bobcat Architects for architectural plans for the Fire Department Remodel Project in an amount of \$14,000 and to authorize the City Manager to execute the same on behalf of the City. Motion passed with all in favor and none opposed.

**c. Discuss and consider a Development Agreement with owner of Lot 1, Block A, Azle Addition for the construction of public improvements.**

Misty Christian made note that the following statement needed to be added just after the dollar amount in Section D- City Costs of the proposed agreement for clarification:

*The reimbursement amount to be paid by the City to the Developer will be the lesser of (i) actual construction costs to construct a 16-inch water line over the costs to construct an 8-inch water line; or (ii) \$92,700. (“Reimbursement Amount”).*

Gene Ferguson made a motion, seconded by Ronny Parsley, to approve the Development Agreement with the added comment from the City Engineer to construct a 16-inch water line over the cost to construct an 8-inch water line in an amount not to exceed \$92,700. Motion passed with all in favor and none opposed.

**d. Consider approval of an Asset Disposition Services Agreement (Auction Sales Contract) between the City of Lake Worth and O’Leary Auctions, LLC for professional auction services to auction off items as listed in Exhibit “A” of the contract and to authorize the City Manager to execute the same on behalf of the City.**

Gary Stuard made a motion, seconded by Pat Hill, to approve the Auction Sales Contract with O’Leary Auctions, LLC to auction off items as listed in Exhibit “A” of the contract and to authorize the City Manager to execute the document. Motion passed with all in favor and none opposed.

**9. Bids, Proposals, and Specifications.**

*There were no Bid, Proposal, and Specification Items.*

## 10. Discussion/Action Items.

- a. Consider increasing the General Fund gift to Water/Sewer Fund for the purchase of a vehicle for the Water Distribution department in the amount of \$6,350.**

Sean Densmore explained that, due to the unforeseen incident and damage to a water department truck, he is requesting additional funding to the amount previously approved by Council in September for capital items in order to replace this vehicle. The additional amount being requested is \$6,350.

Jim Smith made a motion, seconded by Ronny Parsley, to approve this item as presented by increasing the General Fund gift to the Water/Sewer Fund for the purchase of a vehicle for the Water Distribution Department in the amount of \$6,350. Motion passed with all in favor and none opposed.

## 11. Mayor and Council Items.

- a. Update on Tarrant County Mayor's Council by Mayor Bowen.**

Mayor Walter Bowen had nothing to report regarding the Tarrant County Mayor's Council.

## 12. City Manager and Staff Reports.

- a. City Manager Report(s):**

- 1. Announce date for the Northwest Area Chamber of Commerce Annual Awards Banquet.**

Stacey Almond announced that the Northwest Area Chamber of Commerce Annual Awards Banquet is scheduled for Friday, February 24, 2017, at 6:00 p.m. at the Fort Worth Stockyard Station.

- b. Assistant City Manager/Director of Finance Report(s):**

- 1. Announce date of the Annual Community Easter event.**

Debbie Whitley announced that the Annual Community Easter event is scheduled for Saturday, April 8, 2017 from 10:00 a.m. to noon at the Multi-Purpose Facility.

- c. Fire Chief Report(s):**

- 1. Recognition of Public Service.**

Mike Christenson recognized Police Officers Richard Smith and John Smith for going above and beyond their normal public service duties.

- d. Public Works Director Report(s):**

- 1. Update on City Projects.**

Sean Densmore reported on the following projects:

- March 20<sup>th</sup> will be working on field maintenance.
- April 29<sup>th</sup> is the 7<sup>th</sup> Annual Coleson's Walk and 5k
- February 20<sup>th</sup> Notice to Proceed for the Charbonneau Lift Station Project. May 10<sup>th</sup> is the estimated start time on the project.
- February 24<sup>th</sup> is the bid opening for the Sanitary Sewer Rehabilitation Project.

**13. Executive Session:**

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to convene into executive session as necessary during the course of this meeting to discuss the following:

Pursuant to the following sections:

- a. **Section 551.071- Consultation with attorney with regard to any item posted on the agenda or pending or contemplated litigation, settlement offers, and/or claims.**

*There was no Executive Session.*

**14. Reconvene into Regular Session:**

- a. **Take any action necessary pursuant to Executive Session Item(s) as listed above.**

There was no Executive Session.

**15. Adjourn.**

There being no further business, Mayor Walter Bowen adjourned the Council meeting at 7:07 p.m.

APPROVED:

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Walter Bowen, Mayor

ATTEST:

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Monica Solko, TRMC  
City Secretary