

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, APRIL 11, 2017**

REGULAR MEETING: 6:15 PM

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:15 p.m.

A.1 ROLL CALL.

Present:	Walter Bowen	Mayor
	Clint Narmore	Mayor Pro Tem, Place 7
	Jim Smith	Council, Place 1
	Geoffrey White	Council, Place 2
	Gene Ferguson	Council, Place 3
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
 Staff:	 Stacey Almond	 City Manager
	Debbie Whitely	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Drew Larkin	City Attorney
	Jimmy Womack	Police Chief
	Mike Christenson	Fire Chief
	Sean Densmore	Public Works Director
	Barry Barber	Building Development Director
	Danielle Hackbusch	Human Resources/Risk Management
	Misty Christian	Engineer

A.2 INVOCATION AND PLEDGE OF ALLEGIANCE.

Council member Stuard gave invocation. Attendees recited the pledge of allegiance.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):

There were no items for this category.

A.4 CITIZEN PRESENTATION / VISITOR COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSENT AGENDA

APPROVED

B.1 APPROVE OF MINUTES OF THE MARCH 28, 2017 SPECIAL CITY COUNCIL MEETING.

B.2. APPROVE FINANCE REPORTS FOR THE MONTH OF MARCH 2017.

COUNCIL MEMBER WHITE MADE A MOTION, SECONDED BY MAYOR PRO TEM NARMORE, TO APPROVE THE CONSENT AGENDA AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

C. PUBLIC HEARINGS

There were no items for this category.

D. PLANNING AND DEVELOPMENT

There were no items for this category.

E. PUBLIC WORKS

E.1 DISCUSS AND CONSIDER AN AGREEMENT FOR WASTEWATER SERVICES BETWEEN THE CITY OF FORT WORTH AND THE CITY OF LAKE WORTH EFFECTIVE MAY 9, 2017 THROUGH SEPTEMBER 30, 2037.

APPROVED

City Manager Stacey Almond presented the item. Council is being asked to approve an agreement with the City of Fort Worth for wastewater services. The City of Lake Worth is a wholesale wastewater customer and our contract with the City of Fort Worth expires in May. The proposed agreement will be in effect from May 9, 2017 through September 30, 2037.

COUNCIL MEMBER STUARD MADE A MOTION, SECONDED BY COUNCIL MEMBER PARSLEY, TO APPROVE AN AGREEMENT FOR WASTEWATER SERVICES BETWEEN THE CITY OF FORT WORTH AND THE CITY OF LAKE WORTH EFFECTIVE MAY 9, 2017 THROUGH SEPTEMBER 30, 2037.

MOTION TO APPROVE CARRIED 7-0.

E.2 DISCUSS AND CONSIDER ORDINANCE NO. 1078, AMENDING SECTION 13.403 OF THE CODE OF ORDINANCES REGARDING WATER AND WASTEWATER SYSTEM FACILITY ACCESS FEES.

APPROVED

City Manager Stacey Almond presented the item. The City of Fort Worth adopted the new impact fee ordinance on December 6, 2016 with an April 1, 2017 effective date for Fort Worth water and their wholesale customers. Council is being asked to approve Ordinance No. 1078 to ensure Lake Worth can effectively implement the new fees adopted by the City of Fort Worth. The new ordinance will amend Section 13.403 to clarify the nature of the water and wastewater system facility access fees and change the assessment and collection of impact fees. The new collection rates are based upon final plats recorded date, customer dates and building permit dates. This new process will affect how we collect impact fees and the City of Fort Worth has issued all wholesale customers a new rate calculator which is effective April 1, 2017.

MAYOR PRO TEM NARMORE MADE A MOTION, SECONDED BY COUNCIL MEMBER PARSLEY, TO APPROVE ORDINANCE No. 1078 AMENDING SECTION 13.403 OF THE CODE OF ORDINANCES REGARDING WATER AND WASTEWATER SYSTEM FACILITY ACCESS FEES.

MOTION TO APPROVE CARRIED 7-0.

E.3 DISCUSS AND CONSIDER A CONTRACT WITH RAYDON, INC. FOR THE 2017 CONCRETE REHABILITATION PROJECT IN AN AMOUNT NOT TO EXCEED \$151,858.80.

APPROVED

Public Works Director Sean Densmore presented the item. The item is to consider awarding the bid to Raydon, Inc. and to authorize the City Manager to execute an agreement for the 2017 Concrete Rehabilitation Project. The city requested competitive sealed proposals and received proposals from four (4) firms. Kimley-Horn reviewed and evaluated the proposals and is recommending award of bid to the lowest bidder Raydon, Inc. in an amount, not to exceed \$151,858.80. The contract term is for one (1) year with option to extend the contract on an annual basis for up to three (3) years.

Current projects identified for the 2017 Concrete Rehabilitation Project:

- Replace existing asphalt sidewalk at Lake Worth Park with a new 6' concrete sidewalk
- Replace and install new curb and gutter along 3900-4000 block Paul Meador Rd. and 6800 Telephone Rd.
- Install new curb, gutter and drive approaches along 7100 block of Pawnee.
- Install valley gutter at the intersection of Dakota and Telephone.
- Install wheel chair ramps at Dakota and Telephone and various concrete repairs throughout the city.

COUNCIL MEMBER FERGUSON MADE A MOTION, SECONDED BY COUNCIL MEMBER PARSLEY, TO APPROVE A CONTRACT WITH RAYDON, INC. FOR THE 2017 CONCRETE REHABILITATION PROJECTS IN AN AMOUNT NOT TO EXCEED \$151,858.80 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

MOTION TO APPROVE CARRIED 7-0.

F. GENERAL ITEMS

Items F.1, F.2 and F.3 are companion items but will be discussed and voted on separately.

F.1 DISCUSS AND CONSIDER APPROVAL OF PAY PLAN C, D, AND E FOR POLICE AND FIRE DEPARTMENT EMPLOYEES.

APPROVED

City Manager Stacey Almond presented the item. The proposed pay plans accompany the budget amendment and are based upon the market adjustment and findings presented to Council at the March 28 Special City Council meeting. The strategy is to attract, hire, develop, and retain the best people and compensate them for the value they create.¹

COUNCIL MEMBER WHITE MADE A MOTION, SECONDED BY COUNCIL MEMBER FERGUSON, TO APPROVE PAY PLAN C, D, AND E FOR POLICE AND FIRE DEPARTMENT EMPLOYEES.

MOTION TO APPROVE CARRIED 7-0.

¹ Corrected with the following addition: Item F.1 has an effective date of May 1, 2017.

F.2 DISCUSS AND CONSIDER RESOLUTION NO. 1019, REVISING JOB DESCRIPTIONS FOR THE ADMINISTRATIVE ASSISTANT - PD, PROPERTY/EVIDENCE TECHNICIAN, RECORDS TECHNICIAN, TELECOMMUNICATIONS SUPERVISOR AND ADDING TWO NEW JOB DESCRIPTIONS FOR ADMINISTRATIVE ASSISTANT – FD AND DRIVER ENGINEER.

APPROVED

Human Resources/Risk Manager Danielle Hackbusch presented the item. With the approval of item F.1, this item is to revise job descriptions for the Police and Fire Department employees.

Revised job descriptions:

- Administrative Assistant-PD
- Property/Evidence Technician
- Records Technician
- Telecommunications Supervisor

New job descriptions:

- Administrative Assistant-FD
- Driver Engineer

The revisions will more accurately reflect the duties, responsibilities and physical abilities of each position. Staff recommends approval of Resolution No. 1019.²

COUNCIL MEMBER SMITH MADE A MOTION, SECONDED BY MAYOR PRO TEM NARMORE, TO APPROVE RESOLUTION No. 1019 REVISING DESCRIPTIONS FOR THE ADMINISTRATIVE ASSISTANT-PD, PROPERTY/EVIDENCE TECHNICIAN, RECORDS TECHNICIAN, TELECOMMUNICATIONS SUPERVISOR AND ADDING TWO NEW JOB DESCRIPTIONS OF ADMINISTRATIVE ASSISTANT-FD AND DRIVER ENGINEER.

MOTION TO APPROVE CARRIED 7-0.

F.3 DISCUSS AND CONSIDER AMENDING THE CRIME CONTROL & PREVENTION DISTRICT FY2016/2017 BUDGET AND ORDINANCE NO. 1079, AMENDING THE GENERAL FUND FY2016/2017 BUDGET FOR POLICE AND FIRE DEPARTMENT EMPLOYEE PAY PLANS.

APPROVED

City Manager Stacey Almond presented the item. This item was discussed at the March 28 City Council meeting. With the approval of the Pay Plans (item F.1) and job descriptions (item F.2), this item is to approve the pay adjustments for the Police and Fire Department personnel with the proposed effective date of May 1, 2017.

² Corrected with the following addition: Item F.2 has an effective date of May 1, 2017.

Current Year Budget Impact: (May through September 2017)

<u>General Fund</u>		<u>CCPD</u>	<u>Total</u>
Police	\$42,769.08	\$13,477.22	\$56,246.29
Fire	\$32,984.67		\$32,984.67
Total	\$75,753.75	\$13,477.22	\$89,230.96

Annual Budget Impact:

<u>General Fund</u>		<u>CCPD</u>	<u>Total</u>
Police	\$102,645.78	\$32,345.32	\$134,991.10
Fire	\$ 79,163.21		\$ 79,163.21
FD Addt'l	\$ 38,000.00		\$ 38,000.00
Total	\$219,808.99	\$32,345.32	\$252,154.31

COUNCIL MEMBER STUARD MADE A MOTION, SECONDED BY COUNCIL MEMBER WHITE, TO APPROVE AMENDING THE CRIME CONTROL & PREVENTION DISTRICT FY 2016/2017 BUDGET AND APPROVING ORDINANCE NO. 1079, AMENDING THE GENERAL FUND FY 2016/2017 BUDGET FOR POLICE AND FIRE DEPARTMENT EMPLOYEE PAY PLANS.

MOTION TO APPROVE CARRIED 7-0.

F.4 DISCUSS AND CONSIDER RESOLUTION NO. 1020, SUSPENDING THE APRIL 21, 2017 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE.

APPROVED

City Manager Stacey Almond presented the item. Oncor Electric Delivery Company filed an application on or about March 17, 2017 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by \$317 million or approximately 7.5% over present revenues. The company asks that the city approve an 11.8% increase in residential rates and a 0.5% increase in street lighting rates. If approved, a residential customer using 1000 kWh per month would see a bill increase of about \$6.68 per month. Resolution No. 1020 suspends the April 11, 2017 effective date of the company's rate increase for maximum period permitted by law to allow the city, working in conjunction with the Steering Committee of cities served by Oncor, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue. Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the company since January 2011. Staff recommends approval of Resolution No. 1020 suspending the April 21, 2017 effective date of Oncor Electric Delivery Company's requested rate change.

MAYOR PRO TEM NARMORE MADE A MOTION, SECONDED BY COUNCIL MEMBER STUARD, TO APPROVE RESOLUTION No. 1020 SUSPENDING THE APRIL 21, 2017 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE.

MOTION TO APPROVE CARRIED 7-0.

**F.5 DISCUSS AND CONSIDER RESOLUTION NO. 1021, APPROVING THE SALE OF REAL PROPERTY ACQUIRED AT A DELINQUENT TAX FORECLOSURE SALE LOCATED AT 2929 HURON TRAIL.
APPROVED**

City Manager Stacey Almond introduced Mr. David Crawford with Perdue, Brandon, Fielder, Collins and Mott to present the item. Mr. Crawford stated the item before Council was a request to sell 2929 Huron Trail in the amount of \$25,100.00. This property was acquired property at a delinquent tax foreclosure sale.

Proceeds from the sale of the property are being distributed as follows:

- NET Lake Worth ISD - \$10,444.80
- NET City of Lake Worth - \$10,194.46 (taxes, demo, and mowing liens)
- NET Tarrant County - \$3,812.41

COUNCIL MEMBER SMITH MADE A MOTION, SECONDED BY COUNCIL MEMBER PARSLEY, TO APPROVE RESOLUTION No. 1021 APPROVING THE SALE OF REAL PROPERTY ACQUIRED AT A DELINQUENT TAX FORECLOSURE SALE LOCATED AT 2929 HURON TRAIL.

MOTION TO APPROVE CARRIED 7-0.

G. MAYOR AND COUNCIL ITEMS.

G.1 UPDATE ON TARRANT COUNTY MAYOR'S COUNCIL BY MAYOR BOWEN.

Mayor Walter Bowen had nothing to report regarding the Tarrant County Mayor's Council.

H. STAFF REPORT(S) / ANNOUNCEMENT(S)

**H.1 ASSISTANT CITY MANAGER/DIRECTOR OF FINANCE REPORT(S):
1. REPORT ON THE ANNUAL COMMUNITY EASTER EGG HUNT.**

Assistant City Manager/Finance Director Debbie Whitley reported that the Annual Community Easter event was a great success and wanted to thank all volunteers who helped make the event possible.

H.2 PUBLIC WORKS DIRECTOR REPORT(S):

Public Works Director Sean Densmore reported on the following projects:

COLESON'S FROG 5K EVENT.

- April 29th - 7th annual Coleson's F.R.O.G 5k and 1 mile Fun Run at Lake Worth Park. To register for race visit www.ATHLETE360.COM and register under Team Lake Worth.

UPDATE ON CITY PROJECTS.

- Tarrant County crew came out in late March and completed the street rehab projects on Lakewood, Malta and Wells Drive.

I. EXECUTIVE SESSION

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to convene into executive session as necessary during the course of this meeting to discuss the following:

There was no Executive Session.

J EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

There was no Executive Session.

K. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 6:33 p.m.

APPROVED:

Walter Bowen, Mayor

ATTEST:

Monica Solko, TRMC
City Secretary