

**MINUTES OF THE REGULAR MEETING
OF THE CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
BOARD OF DIRECTORS OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, JULY 11, 2017**

BUDGET WORKSHOP MEETING: 5:30 PM

A. CALL TO ORDER.

President Bowen called the Crime Control and Prevention District (CCPD) Budget Workshop to order at 5:32 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen	President
	Geoffrey White	Board member / Vice-President
	Jim Smith	Board member
	Gene Ferguson	Board member
	Ronny Parsley	Board member
	Pat O. Hill	Board member
	Gary Stuard	Board member
	Clint Narmore	Board member
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Steve Carpenter	Interim Police Chief

B. ITEMS FOR DISCUSSION

B.1 PRESENTATION AND DISCUSSION OF THE REVISED 2016/2017 AND PROPOSED FY 2017/2018 CRIME CONTROL AND PREVENTION DISTRICT (CCPD) BUDGETS.

Interim Police Chief Steve Carpenter presented the item.

Revisions to the CCPD budget for FY 2016-2017 are as follows:

- Revenues - A budget amendment increased total revenues by \$13,477. It is estimated, based on a mid-year budget review, that revenues will actually increase by \$82,802. Of that amount, \$65,000 is an estimated increase in sales tax revenue over the amount in the adopted budget.
- Expenses - The increase in budgeted revenue has been used to increase budgeted expenses in the same amount (\$13,477). Payroll costs related to the market pay adjustment that went into effect for CCPD personnel on May 1, 2017 have increased. Various other line items have been adjusted with line-item transfers during the year. The most significant line-item transfer was to allocate funding for a vehicle purchase approved by the CCPD Board and City Council on June 13th.
- Fund Balance - Overall, it is estimated that the CCPD will increase its budgeted surplus of \$13,515 to a surplus of \$88,859. The increased surplus of \$75,344 is mostly attributable to increased sales tax revenue estimates in the amount of \$65,000. With this estimated surplus, the CCPD will have a fund balance of \$482,507, or 42.02%, as of 09/30/17.

CCPD budget for FY 2017-2018 are as follows:

- Revenues - Sales tax revenue is budgeted at \$1,075,000. This is approximately 4% over the estimated total for FY 2016/2017. A reimbursement from Lake Worth ISD, for half (1/2) of the estimated total cost of the School Resource Officer, or \$42,860, has been included in the budget for the first time.
- Community Projects - The CCPD has historically budgeted for four (4) annual events; National Night Out, Senior Thanksgiving Lunch, Bike Rodeo and Marine Creek Health Fair. This year, the budget reflects additional amounts for a Kid/Senior ID program which would be a great benefit to our community.
- Personnel - Salaries and related costs reflect an increase over the current year budget. Most of the increase is to fund an approved patrol officer position that has not been included in budgets for the last five (5) years due to budget constraints. This budget includes funding for a total of nine (9) positions as listed below:
 - Detective (1)
 - Patrol Officer (4)
 - School Resource Officer (1)
 - Professional Standards Officer (1)
 - Special Projects Officer (1)
 - Telecommunicator (1)
- Capital – Two (2) capital items are included in the budget. A jail board is being requested and is estimated to cost \$90,000. The old jail board is obsolete and any repairs require that replacement parts be manufactured, which is very costly. The new jail board will be web-based with “plug and play” technology and will come with replacement parts that can be easily inserted. A new patrol vehicle is also

being requested with an estimated cost of \$43,000. The addition of a patrol vehicle will ease the burden on our patrol fleet.

- Fund Balance – Overall, this budget results in a deficit of \$27,437. With this deficit, the CCPD will have a fund balance of \$455,070, or 39.63%, as of 09/30/18.

During the discussions of the two capital request items, Council was concerned with the warranty of the jail board and lifetime of replacement parts. They also questioned the purchase of a new vehicle, police interceptor package and what determines the vehicle usefulness. Council requested a detailed maintenance log of police vehicles.

NO ACTION IS NECESSARY BY BOARD.

C. ADJOURNMENT

There being no further business, President Bowen adjourned the meeting of the Crime Control and Prevention District at 6:10 p.m.

CITY OF LAKE WORTH

By: _____
Walter Bowen, President

ATTEST:

Monica Solko, TRMC
CCPD Secretary / City Secretary