

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, AUGUST 8, 2017**

REGULAR MEETING: 6:30 PM

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen	Mayor
	Jim Smith	Council, Place 1
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
	Clint Narmore	Council, Place 7
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Drew Larkin	City Attorney
	Mike Christenson	Fire Chief
	Steve Carpenter	Interim Police Chief
	Sean Densmore	Public Works Director
	Suzanne Meason	Planning and Zoning Administrator
Absent:	Geoffrey White	Mayor Pro Tem, Place 2
	Gene Ferguson	Council, Place 3

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

A.3.1 PROCLAMATION – BLOOD CANCER AWARENESS MONTH

Mayor Bowen announced that the representative was unable to attend and the proclamation would be mailed to them.

A.4 CITIZEN PRESENTATION / VISITOR COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF CONSENT AGENDA

No items were removed from the consent agenda.

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS
APPROVED**

B.1 APPROVE MINUTES OF THE JULY 11, 2017 CITY COUNCIL MEETING.

B.2 APPROVE FINANCE REPORTS FOR THE MONTH OF JULY 2017.

B.3 APPROVE ANNUAL INTERLOCAL AGREEMENT FOR PARTICIPATION IN FORT WORTH'S ENVIRONMENTAL COLLECTION CENTER HOUSEHOLD HAZARDOUS WASTE PROGRAM.

B.4 APPROVE DESIGNATING THE EMPLOYEES' FLOATING HOLIDAY FOR FY 2017/2018 AS MONDAY, FEBRUARY 19, 2018 (PRESIDENT'S DAY) AND SEPTEMBER 11, 2018 FOR ALL FIRE DEPARTMENT EMPLOYEES'.

A MOTION WAS MADE BY COUNCIL MEMBER NARMORE, SECONDED BY COUNCIL MEMBER PARSLEY, TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 5-0.

C. PUBLIC HEARINGS

C.1 PUBLIC HEARING TO CONSIDER THE LAKE WORTH CRIME CONTROL AND PREVENTION DISTRICT (CCPD) PROPOSED BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING ON SEPTEMBER 30, 2018.

APPROVED

Mayor Bowen open the public hearing and called on Stacey Almond to present.

City Manager Stacey Almond summarized the item. The Lake Worth Crime Control and Prevention District (CCPD) held a public hearing on Tuesday, July 11, 2017 and adopted its budget. On July 12, 2017, the CCPD submitted its budget to the city. Staff is recommending approval of the CCPD budget as presented.

Mayor Bowen asked for public comments on the CCPD proposed FY 2017-2018 budget. There being no one wishing to speak, Mayor Bowen closed the public hearing and called for a motion.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER STUARD, TO APPROVE ITEM C.1, THE CRIME CONTROL AND PREVENTION DISTRICT BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING ON SEPTEMBER 30, 2018, AS PRESENTED.

MOTION TO APPROVE CARRIED 4-1 WITH COUNCIL MEMBERS SMITH, PARSLEY, STUARD, AND NARMORE VOTING FOR AND COUNCIL MEMBER HILL VOTING AGAINST.

C.2 PUBLIC HEARING TO CONSIDER PLANNING & ZONING CASE NO. PS17-05, A PROPOSED PRELIMINARY PLAT BEING ALL OF A .562 ACRE PARCEL OF LAND KNOWN AS ABSTRACT 189, TRACT 73, N B BREEDING SURVEY OF THE RECORDS OF TARRANT COUNTY, TEXAS. THE PROPOSED PRELIMINARY PLAT'S NEW LEGAL DESCRIPTION WILL BE BLOCK 1, LOT 1, WESTBROOK ADDITION, COMMONLY KNOWN AS 4539 HODGKINS ROAD, LAKE WORTH, TEXAS.

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The applicant purchased the property at 4539 Hodgkins Road with the intent to build a residence on the property. The property is still in abstract/tract form and requires platting in order for a structure to be built on the property. The Planning and Zoning Commission recommended approval of PS17-05 by a 5-0 vote.

The applicant Mr. Lee Westbrook, 1205 Pepperidge Lane, Fort Worth came forward. Mr. Westbrook stated he was available to answer any questions Council may have. He commented on the helpfulness of the staff during the process.

Mayor Bowen asked for public comments on the Planning and Zoning Case No. PS17-05. There being no one wishing to speak, Mayor Bowen closed the public hearing and called for a motion.

A MOTION WAS MADE BY COUNCIL MEMBER NARMORE, SECONDED BY COUNCIL MEMBER HILL, TO APPROVE PLANNING AND ZONING CASE No. PS17-05 AS PRESENTED.

MOTION TO APPROVE CARRIED 5-0.

C.3 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1092, PLANNING & ZONING CASE NO. PZ17-05, AN ORDINANCE AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO CHANGE THE ZONING DESIGNATION OF AN APPROXIMATELY 0.612 ACRE TRACT OF LAND, LEGALLY KNOWN AS BLOCK 1, LOT(S) 4, 5, & 6, LAKE WORTH ADDITION AND ABSTRACT 188, TRACT(S) 2BBBB AND 2XXX, JOHN BREEDING SURVEY, LAKE WORTH, TARRANT COUNTY, TEXAS, BEING THAT ALL OF THE CERTAIN CALLED 0.612 ACRE TRACT OF LAND RECORDED IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS, FROM A ZONING DISTRICT CHANGE AND LAND USE DESIGNATION FROM “SF1” SINGLE FAMILY RESIDENTIAL (VACANT LAND) AND “PC” – PLANNED COMMERCIAL FOR THE USE OF A DONUT SHOP TO A ZONING DISTRICT CHANGE AND LAND USE DESIGNATION OF “PC” – PLANNED COMMERCIAL FOR THE USE OF RETAIL LEASE SPACE AND FOOD ESTABLISHMENTS, AND BY AMENDING THE OFFICIAL ZONING MAP AND THE FUTURE LAND USE MAP OF THE COMPREHENSIVE LAND USE PLAN TO REFLECT SUCH CHANGE. THE PROPERTY TO BE CONSIDERED FOR RE-ZONING IS GENERALLY DESCRIBED AS A 0.612 ACRE TRACT OF LAND LOCATED AT 6932 AND 7000 FOSTER DRIVE, LAKE WORTH, TEXAS.

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to the present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The applicant purchased properties located at 6932 and 7000 Foster Drive with the intent to develop the property as commercial with a retail lease center and food establishments. The Planning and Zoning Commission recommended approval of PZ17-05 by a 5-0 vote. If City Council approves the zoning requests, the properties will be brought back for preliminary plat and final plat approvals from Planning and Zoning and City Council.

The applicant Mr. Do Jung Kwon, 8709 Vista Royale Drive, Fort Worth was available to answer any questions Council may have.

Mayor Bowen asked for public comments on Planning and Zoning Case No. PZ17-05. There being no one wishing to speak, Mayor Bowen closed the public hearing and called for a motion.

A MOTION WAS MADE BY COUNCIL MEMBER PARSLEY, SECONDED BY COUNCIL MEMBER HILL, TO APPROVE ORDINANCE No. 1092, PLANNING AND ZONING CASE No. PZ17-05.

MOTION TO APPROVE CARRIED 5-0.

D. PLANNING AND DEVELOPMENT

There were no items for this category.

E. PUBLIC WORKS

There were no items for this category.

F. GENERAL ITEMS

- F.1 DISCUSS AND CONSIDER A PROPOSED MAXIMUM TAX RATE FOR FY 2017-2018; SCHEDULING AUGUST 22, 2017, FOR PUBLIC HEARINGS ON THE BUDGET AND TAX RATE, AND SEPTEMBER 5, 2017, FOR THE SECOND PUBLIC HEARING ON THE TAX RATE; AND SCHEDULING SEPTEMBER 12, 2017, FOR THE ADOPTION OF SAID BUDGET AND TAX RATE.**

APPROVED

City Manager Stacey Almond presented the item. It is necessary for the City Council to set public hearings on the proposed FY 2017-2018 city budget and tax rate. At the Budget Workshop, Council consensus was to set the tax rate at \$0.454920 tax rate. Although the property tax rate in the proposed budget is lower than the current year adopted tax rate, the lower tax rate is expected to produce an increase in revenue. The City is required to hold two public hearings on the tax rate and publish notice in the newspaper, and website before adopting the tax rate that exceeds the lower of the rollback rate or the effective tax rate. Staff recommends scheduling August 22, 2017, for the public hearings on the budget and tax rate, scheduling September 5, 2017, for the second public hearing on the tax rate, and scheduling September 12, 2017, for the adoption of said budget and tax rate.

Council member Hill commented that he preferred the tax rate be at the effective rate instead of the rollback rate. He stated that anytime the city could save the citizens from paying higher taxes he was in favor of it.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER NARMORE, TO APPROVE A MAXIMUM TAX RATE OF \$0.454920 PER \$100 VALUATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; SCHEDULING AUGUST 22, 2017, FOR THE PUBLIC HEARINGS ON THE BUDGET AND TAX RATE, AND SEPTEMBER 5, 2017, FOR THE SECOND PUBLIC HEARING ON THE TAX RATE, AND SCHEDULING SEPTEMBER 12, 2017, FOR THE ADOPTION OF SAID BUDGET AND TAX RATE.

MOTION TO APPROVE CARRIED 5-0.

F.2 DISCUSSION AND CONSIDER ORDINANCE NO. 1091, CALLING/ORDERING THE NOVEMBER 7, 2017 SPECIAL ELECTION FOR VOTERS TO VOTE FOR OR AGAINST THE REALLOCATION OF SALE AND USE TAX FROM THE ECONOMIC DEVELOPMENT CORPORATION AND THE STREET MAINTENANCE TAX AND AUTHORIZE THE CITY MANAGER TO EXECUTE A JOINT ELECTION AGREEMENT AND CONTRACT WITH TARRANT COUNTY ELECTION ADMINISTRATION TO ADMINISTER THE ELECTION, AND AUTHORIZING OTHER ELECTION PROVISIONS AS NECESSARY

APPROVED

City Manager Stacey Almond summarized the item. On March 28, 2017, staff made a presentation regarding the city sales and use tax and the city's options relating to House Bill 157. During the meeting staff recommended the Council take time to consider the reallocation and present the item at the June regular meeting for further discussion. At the June 13, 2017, regular meeting Council authorized staff to prepare an ordinance calling an election for the reallocation of sales and use tax for Economic Development Corporation and the Street Maintenance Tax. Staff recommends approve of Ordinance No. 1091 calling/ordering a Special Election on November 7, 2017.

A MOTION WAS MADE BY COUNCIL MEMBER NARMORE, SECONDED BY COUNCIL MEMBER SMITH, TO APPROVE ORDINANCE NO. 1091 CALLING/ORDERING THE NOVEMBER 7, 2017 SPECIAL ELECTION FOR VOTERS TO VOTE FOR OR AGAINST THE REALLOCATION OF SALE AND USE TAX FROM THE ECONOMIC DEVELOPMENT CORPORATION AND THE STREET MAINTENANCE TAX AND AUTHORIZE THE CITY MANAGER TO EXECUTE A JOINT ELECTION AGREEMENT AND CONTRACT WITH TARRANT COUNTY ELECTIONS ADMINISTRATION TO ADMINISTER THE ELECTION, AND AUTHORIZING THE OTHER ELECTION PROVISION AS NECESSARY.

MOTION TO APPROVE CARRIED 5-0.

F.3 DISCUSS AND CONSIDER A REQUEST BY THE NORTHWEST LION'S CLUB TO HOLD A RODEO AND CARNIVAL AT THE LAKE WORTH CITY PARK, TO ALLOW THE SALE OF ALCOHOL DURING THE EVENT, AND TO OCCUPY LAKE WORTH PARK PAST 11:00 P.M. AND AUTHORIZE THE CITY MANAGER TO APPROVE THE TEMPORARY USE/EVENT PERMIT APPLICATION WITH KELLY CLARK CHUTE 2 PRODUCTIONS.

APPROVED

City Manager Stacey Almond introduced Rene'e Kolar representing the Lions Club. Ms. Kolar explained this would be 5th year that the Lion's Club requests to have the Bull Frog West Fest in the City of Lake Worth. The Lions Club is requesting use of the Lake Worth Park for two additional days for the operation of a carnival. The carnival would take place on October 11-14, 2017. The Lions Club is also requesting permission from the Council to operate after hours (past 11:00 p.m.) and to allow the sale of beer at the event. Beer sales will only take place on October 13-14, 2017.

City Manager Stacey Almond explained the city's costs associated with the event would include overtime to coordinate traffic control and safe operating of the event in the city park. During this time the city park cannot be rented to other organizations therefore is closed to the public during that time.

City costs associated with the event:

1. Economic Development advertising request - \$3,000
2. Overtime for Police, Fire and Public Works - \$5,000-\$5,200
3. Park rentals for 4 days - \$3,300
4. Temporary use/event permit - \$25
5. Sign Permits (limit 10 at half-off) - \$50

A MOTION WAS MADE BY COUNCIL MEMBER SMITH AND SECONDED BY COUNCIL MEMBER STUARD TO APPROVE ITEM F.3, A REQUEST FROM NORTHWEST LION'S CLUB TO HOLD A RODEO AND CARNIVAL AT THE LAKE WORTH CITY PARK, TO ALLOW THE SALE OF ALCOHOL DURING THE EVENT, AND TO OCCUPY LAKE WORTH PARK PAST 11:00 P.M. AND AUTHORIZE THE CITY MANAGER TO APPROVE THE TEMPORARY USE/EVENT PERMIT APPLICATION WITH KELLY CLARK CHUTE 2 PRODUCTIONS, AS PRESENTED.

MOTION TO APPROVE CARRIED 5-0.

F.4 DISCUSS AND CONSIDER A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF LAKE WORTH AND PRP SERVICE, LLC D/B/A MUNICIPAL MOSQUITO FOR THE 2017 MOSQUITO SEASON.

APPROVED

Fire Chief Mike Christenson summarized the item. Council is being asked to approve a professional services contract with Municipal Mosquito for as needed mosquito control. Other local government agencies have entered in to a similar contract with this organization for as needed services. Staff recommends approval of the professional services contract for the 2017 mosquito season.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER HILL TO APPROVE A PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF LAKE WORTH AND PRP SERVICES, LLC D/B/A MUNICIPAL MOSQUITO FOR THE 2017 MOSQUITO SEASON AND AUTHORIZE THE CITY MANAGER AND THE CITY ATTORNEY TO EXECUTE THE CONTRACT ONCE CHANGES ARE MADE.

MOTION TO APPROVE CARRIED 5-0.

G. MAYOR AND COUNCIL ITEMS.

G.1 UPDATE ON TARRANT COUNTY MAYOR'S COUNCIL BY MAYOR BOWEN.

Mayor Walter Bowen had nothing to report regarding the Tarrant County Mayor's Council.

H. STAFF REPORT(S) / ANNOUNCEMENT(S)

H.1 ASSISTANT CITY MANAGER/DIRECTOR OF FINANCE REPORT(S):

- 1. Reminder Budget Workshop on Friday, August 11th at the Multi-Purpose Facility at 9:00 a.m.**

Assistant City Manager/Finance Director Debbie Whitley announced the Budget Workshop will held on Friday, August 11th at 9:00 a.m. at the Multi-Purpose Facility. There will be a light breakfast available at 8:30 a.m.

H.2 PLANNING AND ZONING ADMINISTRATOR REPORT(S):

- 1. Reminder City is currently taking board member applications for Planning and Zoning Commission and Board of Adjustment.**

Planning and Zoning Administrator Suzanne Meason announced the city is currently taking applications for the Planning and Zoning Commission and the Board of Adjustment for Places 1, 3, 5, and 7. The city has received two applications from the Planning and Zoning Commission requesting reappointment. The deadline for applications is September 1st.

H.3 HUMAN RESOURCES/RISK MANAGEMENT REPORT(S)

- 1. Update on City Blood Drive.**

Human Resources/Risk Management Danielle Hackbusch updated Council on the City blood drive which raised eight units of blood. Carter Blood Care was grateful for the donation and thanked the city for hosting the event.

H.4 FIRE CHIEF REPORT(S):

- 1. Update on Fire Station 2nd Floor Finish out.**

Fire Chief Mike Christenson updated Council on Fire Station 2nd finish out has begun with plumbing and electrical rough out being completed by next week. Walls are starting to come up and the air conditioning unit ready to be installed pending inspection for all. The project is estimated to be completed by end of September.

H.5 PUBLIC WORKS DIRECTOR REPORT(S)

- 1. Update on City Projects.**

Public Works Director Sean Densmore reported the following:

- Sanitary Sewer project – contractor is working on line G which is behind Wallace and they are about 50% completed.

- Tarrant County will be in on Friday the 18th to pave Paul Meador Road and Pawnee Trail.
- Lake Worth Park Fence Project – contracts were received today and a pre-construction meeting will be set for next week.
- Charbonneau Lift Station is complete however there is an issue with pump out readings. They will continue to investigate before finalizing the contract. A meeting has been set with the contractors to review.

I. EXECUTIVE SESSION

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to convene into executive session as necessary during the course of this meeting to discuss the following:

There was no Executive Session.

J. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

There was no Executive Session.

K. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 7:30 p.m.

APPROVED

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary