

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS  
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB  
TUESDAY, NOVEMBER 14, 2017**

**REGULAR MEETING: 6:30 PM**

**A. CALL TO ORDER.**

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

**A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.**

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

**A.2 ROLL CALL.**

Present:	Walter Bowen	Mayor
	Geoffrey White	Mayor Pro Tem, Place 2
	Jim Smith	Council, Place 1
	Gene Ferguson	Council, Place 3
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
	Clint Narmore	Council, Place 7
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Drew Larkin	City Attorney
	Corry Blount	Police Chief
	Mike Christenson	Fire Chief
	Barry Barber	Building Development Director
	Natacha Valdez	Municipal Court Director/Customer Svc. Mgr.
	Misty Christian	City Engineer
	Mike Shelley	Public Works Superintendent
	Suzanne Meason	Planning and Zoning Administrator
	Felicia Bratcher	Animal Control Officer

**A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):**

There were no items for this category.

#### **A.4 CITIZEN PRESENTATION / VISITOR COMMENTS**

The Director of the Northwest Tarrant Chamber of Commerce Greg Fox and Northwest Tarrant Lions Club representative Jack Adkinson presented Mayor Bowen and Mayor Pro Tem White with the Bullfrog West Fest Rodeo Trophy. Mayor Pro Tem White represented the City during the event and won the bullfrog race.

#### **A.5 REMOVAL OF CONSENT AGENDA**

No items were removed from the consent agenda.

### **B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS APPROVED**

**B.1 APPROVE MINUTES OF THE OCTOBER 10, 2017 CITY COUNCIL MEETING.**

**B.2 APPROVE FINANCE REPORTS FOR THE MONTH OF OCTOBER 2017.**

**A MOTION WAS MADE BY COUNCIL MEMBER HILL, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 7-0.**

### **C. PUBLIC HEARINGS**

**C.1 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1097, PLANNING & ZONING CASE NO. PZ17-06, AN ORDINANCE AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO AMEND THE APPROVED SITE PLAN, ORDINANCE NO. 1036, FOR A PORTION OF THE LAKE WORTH TOWNE CROSSING SHOPPING CENTER FOR THE ADDITION OF STANDALONE POS (POINT OF SALE) SIGNAGE THROUGHOUT THE CENTER, LEGALLY KNOWN AS BLOCK 1, LOT(S) 2 AND 5R, LAKE WORTH TOWNE CROSSING ADDITION, LAKE WORTH, TARRANT COUNTY, TEXAS. THE PROPERTY TO BE CONSIDERED IS GENERALLY DESCRIBED AS 6.9459 (LOT 5R) ACRES AND 18.9200 (LOT 2) ACRES OF LAND LOCATED ON LAKE WORTH BLVD., LAKE WORTH, TEXAS.**

**APPROVED**

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The property owner is requesting to place several standalone POS (point of sale) signs throughout the Lake Worth Towne Crossing shopping center. These signs are not electronic, they are high resolution pictures, which are internally lit with LED lighting within the sign itself. The Planning and Zoning Commission approved the item by a 7-0 vote.

Mayor Bowen called on the applicant to come forward.

Mr. Brian Guenzel and Mr. Raymond Rodriguez representatives of the project were available to answer questions that Council may have.

Mayor Bowen asked for public comments on the Planning and Zoning Case No. PZ17-06. There being no one wishing to speak, Mayor Bowen closed the public hearing and called for a motion.

**A MOTION WAS MADE BY COUNCIL MEMBER SMITH AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE ORDINANCE NO. 1097 AS PRESENTED.**

**MOTION TO APPROVE CARRIED 7-0.**

**C.2 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1098, PLANNING & ZONING CASE NO. PZ17-07, AN ORDINANCE AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO CHANGE THE ZONING DESIGNATION OF AN APPROXIMATELY 0.31 ACRE LOT OF LAND, LEGALLY KNOWN AS LOT 1A, GEORGE A JOE SUBDIVISION, LAKE WORTH, TARRANT COUNTY, TEXAS, BEING THAT ALL OF THE CERTAIN CALLED 0.31 ACRE LOT OF LAND RECORDED IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS, FROM A ZONING DESIGNATION OF "PC" – PLANNED COMMERCIAL FOR THE USE OF A RETAIL OFFICE FOR THE SALE OF SHOES TO A ZONING DESIGNATION CHANGE AND LAND USE OF "PC" – PLANNED COMMERCIAL FOR THE USE OF A DENTAL OFFICE, ALONG WITH A DEVELOPMENT PLAN AND SITE PLAN APPROVAL, AND BY AMENDING THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGE. THE PROPERTY TO BE CONSIDERED FOR RE-ZONING IS GENERALLY DESCRIBED AS A 0.31 ACRE LOT OF LAND LOCATED 6532 LAKE WORTH BLVD., LAKE WORTH, TEXAS.**

**APPROVED**

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The property located at 6532 Lake Worth Boulevard is seeking a new tenant for the property that was previously occupied by Payless Shoes. They have been approached by a dental office

to occupy the space but since the property was specifically approved as a shoe store the zoning designation would need to be changed to reflect the new use. The Planning and Zoning Commission approved the item by a 7-0 vote.

Mayor Bowen asked for public comments on the Planning and Zoning Case No. PZ17-07. There being no one wishing to speak, Mayor Bowen closed the public hearing and called for a motion.

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE ORDINANCE NO. 1098, ITEM C.2 AS PRESENTED.**

**MOTION TO APPROVE CARRIED 7-0.**

#### **D. PLANNING AND DEVELOPMENT**

##### **D.1 DISCUSS AND CONSIDER RESOLUTION NO. 1035, APPOINTING MEMBERS TO THE BOARD OF ADJUSTMENT PLACES 1 AND 3.**

##### **APPROVED**

Planning and Zoning Administrator Suzanne Meason summarized the item. Places 1 and 3 are currently vacant on the Board of Adjustment. Council is being asked to appoint Wilson Daggs, Jr. to Places 1 and Rob Welch to Place 3. The terms of office for the board members serving in Place 1 and 3 will expire on October 1, 2019 once appointed. The term of office is a two-year term.

**A MOTION WAS MADE BY COUNCIL MEMBER FERGUSON AND SECONDED BY MAYOR PRO TEM WHITE TO APPROVE RESOLUTION NO. 1035, APPOINTING WILSON DAGGS, JR. TO PLACE 1 AND ROB WELCH TO PLACE 3 OF THE BOARD OF ADJUSTMENT WITH TERMS EXPIRING OCTOBER 1, 2019.**

**MOTION TO APPROVE CARRIED 7-0.**

#### **E. PUBLIC WORKS**

No items for this category.

#### **F. GENERAL ITEMS**

**F.1 DISCUSS AND CONSIDER AWARD OF BID FOR EMPLOYEE GROUP HEALTH, DENTAL, VISION AND BASIC LIFE/AD&D INSURANCE FOR CALENDAR YEAR 2018 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**APPROVED**

Human Resources Director Danielle Hackbush summarized the item. Council is being asked to consider award of contract for employee group health, dental, vision and basic life/AD&D insurance for 2018. Proposals were solicited by Wellspring Insurance Agency, Inc. in accordance with city policy and qualifications. The city's selection committee reviewed and evaluated the proposals and is recommending award of the following:

- United Healthcare - group health insurance
- MetLife – dental
- Superior Vision – vision
- MetLife – basic life/AD&D

**A MOTION WAS MADE BY COUNCIL MEMBER PARSLEY AND SECONDED BY COUNCIL MEMBER FERGUSON TO AWARD THE HEALTH INSURANCE RENEWAL TO UNITED HEALTHCARE AT THE RENEWAL RATES QUOTED FOR BASE PLAN AG21, BUY UP PLAN AG19, AND THE ALTERNATIVES HSA PLAN AGX7, THE DENTAL INSURANCE RENEWAL TO METLIFE AT THE QUOTED RATES, THE VISION INSURANCE RENEWAL TO SUPERIOR VISION AT THE QUOTED RATES, AND THE BASIC LIFE/AD&D INSURANCE RENEWAL TO METLIFE AT THE QUOTED RATES AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT DOCUMENTS.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.2 DISCUSS AND CONSIDER CONTINUED CITY PARTICIPATION IN THE COST OF EMPLOYEE DEPENDENT HEALTH INSURANCE COVERAGE AT THE CURRENT RATE OF 30%.**

**APPROVED**

City Manager Stacey Almond summarized the item. For many years, the City has contributed to the cost of employee dependent health insurance coverage. The contribution has been 30% for the last several years. Staff is requesting that the contribution continue at the current rate of 30% of the dependent premium cost. There are currently a total of 24 employees who cover one or more dependents. The funding for dependent premium costs is included in the approved budget for fiscal year ending September 30, 2018.

**A MOTION WAS MADE BY MAYOR PRO TEM WHITE AND SECONDED BY COUNCIL MEMBER SMITH TO APPROVE THE CONTINUATION OF CITY PARTICIPATION IN THE COST OF EMPLOYEE DEPENDENT HEALTH INSURANCE COVERAGE AT THE CURRENT RATE OF 30%.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.3 DISCUSS AND CONSIDER ORDINANCE NO. 1099, APPOINTMENT OF ALEXANDER KIM AS AN ASSOCIATE MUNICIPAL JUDGE OF RECORD.**

**APPROVED**

Municipal Court Director Natacha Valdez summarized the item. Pursuant to Section 8.07 of the City Charter, the Council may appoint one or more alternate Judge(s) who shall have the same qualifications of Municipal Judge and who shall receive such salary as may be fixed by the Council. In case the temporary disability or absence of the Judge of the Municipal Court, the alternate Judge(s) shall have authority to act as Judge of said court. Staff recommends appointment of Alexander Kim as an Associate Municipal Judge for a two-year term. There will be no compensation for this position.

**A MOTION WAS MADE BY COUNCIL MEMBER FERGUSON AND SECONDED BY COUNCIL MEMBER NARMORE TO APPROVE ORDINANCE NO. 1099, APPOINTMENT OF ASSOCIATE JUDGE ALEXANDER KIM FOR A TWO-YEAR TERM.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.4 DISCUSS AND CONSIDER A SERVICE AGREEMENT FOR ALEXANDER KIM AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**APPROVED**

Municipal Court Director Natacha Valdez summarized the item. Council is being asked to approve an Associate Municipal Court Judge Agreement with Alexander Kim and authorize the City Manager to execute the agreement.

**A MOTION WAS MADE BY COUNCIL MEMBER NARMORE AND SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE A SERVICE AGREEMENT WITH ALEXANDER KIM, ASSOCIATE JUDGE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.5 DISCUSS AND CONSIDER A SERVICE AGREEMENT FOR BILL LANE, PRESIDING JUDGE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT**

**APPROVED**

Municipal Court Director Natacha Valdez summarized the item. Council is being asked to approve an Presiding Municipal Court Judge Agreement with Bill Lane and authorize the City Manager to execute the agreement.

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER NARMORE TO APPROVE TO APPROVE A SERVICE AGREEMENT WITH BILL LANE, PRESIDING JUDE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.6 DISCUSS AND CONSIDER A SERVICE AGREEMENT FOR CRAIG MAGNUSON, ASSOCIATE JUDGE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**APPROVED**

Municipal Court Director Natacha Valdez summarized the item. Council is being asked to approve an Associate Municipal Court Judge Agreement with Craig Magnuson and authorize the City Manager to execute the agreement.

**A MOTION WAS MADE BY MAYOR PRO TEM WHITE AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE TO APPROVE A SERVICE AGREEMENT WITH CRAIG MAGNUSON, ASSOCIATE JUDE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.7 DISCUSS AND CONSIDER AN AGREEMENT WITH LEXIPOL, LLC, FOR THE USE OF LAW ENFORCEMENT POLICY MANUAL AND DAILY TRAINING BULLETINS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**APPROVED**

Police Chief Corry Blount summarized the item. Council is being asked to approve an agreement with Lexipol, LLC. for the use of law enforcement policies and daily training bulletins. These policies will help in the structure of the department's policy manual which includes code of conduct, department operations, and personnel guide in day-to-day business. Lexipol offers digital policy manual management and regular policy updates which will help with the evolving changes in federal and state laws. The system allows real-time editing, dissemination and acknowledgement of individual policies and further allows for real-time policy tracking and supervisory accountability by staff.

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE AN AGREEMENT WITH LEXIPOL, LLC FOR THE USE OF LAW ENFORCEMENT POLICY MANUAL AND DAILY TRAINING BULLETINS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.8 DISCUSS AND CONSIDER AN AGREEMENT WITH LEXIPOL, LLC, FOR THE USE OF FIRE DEPARTMENT POLICY MANUAL AND DAILY TRAINING BULLETINS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**APPROVED**

Fire Chief Mike Christenson presented summarized the item. Council is being asked to approve an agreement with Lexipol, LLC. for the use of policies and general orders to be used for structure of the Fire Department's policy manual. Lexipol offers digital policy manual management and regular policy updates which will help with the evolving changes in federal and state laws. The system allows real-time editing, dissemination and acknowledgement of individual policies and further allows for real-time policy tracking and supervisory accountability by staff.

**A MOTION WAS MADE BY COUNCIL MEMBER FERGUSON AND SECONDED BY COUNCIL MEMBER HILL TO APPROVE AN AGREEMENT WITH LEXIPOL, LLC FOR THE USE OF FIRE DEPARTMENT POLICY MANUAL AND DAILY TRAINING BULLETINS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.9 DISCUSS AND CONSIDER ORDINANCE NO. 1100, AMENDING THE FY 2016/2017 BUDGET FOR WATER/SEWER FUND.**

**APPROVED**

Assistant City Manager/Director of Finance Debbie Whitley presented the item. Council is being asked to approve Ordinance No. 1100, amending the FY 2016-2017 Budget for the water/sewer fund. This amendment is necessary to reduce both revenues and expenses. The budgeted revenue for water sales is being reduced by \$48,036 and is being offset with a reduction in water purchase expense for the same amount. Transfers in from other funds, specifically the general fund is being reduced by \$12,533 and is being offset with a reduction in water/sewer fund capital expenditures. Because the capital purchases were below budgeted amounts, general fund transfers in to the water/sewer fund were reduced to the amount needed to cover those expenditures. The reductions to each are equal in amount, thus the effect on the budget's bottom line is zero.

**A MOTION WAS MADE BY COUNCIL MEMBER NARMORE AND SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ORDINANCE NO. 1100, AMENDING THE FY 2016-2018 BUDGET FOR THE WATER/SEWER FUND.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.10 DISCUSS AND CONSIDER ORDINANCE NO. 1101, AMENDING THE FY 2017/2018 BUDGET FOR CONFISCATED PROPERTY FUND.**



**APPROVED**

Assistant City Manager/Director of Finance Debbie Whitley presented the item. Police Chief Blount expressed a desire to purchase new uniforms and uniform patches for the Police Department. It was decided that Confiscated Property funds were a good option, as the only expense included in the 2017-2018 adopted budget for the Confiscated Property Fund was other services in the amount of \$150 for bank analysis fees. The current available balance is approximately \$5,800 and the bulk of the cost of uniforms and patches could be covered with these funds.

Police Chief Blount spoke to Council about returning to the recognized blue uniforms, moral and image. He was available to answer any questions Council may have.

**A MOTION WAS MADE BY COUNCIL MEMBER FERGUSON AND SECONDED BY MAYOR PRO TEM WHITE TO APPROVE ORDINANCE NO. 1101, AMENDING THE FY 2017-2018 BUDGET FOR CONFISCATED PROPERTY FUND.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.11 DISCUSS AND CONSIDER RESOLUTION NO. 1036, ESTABLISHING A FUND BALANCE COMMITMENT OF ANIMAL QUARANTINE REVENUES FOR ANIMAL CONTROL EQUIPMENT AND FACILITY IMPROVEMENTS.**

**APPROVED**

Building Development Director Barry Barber summarized the item. Council is being asked to approve Resolution No. 1036, establishing a fund balance commitment for Animal Control from the animal quarantine revenues. Staff is requesting that fees be allocated specifically for the purchase of animal control equipment and facility improvements.

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER HILL TO APPROVE RESOLUTION NO. 1036, ESTABLISHING A FUND BALANCE COMMITMENT OF ANIMAL QUARANTINE REVENUES FOR ANIMAL CONTROL EQUIPMENT AN FACILITY IMPROVEMENTS.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.12 DISCUSS AND CONSIDER RESOLUTION NO. 1037, CASTING THE CITY OF LAKE WORTH ALLOCATED VOTES FOR THE NOMINEE MARCARIO BELMONTES FOR THE TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTORS.**

**NO ACTION TAKEN**

Mayor Bowen stated that in years past the City has opted to not take action on this item. However, this year the city elected to nominate Marcario Belmontes who is a Lake Worth

Independent School District Board member. This week the City received a letter from the TAD Board informing them that Mr. Belmontes had withdrawn his application. Since the city's nominee has withdrawn his application, the city can nominate another candidate listed on the ballot or can chose to not take action.

**A MOTION WAS MADE BY COUNCIL MEMBER SMITH AND SECONDED BY COUNCIL MEMBER NARMORE TO NOT TAKE ACTION ON ITEM F.12, RESOLUTION No. 1037.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.13 DISCUSS AND CONSIDER AN AGREEMENT WITH PETPOINT DATA MANAGEMENT SYSTEM FOR MANAGING AND TRACKING OF ANIMAL IN THE CITY SHELTER AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**APPROVED**

Building and Development Director Barry Barber presented the item. Council is being asked to approve an agreement with PetPoint Data Management System for managing and tracking of animals in the city shelter. The software streamlines the operations of the shelter by providing animal inventory and specific information on animals that visit the shelter. It also helps track calls, tracks controlled euthanasia drugs, animal confinements, city licenses, and cruelty and bite cases. The contract requires the city to purchase microchips from PetPoint as needed.

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE AN AGREEMENT WITH PETPOINT DATA MANAGEMENT SYSTEM FOR MANAGING AND TRACKING OF ANIMALS IN THE CITY SHELTER AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.14 DISCUSS AND CONSIDER A CONTRACT WITH PROPERTYROOM.COM FOR THE AUCTION OF POLICE CONFISCATED GOODS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**APPROVED**

Police Chief Corry Blount presented the item. Council is being asked to approve a contract with Propertyroom.com for auctions of confiscated goods. Propertyroom.com handles the pickup, inspection, processing, refurbishing, listing and shipping of the merchandise provided by law enforcement and municipal clients. Once auctions are complete, proceeds are forwarded to the City with Propertyroom.com retaining a percentage of the sale per the contract fee schedule.

**A MOTION WAS MADE BY COUNCIL MEMBER SMITH AND SECONDED BY COUNCIL MEMBER STUARD TO APPROVE ITEM F.14 AS PRESENTED, A CONTRACT WITH PROPERTYROOM.COM FOR THE AUCTION OF POLICE DEPARTMENT CONFISCATED GOODS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.15 DISCUSS AND CONSIDER APPROVAL OF A WAIVER TO CHAPTER 3, SECTION 3.1818 OF THE SIGN ORDINANCE FOR SHOPFEST, BEGINNING NOVEMBER 22, 2017 AND ENDING DECEMBER 23, 2017.**

**APPROVED**

City Manager Stacey Almond summarized the item. Council is being asked to approve a waiver to Chapter 3, Section 3.1818 of the sign ordinance for ShopFest. This will allow business owners to advertise more aggressively during the peak holiday shopping times. Staff is requesting a waiver from the sign ordinance to allow business owners to put up banners, flags, and portable signs from November 22nd and ending December 23rd for the 12<sup>th</sup> Annual ShopFest event. There will also be two 2-hour live remotes on Friday, November 24th from 12:00 p.m. to 2:00 p.m. and Friday, December 18th from 12:00 p.m. to 2:00 p.m.

**A MOTION WAS MADE BY COUNCIL MEMBER NARMORE AND SECONDED BY COUNCIL MEMBER HILL TO APPROVE A WAIVER TO CHAPTER 3, SECTION 3.1818 OF THE SIGN ORDINANCE FOR SHOPFEST, BEGINNING NOVEMBER 22, 2017 AND ENDING DECEMBER 23, 2017.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.16 DISCUSS AND CONSIDER RESOLUTION NO. 1038, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE NOVEMBER 7, 2017 SPECIAL ELECTION.**

**APPROVED**

City Manager Stacey Almond presented the item. The City Council ordered a Special Election for the reallocation of sales and use tax for the Economic Development Corporation and the Street Maintenance. The proposition went before the voters on November 7, 2017. The totals were the same as on the unofficial results, being a cumulative total of 91 voting in favor and 50 voting against the proposition. Staff recommends approval of Resolution No. 1038, canvassing returns and declaring the results of the November 7, 2017 Special Election.

**A MOTION WAS MADE BY MAYOR PRO TEM WHITE AND SECONDED BY COUNCIL MEMBER FERGUSON TO APPROVE RESOLUTION No. 1038, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE NOVEMBER 7, 2017 SPECIAL ELECTION.**

**MOTION TO APPROVE CARRIED 7-0.**

## **G. MAYOR AND COUNCIL ITEMS.**

### **G.1 UPDATE ON TARRANT COUNTY MAYOR'S COUNCIL BY MAYOR BOWEN.**

Mayor Walter Bowen reported the Tarrant County Mayor's Council Annual Banquet will be held at the Fort Worth Club on December 4th.

## **H. STAFF REPORT(S) / ANNOUNCEMENT(S)**

### **H.1 CITY MANAGER REPORT(S):**

#### **1. Update Bullfrog West Fest Rodeo**

City Manager Stacey Almond updated the Council on the expenses incurred by the City during the Bullfrog West Fest Rodeo. The total amount was approximately \$10,000 that includes staff time, permits, and facility rental. The city is one of the largest contributors for the event.

### **H.2 ASSISTANT CITY MANAGER/DIRECTOR OF FINANCE REPORT(S):**

#### **1. Tree Lighting and Visit with Santa**

#### **2. Annual Employee Christmas Dinner/Service Awards**

Assistant City Manager/Finance Director Debbie Whitley announced that the Lake Worth Tree Lighting and visit with Santa will be on Saturday, December 2<sup>nd</sup> at the Multi-Purpose Center from 5:00 p.m. – 8:00 p.m. The Annual Employee Christmas Dinner and Service Awards will be held on Saturday, December 9<sup>th</sup> at National Hall from 6:00 p.m. – 8:30 p.m. Each year the city selects a non-charitable entity to adopt for Christmas, this year the city will be collecting items for the residents at our two local nursing homes in Lake Worth.

### **H.3 PUBLIC WORKS DIRECTOR REPORT(S)**

#### **1. Update on City Projects.**

Public Works Superintendent Mike Shelley reported the following:

- Lake Worth Park Fence Project – is complete. Public Works will be making a final walk through before finalizing the project.
- Sanitary Sewer project – contractor is working on line E which is located on Clark Drive and should be completed a week after Thanksgiving. The contractor has requested a 30-day extension on their contract to complete the remaining lines.

City Engineer Misty Christian reported on the following:

- Charbonneau Lift Station – Kimley Horn and the contractor have been working together for the last month with conclusion that impeller and the pump need to be larger. Service will not be disrupted during the change out which is anticipated to be at the end of the year due to custom ordering of parts. There will be no cost to the city for these changes.
- Lake Worth Park / Parks Master Plan – will kick-off at the end of November and into December. We will be getting with staff and Council to schedule meeting dates and times to discuss the project.
- Force Main Water Project – replacing the existing 16-inch line. We have selected preliminary alignment for the project. The Geotech will be onsite this week and next week to get bores to determine subsurface conditions for the project. We will be meeting with staff to go over the alignment this Thursday.
- Azle Avenue Project – looking at a concept plan for the corridor which includes the road and updating utilities along the corridor. We are currently in the preliminary design efforts for the project and have completed the design for sanitary sewer lines along Hwy 199. We will be meeting with city staff Thursday to look at some options for the Azle Avenue corridor in regards to the roadway and sidewalk improvements.
- Water and Sanitary Sewer Master Plan - that is 90% complete and we will be finishing the project in December. What that will tell us is what water and sewer lines throughout the city need to be replaced, increase size, and help determine adequate flow and pressures along the city.

#### **H.4 FIRE CHIEF REPORT(S):**

- 1. Update on Fire Station 2<sup>nd</sup> Floor Finish out.**
- 2. Announcement Promotions Ceremony**
- 3. Announcement Employee Retirement**

Fire Chief Christenson updated Council on the Fire Station 2<sup>nd</sup> floor finish-out. The project has been completed and we are working on a punch-out list on any issues before finalizing the project. There will be a Fire Department Badge and Promotions Ceremony on Saturday, November 18<sup>th</sup>, at the Multi-Purpose Center at 1:30 p.m. Also, the Fire Department will be celebrating the retirement of Fire Fighter Andrew Ailara on Friday, December 8<sup>th</sup>, at the Multi-Purpose Center at 2:30 p.m. Tomorrow, November 15<sup>th</sup> at 2:30 p.m. at Firehouse Subs, 4845 Bryant Irvin Road, Fort Worth the Fire Department will be recognized as one of the grant recipients. The Fire Department received a grant for \$19,999.75 from Firehouse Subs for three Motorola tri-band radios.

**I. EXECUTIVE SESSION**

**I.1 PURSUANT TO SECTION 551.071: CONSULTATION WITH CITY ATTORNEY TO SEEK LEGAL ADVICE ON LT. SAMMY GARCIA COMPLAINT AND PENDING LITIGATION AND SETTLEMENT OFFERS ON ROGER A. BRINLEE V. CITY OF LAKE WORTH, ET AL; CAUSE NO. 17-295603-17.**

Mayor Bowen announced at 7:43 p.m. that the Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.071: Consultation with City Attorney to seek legal advice on Lt. Sammy Garcia compliant and pending litigation and settlement offers on Roger A. Brinlee v. City of Lake Worth, et al, Cause No. 17-295603-17. Executive Session began at 7:44 p.m. and concluded at 8:37 p.m.

*Mayor Bowen reconvened into open session at 8:37 p.m.*

**J. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**

No action required as a results of Executive Session.

**K. ADJOURNMENT**

Mayor Walter Bowen adjourned the meeting at 8:37 p.m.

**APPROVED**

By: \_\_\_\_\_  
Walter Bowen, Mayor

**ATTEST:**

\_\_\_\_\_  
Monica Solko, City Secretary