

**MINUTES OF THE REGULAR MEETING  
OF THE ANIMAL SHELTER ADVISORY COMMITTEE OF THE  
CITY OF LAKE WORTH, TEXAS  
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB  
TUESDAY, JUNE 19, 2018**

**REGULAR MEETING: 5:30 PM**

**A. CALL TO ORDER.**

Chair Cessa White called the Animal Shelter Advisory Committee meeting to order at 5:45 p.m.

**A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.**

Chair Cessa White gave the invocation and attendees recited the pledge of allegiance.

**A.2 ROLL CALL.**

|          |  |         |
|----------|--|---------|
| Present: | Suzanne Meason acting on Barry Barber's behalf | Place 1 |
|          | Felicia Bratcher                               | Place 2 |
|          | Rosemary Lindsey                               | Place 3 |
|          | Cessa White                                    | Place 5 |

|         |              |         |
|---------|--------------|---------|
| Absent: | Barry Barber | Place 1 |
|         | Sandy Shelby | Place 4 |

**B. MINUTES**

**B.1 APPROVE MINUTES OF THE MARCH 27, 2018 ANIMAL SHELTER ADVISORY COMMITTEE MEETING.**

**APPROVED**

Rosemary Lindsey advised that she prefers to be addressed by her official title as Dr. Rosemary Lindsey.

**COMMITTEE MEMBER DR. ROSEMARY LINDSEY MADE A MOTION, SECONDED BY COMMITTEE MEMBER FELICIA BRATCHER, TO APPROVE THE MINUTES OF THE MARCH 27, 2018 ANIMAL SHELTER ADVISORY COMMITTEE MEETING WITH THE NOTED CHANGE TO HER TITLE IN ITEM D.1.4.**

**MOTION TO APPROVE CARRIED 4-0.**

## **C. GENERAL ITEMS**

### **C.1 DISCUSS ANIMAL SERVICE EVENTS.**

Ms. Bratcher advised that Texas Paw Care would be at the shelter on Sunday, August 19, 2018 for the Clear the Shelter Event and would be providing rabies vaccinations with adoption and free nail trims.

### **C.2 DISCUSS AND UPDATE ON ANIMAL SHELTER PROJECTS.**

Ms. Meason advised that the shelter remodel project is in the design/architecture phase to be reviewed by staff and then will go out for bid once ready. While the shelter is under construction Ms. Bratcher has it worked out for the animals to be housed at the White Settlement Animal Services. The play area and gate were added into the remodel project so that will all happen at the same time as the shelter remodel.

### **C.3 DISCUSS VOLUNTEER SUPPORT.**

This item was not addressed as Ms. Shelby was not present at the meeting.

## **D. PUBLIC COMMENTS**

There were no public comments.

## **E. STAFF REPORT(S) / ANNOUNCEMENT(S)**

### **E.1 ANIMAL CONTROL OFFICER REPORTS:**

#### **1. Animal Shelter Quarterly Statistics Report**

Ms. Bratcher went over the intake and outtake reports. She advised that there were thirty (30) adoptions.

#### **2. Discuss Animal Shelter Certification Completion**

Ash Vonck has completed the Basic Animal Control Certification and Euthanasia Certification. Felicia Bratcher has completed her Advance Animal Control Officer Certification.

#### **3. Trainings**

They will be starting FEMA classes soon.

### **E.2 DIRECTOR OF BUILDING DEVELOPMENT SERVICES REPORTS:**

#### **1. Animal Control Vehicles**

Ms. Meason advised that the backup unit had been wrapped with the new pictures and logo. The new unit is in the shop to have the new bed put on it and then it will go to the vendor to get wrapped as well.

**2. Animal Shelter Advisory Committee Meeting Date**

The next Animal Shelter Advisory Committee Meeting will be on September 18, 2018 at 5:30 pm.

**3. Additional Personnel Certifications**

We have two additional personnel at the police department that are getting their euthanasia certifications as well.

**F. ADJOURNMENT**

Chair Cessa White adjourned the meeting at 6:02 p.m.

**APPROVED:**

Cessa L. White  
Cessa White, Chair  
Animal Shelter Advisory Committee

**ATTEST:**

Suzanne Meason  
Suzanne Meason  
Planning & Zoning Administrator