

**MINUTES OF THE SPECIAL MEETING AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, JULY 10, 2018**

SPECIAL MEETING: 6:00 PM

The City Council of the City of Lake Worth, Texas met in a Special Meeting on the 10th day of July at 6:00 p.m. in the City Council Chambers prior to the 6:30 p.m. regular Council meeting.

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:01 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

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| Present: | Walter Bowen | Mayor |
| | Clint Narmore | Mayor Pro Tem, Place 7 |
| | Jim Smith | Council, Place 1 |
| | Vacant | Council, Place 3 |
| | Ronny Parsley | Council, Place 4 |
| | Pat O. Hill | Council, Place 5 |
| | Gary Stuard | Council, Place 6 |
| Staff: | Stacey Almond | City Manager |
| | Debbie Whitley | Assistant City Manager/Finance Director |
| | Monica Solko | City Secretary |
| | Drew Larkin | City Attorney |
| Absent: | Geoffrey White | Council, Place 2 |

B. EXECUTIVE SESSION

B.1 PURSUANT TO SECTION 551.074: PERSONNEL MATTERS TO CONDUCT INTERVIEWS WITH CANDIDATES FOR THE VACANCY ON CITY COUNCIL, PLACE 3 AND TO DELIBERATE THE APPOINTMENT OF CITY COUNCIL, PLACE 3.

Mayor Bowen announced at 6:03 p.m. that the Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.074: Personnel matters to conduct interviews with candidates for the vacancy on City Council, Place 3 and to deliberate the appointment of City Council, Place 3. Executive Session began at 6:03 p.m. and concluded at 6:45 p.m.

Mayor Bowen reconvened into open session at 6:45 p.m.

C. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

B.1 SECTION 551.074: PERSONNEL MATTERS TO CONDUCT INTERVIEWS WITH CANDIDATES FOR THE VACANCY ON CITY COUNCIL, PLACE 3 AND TO DELIBERATE THE APPOINTMENT OF CITY COUNCIL, PLACE 3.

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY MAYOR PRO TEM NARMORE TO APPOINT SUE WENGER TO FILL THE VACANCY AND UNEXPIRED TERM OF CITY COUNCIL, PLACE 3.

MOTION TO APPROVE CARRIED 5-0.

D. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 6:47 p.m.

REGULAR MEETING

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:47p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

| | | |
|----------|--|---|
| Present: | Walter Bowen Clint Narmore Jim Smith Vacant Ronny Parsley Pat O. Hill Gary Stuard | Mayor Mayor Pro Tem, Place 7 Council, Place 1 Council, Place 3 Council, Place 4 Council, Place 5 Council, Place 6 |
| Staff: | Stacey Almond Debbie Whitley Monica Solko Drew Larkin Mike Christenson Corry Blount Sean Densmore Suzanne Meason Misty Christian | City Manager Assistant City Manager/Finance Director City Secretary City Attorney Fire Chief Police Chief Public Works Director Planning and Zoning Coordinator City Engineer |
| Absent: | Geoffrey White | Council, Place 2 |

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):

No items for this category.

A.4 CITIZEN PRESENTATION / VISITOR COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF CONSENT AGENDA

No items were removed from the consent agenda.

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS
APPROVED**

B.1 APPROVE MINUTES OF THE JUNE 12, 2018 CITY COUNCIL MEETING.

B.2 APPROVE FINANCE REPORTS FOR THE MONTH OF JUNE 2018.

B.3 APPROVE RESOLUTION NO. 2018-23, ADOPTING A WRITTEN INVESTMENT POLICY AND STRATEGY AND DESIGNATING THE FINANCE DIRECTOR AS THE CITY INVESTMENT OFFICER.

- B.4 APPROVE RESOLUTION NO. 2018-24, REVISING JOB DESCRIPTION FOR PUBLIC WORKS ADMINISTRATIVE ASSISTANT AND REVISION TO PAY PLAN B MOVING THE POSITION TO PAY GRADE 15.**
- B.5 APPROVE RESOLUTION NO. 2018-25, CREATING A NEW POSITION TITLED ADMINISTRATIVE ASSISTANT/PROPERTY EVIDENCE TECHNICIAN AND REVISING PAY PLAN E TO INCLUDE THE NEW POSITION.**
- B.6 APPROVE ORDINANCE NO. 1115, AMENDING THE FY 2017-2018 BUDGET FOR THE CRIME CONTROL AND PREVENTION DISTRICT (CCPD).**

A MOTION WAS MADE BY MAYOR PRO TEM NARMORE, SECONDED BY COUNCIL MEMBER HILL TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 5-0.

C. PUBLIC HEARINGS

- C.1 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1116, PLANNING AND ZONING CASE NO. PZ17-08 AMENDING ORDINANCE NO. 1092, SO AS TO APPROVE A SITE PLAN FOR AN APPROXIMATELY 0.612-ACRE PARCEL OF LAND, LEGALLY KNOWN AS BLOCK 1, LOT 1, DJK FARM, COMMONLY KNOWN AS 7000 FOSTER DRIVE, LAKE WORTH, TARRANT COUNTY, TEXAS/ (THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 6-0).**

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator, Suzanne Meason summarized the item. Mr. Kwon, came to the City in August of 2017 and requested a zoning change and land use for the property. The preliminary and final plat for the lot were approved in February 2018 and have been filed with Tarrant County. Council is being asked to amend the current ordinance to approve a site plan for the property now that the civil plans have been reviewed and approved by city staff. They have also received their permit with TxDOT for work in the highway right of way. The Planning and Zoning Commission approved the case by a vote of 6-0.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ORDINANCE NO. 1116 AS PRESENTED.

MOTION TO APPROVE CARRIED 5-0.

C.2 PUBLIC HEARING TO CONSIDER PLANNING AND ZONING CASE NO. PZ2018-08, A PROPOSED REPLAT BEING ALL OF 0.643-ACRE PARCEL OF LAND KNOWN AS BLOCK 1, LOT(S) 4,5, AND 6, BROADVIEW WEST OF THE RECORDS OF TARRANT COUNTY, TEXAS. THE PROPOSED REPLAT'S NEW LEGAL DESCRIPTION WILL BE BLOCK 1, LOT 4R, BROADVIEW WEST, WHICH IS GENERALLY DESCRIBED AS 6018 GRAHAM STREET, LAKE WORTH, TEXAS. (THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 6-0).

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator, Suzanne Meason summarized the item. Ms. Brenda Ornelas owns the above-mentioned property where she currently operates Heather's Old Skool Village. The property is currently three (3) separate lots and Ms. Ornelas needs to replat the property into one (1) large lot. She hired a surveying company to prepare the replat document. Staff has reviewed the document and find it to comply with state and local requirements. The Planning and Zoning Commission approved the replat as presented by a vote of 6-0.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER SMITH TO APPROVE PZ 2018-08 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

D. PLANNING AND DEVELOPMENT

No items for this category.

E. PUBLIC WORKS

No items for this category.

F. GENERAL ITEMS

F.1 DISCUSS AND CONSIDER AMENDING ATTACHMENT A OF SECTION 5(B) ENTITLED OTHER RATE ADJUSTMENTS OF THE EXCLUSIVE FRANCHISE AGREEMENT FOR SOLID WASTE COLLECTION AND AUTHORIZING A 3.9% INCREASE IN SOLID WASTE DISPOSAL RATES.

APPROVED

City Manager Stacey Almond presented the item. On June 20, 2018 staff received a request from Waste Connections of Texas for an increase in solid waste rates effective August 1, 2018. The City Council selected Waste Connections as the exclusive solid waste hauler for services in the city effective November 2015. Pursuant to Section 5 of the Franchise Agreement the company shall have the right to increase the rates in accordance with the Consumer Price Index Urban Consumers (CPI-U). The requested increase represents a 3.9% increase in the present rate which would be an increase of \$0.35 per household per month. Increasing rates from \$9.00 per month to \$9.35 per month plus tax. The 2017 increase was 3.11% (\$8.73 to \$9.00) and the 2018 increase will be 3.9% (\$9.00 to \$9.35).

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY MAYOR PRO TEM NARMORE TO APPROVE AMENDMENT A OF SECTION 5(B) ENTITLED OTHER RATE ADJUSTMENTS OF THE EXCLUSIVE FRANCHISE AGREEMENT FOR SOLID WASTE COLLECTION AND AUTHORIZING A 3.9% INCREASE IN SOLID WASTE DISPOSAL RATES.

MOTION TO APPROVE CARRIED 5-0.

F.2 DISCUSSION ON FISCAL YEAR 2018-2019 BUDGET CALENDAR AND COUNCIL GOALS AND PRIORITIES.

APPROVED

City Manager Stacey Almond summarized the item. The purpose of this agenda item is to provide an overview of the FY 2018-2019 budget process and to obtain Council goals and priorities for the next budget year. These goals and priorities will aid in the development of the proposed budget that will be presented at the August 10, 2018 work session. The proposed budget is placed on file for public review with the City Secretary on Tuesday, July 31, 2018.

There were no questions from Council.

F.3 DISCUSS AND CONSIDER CANDIDATES FOR THE VACANCY ON CITY COUNCIL, PLACE 3 AND TO DELIBERATE THE APPOINT OF SAME.

APPROVED

Appointment was made during the Executive Session of the Special Meeting above.

G. MAYOR AND COUNCIL ITEM(S)

G.1 Update on Tarrant County Mayor’s Council by Mayor Bowen

Mayor Walter Bowen had nothing to report regarding the Tarrant County Mayor’s Council.

H. STAFF REPORT(S) / ANNOUNCEMENT(S)

H.1 Fire Department (Reports):

1. Update on Fire Exhaust System.

Fire Chief Mike Christenson updated Council on the completion of the new exhaust system at the Fire Station. He stated that the system was already making difference in the station and invited Council to come by and see the new system.

I. EXECUTIVE SESSION

There was no Executive Session.

J. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

There was no Executive Session.

K. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 7:07 p.m.

APPROVED

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary