

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, SEPTEMBER 11, 2018**

REGULAR MEETING: 6:30 PM

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen	Mayor
	Clint Narmore	Mayor Pro Tem, Place 7
	Jim Smith	Council, Place 1
	Geoffrey White	Council, Place 2
	Sue Wenger	Council, Place 3
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Mike Christenson	Fire Chief
	Corry Blount	Police Chief
	Sean Densmore	Public Works Director
	Barry Barber	Planning and Development Director
	Suzanne Meason	Planning and Zoning Coordinator
Absent:	Drew Larkin	City Attorney

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):

No items for this category.

A.4 CITIZEN PRESENTATION / VISITOR COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS APPROVED

B.1 APPROVE MINUTES OF THE AUGUST 14, 2018 CITY COUNCIL MEETING.

B.2 APPROVE FINANCE REPORTS FOR THE MONTH OF AUGUST 2018.

B.3 APPROVE THE 2018-2019 CITY OF LAKE WORTH OFFICIAL CALENDAR.

B.4 APPROVE THE 2018-2019 EMPLOYEE COMPENSATION PLAN.

B.5 APPROVE ORDINANCE NO. 1120, AUTHORIZING TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS) UPDATED SERVICE CREDITS, INCREASES IN RETIREMENT ANNUITIES AND AN INCREASE IN THE EMPLOYEE DEPOSIT RATE FOR EMPLOYEES FROM 6% TO 7%, MAINTAINING THE CITY'S MATCHING RATE AT 2:1 WITH AN EFFECTIVE DATE OF JANUARY 1, 2019

B.6 APPROVAL OF THE 2018-2019 CITY OF LAKE WORTH ORGANIZATIONAL CHART.

B.7 APPROVE RESOLUTION NO. 2018-27, DESIGNATING THE FORT WORTH STAR TELEGRAM AS THE OFFICIAL NEWSPAPER OF THE CITY OF LAKE WORTH.

B.8 APPROVE A CONTRACT RENEWAL WITH FORT WORTH STAR TELEGRAM FOR NEWSPAPER PUBLICATION SERVICES FOR FY 2018-2019.

B.9 APPROVE RESOLUTION NO. 2018-28, REVISING JOB DESCRIPTIONS FOR THE ACCOUNTS PAYABLE CLERK, ASSISTANT CITY MANAGER/DIRECTOR OF FINANCE, DETECTIVE, DIVISION CHIEF/FIRE MARSHAL, DRIVER/ENGINEER, FIRE CAPTAIN, HELP DESK TECHNICIAN, HUMAN RESOURCES COORDINATOR, IT MANAGER, PATROL LIEUTENANT, PATROL OFFICER, PATROL SERGEANT, POLICE CAPTAIN, PROFESSIONAL STANDARDS OFFICER, PURCHASING COORDINATOR/RISK MANAGER, STAFF ACCOUNTANT, SUPERINTENDENT-STREETS/MAINTENANCE, SUPERINTENDENT WATER/SEWER/PARKS, TELECOMMUNICATIONS SUPERVISOR, AND TELECOMMUNICATOR.

- B.10 APPROVE AN INTERLOCAL AGREEMENT WITH LAKE WORTH INDEPENDENT SCHOOL DISTRICT FOR THE SCHOOL RESOURCE PROGRAM AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**
- B.11 APPROVAL OF FUEL PURCHASES FOR FY2018/2019 IN AN AMOUNT NOT TO EXCEED \$100,000.**
- B.12 APPROVE A MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT WITH TIPS (THE INTERLOCAL PURCHASING COOPERATIVE OF THE REGION VIII EDUCATION SERVICE CENTER AND AUTHORIZE THE CITY MANAGER TO EXECUTE SAME.**
- B.13 APPROVE A CONTRACT RENEWAL WITH TARRANT COUNTY FIRE ALARM CENTER (TCFAC) FOR LAKE WORTH FIRE DEPARTMENT DISPATCH SERVICES FROM OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019 AND AUTHORIZE THE CITY MANAGER TO EXECUTE SAME.**
- B.14 APPROVE THE RENEWAL OF AN AGREEMENT FOR EMERGENCY MEDICAL AND FIRE PROTECTION SERVICES, FIRE INSPECTIONS AND PLAN REVIEW, FIRE CODE ENFORCEMENT AND FIRE INVESTIGATION SERVICES WITH THE TOWN OF LAKESIDE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**
- B.15 APPROVE RESOLUTION NO. 2018-29, APPROVING A SETTLEMENT BETWEEN THE ATMOS STEERING COMMITTEE (ACSC) AND ATMOS ENERGY CORP. MID TEX DIVISION REGARDING THE COMPANY'S 2018 RATE REVIEW MECHANISM FILINGS.**

A MOTION WAS MADE BY MAYOR PRO TEM NARMORE, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 7-0.

C. PUBLIC HEARINGS

- C.1 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1121, PLANNING & ZONING CASE NO. PZ-2018-13, AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO CONSIDER A LAND USE DESIGNATION AND DEVELOPMENT AND SITE PLAN APPROVAL OF AN APPROXIMATELY 1.032-ACRE PARCEL OF LAND, LEGALLY KNOWN AS BLOCK 1, LOT 1, STURGEON ADDITION – LAKE WORTH AND GENERALLY DESCRIBED AS 4300 BOAT CLUB ROAD, LAKE WORTH, TEXAS. (THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 6-0.)**

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator, Suzanne Meason summarized the item. Mr. Ron Sturgeon, the property owner, is requesting a land use designation and site plan approval for the property located at 4300 Boat Club Road. The property has been zoned PC-Planned Commercial for some time but has not been used and/or developed as such. Mr. Sturgeon submitted civil construction plans for review and staff has reviewed and found them to be in compliance with all applicable codes and ordinances. He has also received approval from TxDOT for the shared access and driveway as required for the development of the property. The Planning and Zoning Commission recommended approval by a vote of 6-0.

Mayor Bowen called on the applicant to come forward.

John Henderson, with Bannister Engineering, 240 N. Mitchell Road, Mansfield, Texas, the engineer for the property came forward. He commented that the usage of the property would be for a beauty salon and retail but the primary use would be a beauty salon. He was available to answer any questions the Council might have.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER WHITE TO APPROVE ORDINANCE NO. 1121, PZ 2018-13 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

C.2 PUBLIC HEARING TO CONSIDER PLANNING & ZONING CASE NO. PZ-2018-14, A PROPOSED REPLAT BEING ALL OF A 0.445-ACRE PARCEL OF LAND KNOWN AS BLOCK 5, LOT A, BROADVIEW WEST ADDITION OF THE RECORDS OF TARRANT COUNTY, TEXAS. THE PROPOSED REPLAT'S NEW LEGAL DESCRIPTION WILL BE BLOCK 5, LOT(S) AR1 AND AR2, BROADVIEW WEST ADDITION, WHICH IS GENERALLY DESCRIBED AS 3309 ROBERTS CUT OFF ROAD (LOT AR1) AND 3307 ROBERTS CUT OFF ROAD (LOT AR2), LAKE WORTH, TEXAS. (THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 6-0.)

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator, Suzanne Meason summarized the item. Mr. Francisco Munoz, owner of the property at 3307 Roberts Cut Off had a house fire some

time back. He originally was supposed to repair the fire damage to the existing house, but instead completely tore down the house to the slab, in doing so he had to apply for a new construction permit. When he applied for the permit, it was discovered that Mr. Munoz lot was never properly subdivided from his neighbors' lot. Mr. Munoz hired a surveyor to prepare a replat document for his property and the neighbor. Mr. and Mrs. Wright, the neighbors, also applied for a replat to properly subdivide the properties, so that Mr. Munoz could rebuild the house. Staff has reviewed the document and it complies with state and local requirements. The Planning and Zoning Commission recommended approval by a vote of 6-0.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ITEM C.2, PZ 2018-14 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

C.3 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1122, PLANNING & ZONING CASE NO. PZ-2018-15, AMENDING ORDINANCE NO. 926, SO AS TO CONSIDER A SITE PLAN AMENDMENT OF AN APPROXIMATE 109.07-ACRE PARCEL OF LAND, LEGALLY KNOWN AS BLOCK 1, LOT 1R, RITCHIE BROTHERS ADDITION AND GENERALLY DESCRIBED AS 6050 AZLE AVENUE, LAKE WORTH, TEXAS. (THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 6-0.)

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator, Suzanne Meason summarized the item. Ritchie Brothers Properties, Ltd. have submitted an application for a site plan amendment to their existing location at 6050 Azle Avenue. They are requesting to construct a 1,096 square foot storage building with locker rooms. This building will house the facilities golf carts and will have locker rooms for worker and driver clean up. The site will keep all their previously approved uses and variances as laid out in the original ordinance and carried through with all amendments to that ordinance. The Planning and Zoning Commission recommended approval by a vote of 6-0.

Mayor Bowen called on the applicant to present the item.

Pat Ford, 2777 N. Stemmons Freeway, Dallas Texas the architect for the project came forward. He was available to answer any questions the Council might have.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER WHITE, SECONDED BY MAYOR PRO TEM NARMORE TO APPROVE ITEM C3, ORDINANCE NO. 1122, AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

C.4 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1123, PLANNING & ZONING CASE NO. PZ-2018-16, AMENDING ORDINANCE NO. 1037, SO AS TO CONSIDER A SITE PLAN AMENDMENT OF AN APPROXIMATE 0.642-ACRE PARCEL OF LAND, LEGALLY KNOWN AS BLOCK 1, LOT 4R, BROADVIEW WEST ADDITION AND GENERALLY DESCRIBED AS 6018 GRAHAM STREET, LAKE WORTH, TEXAS. (THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 6-0.)

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator, Suzanne Meason summarized the item. Ms. Brenda Ornelas owns the above-mentioned property where she currently operates Heather's Old Skool Village (a life skills school for students with special needs). The property was recently replatted into one large lot. The property has existing structures and the site plan amendment is to add a 2,925 square foot building to the property to better accommodate the facility's needs. Staff has reviewed the site plan for compliance and finds it to meet the City's requirements. The Planning and Zoning Commission recommended approval by a vote of 6-0.

Mayor Bowen called on the applicant to present the item.

Brenda Ornelas, 6316 Circle Trail, Lake Worth, Texas, the property owner came forward. Ms. Ornelas commented on the need for the space and how the school has helped so many in need in the community.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

Other audience members and school clients came forward and spoke in favor of the project. They also stated that this type of school was needed in the community and those that attend gain more than life skills.

There being no one else wishing to speak, Mayor Bowen closed the public hearing and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER HILL TO APPROVE ITEM C4, ORDINANCE NO. 1123 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

D. PLANNING AND DEVELOPMENT

No items for this category.

E. PUBLIC WORKS

No items for this category.

F. GENERAL ITEMS

F.1 DISCUSS AND CONSIDER ORDINANCE NO. 1124, APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019.

APPROVED

City Manager Stacey Almond presented the item. The item before Council is to consider the FY 2018-2019 proposed budget. The City Council held a budget workshop on August 10, 2018. A public hearing for the proposed budget was held on August 14, 2018. The proposed budget is based on a \$0.434806 per \$100 tax rate. Although the city is proposing to lower the tax rate, the city will generate more revenue from property taxes than last year than last year because the city experienced an increase in its total taxable assessed values. Therefore, as required by Section 102.005 of the Local Government Code, which requires that a proposed budget that will require raising more revenue from property taxes than in the previous year, must contain a cover page with the following statement in 18-point or larger type. "This budget will raise more revenue from property taxes than last year's budget by an amount of \$6,547, which is a 0.31 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$9,880."

Mayor Bowen announced that the Council members would take a record vote regarding Ordinance No. 1124, the adoption of the budget.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER WHITE, TO APPROVE ITEM F1, ORDINANCE NO. 1124, APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, AS PRESENTED.

A RECORD VOTE WAS TAKEN WITH THE FOLLOWING RESULTS:

FOR: COUNCIL MEMBER SMITH
COUNCIL MEMBER WHITE
COUNCIL MEMBER WENGER
COUNCIL MEMBER PARSLEY
COUNCIL MEMBER HILL
COUNCIL MEMBER STUARD
MAYOR PRO TEM NARMORE

AGAINST: NONE.

PRESENT AND NOT VOTING: MAYOR BOWEN

ABSENT: NONE.

MOTION TO APPROVE CARRIED 7-0.

Mayor Bowen announced that the Council members would take a record vote to ratify the property tax revenue increase as reflected in the FY 2018-2019 budget.

A MOTION WAS MADE BY COUNCIL MEMBER WHITE, SECONDED BY COUNCIL MEMBER WENGER, TO RATIFY THE PROPERTY TAX REVENUE INCREASE AS REFLECTED IN THE FY 2018-2019 BUDGET.

A RECORD VOTE WAS TAKEN WITH THE FOLLOWING RESULTS:

FOR: COUNCIL MEMBER SMITH
COUNCIL MEMBER WHITE
COUNCIL MEMBER WENGER
COUNCIL MEMBER PARSLEY
COUNCIL MEMBER HILL
COUNCIL MEMBER STUARD
MAYOR PRO TEM NARMORE

AGAINST: NONE.

PRESENT AND NOT VOTING: MAYOR BOWEN

ABSENT: NONE.

MOTION TO APPROVE CARRIED 7-0.

F.2 DISCUSS AND CONSIDER ORDINANCE NO. 1125, FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED, AT THE RATE OF \$0.434806 PER \$100 ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE WORTH AS OF JANUARY 1, 2018; AND ADOPTING THE 2018 TAX ROLLS.

APPROVED

City Manager Stacey Almond summarized the item. The notice of effective tax rate was published in the Star Telegram newspaper on August 3, 2018 in accordance with State law. Staff recommends approval of Ordinance No 1125, fixing and levying municipal ad valorem taxes for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and for each year thereafter until otherwise provided, at the rate of \$0.434806 per \$100 assessed valuation on all taxable property within the corporate limits of the City of Lake Worth as of January 1, 2018; and adopting the 2018 tax rolls.

A MOTION WAS MADE BY COUNCIL MEMBER WHITE, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ITEM F2, ORDINANCE NO. 1125 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

F.3 DISCUSS AND ORDINANCE NO. 1127, APPROVING A WATER AND SEWER RATE INCREASE.

APPROVED

City Manager Stacey Almond summarized the item. City Council authorized a water and sewer rate study at the June 12, 2018 regular Council meeting. The last rate increase performed by the city was in November 2013. The city engaged Carolyn Marshall, CPA to perform the study and the finding of her evaluation were provided to the City Council at the August 10, 2018 Budget Workshop.

- Water:**
- Maintain the ready for service fee (\$7.50);
 - Move from a 3 Tier billing system to a 4 Tier billing system (based upon consumption);
 - Add depreciation of assets to revenues needed.

At current rates the analysis showed a 14% loss in revenues versus expenditures.

Staff proposed the following rate structure to eliminate the deficit:

	Res.	Comm.
RFS	\$7.50	\$15.50
1K-5K	\$3.10	\$5.35
6K-10K	\$3.16	\$5.46
11K-30K	\$3.23	\$5.57
>31K	\$3.29	\$5.68

Sewer: - Add depreciation of assets to revenues needed.

At current rates the analysis showed a 30% loss in revenues versus expenditures.

Staff proposed the following rate increase to eliminate the deficit:

	Res.	Comm.
RFS	\$14.95	\$22.10
Per 1,000 Gallons	\$4.29	\$5.72

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY MAYOR PRO TEM NARMORE, TO APPROVE ORDINANCE NO. 1127, AN INCREASE IN WATER AND SEWER RATES.

MOTION TO APPROVE CARRIED 7-0.

F.4 DISCUSS AND CONSIDER ORDINANCE NO. 1126, AMENDING THE FY 2017/2018 BUDGET FOR WATER/SEWER FUND.

APPROVED

Assistant City Manager/Finance Director Debbie Whitley summarized the item. On April 10, 2018 Council approved a chloramine conversion design contract with Kimley-Horn & Associates. With the progression of their work, Kimley-Horn has been able to provide an OPCC (Opinion of Probably Construction cost) for the chloramine conversion project and staff is requesting a budget amendment to appropriate funding for it. The Water/Sewer Fund will increase \$123,000 in budgeted expenses. The mid-year review of the Water/Sewer Fund budget indicates an anticipated surplus of \$259,199, so funding is available for the chloramine conversion project.

A MOTION WAS MADE BY COUNCIL MEMBER WENGER, SECONDED BY MAYOR PRO TEM NARMORE, TO APPROVE ORDINANCE NO. 1126.

MOTION TO APPROVE CARRIED 7-0.

F.5 DISCUSS AND CONSIDER RESOLUTION NO. 2018-30, ESTABLISHING A FUND BALANCE COMMITMENT FOR VARIOUS CAPITAL PROJECTS IN THE GENERAL AND WATER/SEWER FUND.

APPROVED

Assistant City Manager/Finance Director Debbie Whitley summarized the item. There are multiple major projects that were funded and initiated in the current budget year FY 2017-2018 that cannot be completed prior to September 30, 2018. Staff is requesting that remaining budget balances for these projects be committed for appropriation in the future to complete them. The General Fund projects are the 16" Force Main and Azle Avenue. The Water/Sewer Fund projects are the Chloramine Conversion and Inflow & Infiltration projects.

A MOTION WAS MADE BY MAYOR PRO TEM NARMORE, SECONDED BY COUNCIL MEMBER STUARD, TO APPROVE RESOLUTION No. 2018-30, ESTABLISHING A FUND BALANCE COMMITMENT FOR VARIOUS CAPITAL PROJECTS IN THE GENERAL AND WATER/SEWER FUNDS.

MOTION TO APPROVE CARRIED 7-0.

G. MAYOR AND COUNCIL ITEM(S)

G.1 Update on Tarrant County Mayor’s Council by Mayor Bowen

Mayor Walter Bowen had nothing to report regarding the Tarrant County Mayor’s Council.

H. EXECUTIVE SESSION

No items for this category.

I. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

No action required.

K. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 7:02 p.m.

APPROVED

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary