

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF ADJUSTMENT OF THE  
CITY OF LAKE WORTH, TEXAS  
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB  
TUESDAY, OCTOBER 30, 2018**

**REGULAR MEETING: 6:30 PM**

**A. CALL TO ORDER.**

Vice-Chair Patricia Davis called the Board of Adjustment meeting to order at 6:31 p.m.

**A.1 ROLL CALL.**

Present:	Wilson Daggs, Jr.	Place 1
	Tana Wharton	Place 2
	Robb Welch	Place 3
	Vacant	Place 4
	Patricia Davis	Place 5
	Vacant	Alternate Place 6
	Vacant	Alternate Place 7

Staff:	Barry Barber	Director of Building Development
	Suzanne Meason	Planning & Zoning Coordinator

**A.2 INVOCATION AND PLEDGE OF ALLEGIANCE.**

No invocation was given, but attendees did recite the pledge of allegiance.

**A.3 SPECIAL PRESENTATION(S)**

**A.3.1 PRESENTATION – ADMINISTER OATHS OF OFFICE TO APPOINTED  
BOARD OF ADJUSTMENT MEMBERS, PLACES 1, 2, 3 AND 5.**

Ms. Meason administered the oath of office for Wilson Daggs, Jr., Place 1; Tana Wharton, Place 2; Robb Welch, Place 3; and Patricia Davis, Place 5.

**B. MINUTES**

**B.1 APPROVE MINUTES OF THE NOVEMBER 1, 2016 BOARD OF ADJUSTMENT  
MEETING.**

## APPROVED

**MEMBER ROBB WELCH MADE A MOTION, SECONDED BY MEMBER TANA WHARTON, TO APPROVE THE MINUTES OF THE NOVEMBER 1, 2016 BOARD OF ADJUSTMENT MEETING AS PRESENTED.**

**MOTION TO APPROVE CARRIED 4-0.**

### **C. GENERAL ITEMS**

#### **C.1 DISCUSS AND CONSIDER APPOINTMENT OF BOARD OF ADJUSTMENT CHAIR.**

**MEMBER WILSON DAGGS, JR. MADE A MOTION, SECONDED BY MEMBER PATRICIA DAVIS, TO NOMINATE MEMBER ROBB WELCH AS BOARD OF ADJUSTMENT CHAIR. BEING NO OTHER NOMINATIONS A VOTE WAS TAKEN.**

**BY A VOTE OF 3-0-1, MEMBER ROBB WELCH WAS APPOINTED AS BOARD CHAIR.**

#### **C.2 DISCUSS AND CONSIDER APPOINTMENT OF BOARD OF ADJUSTMENT VICE CHAIR.**

**MEMBER TANA WHARTON MADE A MOTION, SECONDED BY MEMBER PATRICIA DAVIS, TO NOMINATE MEMBER WILSON DAGGS, JR. AS BOARD OF ADJUSTMENT VICE CHAIR. BEING NO OTHER NOMINATIONS A VOTE WAS TAKEN.**

**BY A VOTE OF 4-0, MEMBER WILSON DAGGS, JR. WAS APPOINTED AS BOARD OF ADJUSTMENT VICE CHAIR.**

### **D. STAFF REPORTS(S)/ANNOUNCEMENT(S)**

#### **D.1 PLANNING & ZONING ADMINISTRATOR REPORTS:**

##### **1. ANNOUNCE DATE OF ANNUAL EMPLOYEE APPRECIATION BANQUET.**

Ms. Meason announced that the banquet would be on Friday, December 14, 2018 and that formal invitations with location, time and additional details would be mailed out at a later date.

### **D. EXECUTIVE SESSION**

The Board of Adjustment may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the Board of Adjustment to seek advice from the city attorney (551.071) as to the posted subject matter of this Board of Adjustment meeting.

The Board of Adjustment may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

There were no items listed in Executive Session.

**E. EXECUTIVE SESSION ITEMS – BOARD OF ADJUSTMENT MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**

There were no items listed in Executive Session.

**F. ADJOURNMENT**

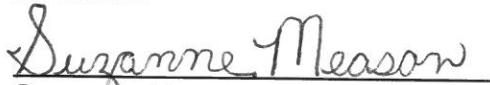
Member Patricia Davis adjourned the meeting at 6:40 p.m.

**APPROVED:**



Robb Welch, Chair  
Board of Adjustment

**ATTEST:**

  
Suzanne Meason  
Planning & Zoning Administrator