



**CITY OF LAKE WORTH**

**CHARTER REVIEW COMMISSION  
AGENDA**

**3805 ADAM GRUBB  
LAKE WORTH, TEXAS 76135  
TUESDAY, JULY 10, 2018**

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**REGULAR MEETING: 4:00 PM**

Held in the City Hall Conference Room

**A. CALL TO ORDER**

- A.1 [Consider approval of the June 19, 2018 Charter Review Commission Meeting minutes.](#)
- A.2 [Overview of previous topics: Article III City Council.](#)
- A.3 [Review Lake Worth City Charter, Article IV Nominations and Elections, Article V Finance and Article VI Recall of Officers and consider any recommendations for amendment thereto.](#)
- A.4 [Discuss Planned Review of Lake Worth Charter and set next scheduled meeting.](#)

**B. EXECUTIVE SESSION**

The Charter Review Commission (CRC) may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the CRC to seek advice from the city attorney (551.071) as to the posted subject matter of this CRC meeting.

The CRC may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

**C. EXECUTIVE SESSION ITEMS – CRC MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**

**D. ADJOURNMENT**

*All items on the agenda are for discussion and/or action.*

Certification

I do hereby certify that the above notice of the meeting of the Lake Worth Charter Review Commission was posted on the bulletin board of City Hall, 3805 Adam Grubb, City of Lake Worth Texas in compliance with Chapter 551, Texas Government Code on Friday, July 6, 2018 at 3:00 p.m.

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City Secretary

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 237-1211 ext. 105 for further information.**

**Lake Worth Charter Review Commission Meeting – July 10, 2018**

**Agenda Item No. A.1**

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**FROM:** Monica Solko, City Secretary

**ITEM:** Consider approval of the June 19, 2018 Charter Review Commission meeting minutes.

**SUMMARY:**

The minutes are approved by majority vote of the Commission at the Charter Review Commission (CRC) meetings.

The City Secretary's Office prepares action minutes for each CRC meeting. The minutes for the previous meeting are placed on the agenda for review and approval by the Commission, which contributes to a time efficient meeting. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

1. June 19, 2018 Charter Review Commission minutes

**RECOMMENDED MOTION OR ACTION:**

Approve minutes of the June 19, 2018 Charter Review Commission meeting.

**MINUTES OF THE REGULAR MEETING OF THE  
CHARTER REVIEW COMMISSION (CRC) OF THE CITY OF LAKE WORTH, TEXAS  
HELD IN CITY HALL, CITY HALL CONFERENCE ROOM, 3805 ADAM GRUBB  
TUESDAY, JUNE 19, 2018**

**REGULAR MEETING: 5:00 PM**

**A. CALL TO ORDER.**

Chair Wenger called the CRC meeting to order at 5:02 p.m.

**ROLL CALL**

Present:	Sue Wenger	CRC Board Chair
	Wilson Daggs, Jr.	CRC Board Vice Chair
	Coy Pennington	CRC Board member
	Bill Still	CRC Board member
	Yvonne Amick	CRC Board member
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Drew Larkin	City Attorney
Guest Present:	Walter Bowen	Mayor

**A.1 CONSIDER APPROVAL OF THE MAY 8, 2018 CHARTER REVIEW COMMISSION MEETING MINUTES.**

**APPROVED**

Chair Wenger called for a motion regarding the May 8, 2018 Charter Review Commission meeting minutes.

**A MOTION WAS MADE BY BOARD MEMBER AMICK, SECONDED BY BOARD MEMBER STILL TO APPROVE THE MAY 8, 2018 CHARTER REVIEW COMMISSION MEETING MINUTES.**

**MOTION TO APPROVE CARRIED 5-0.**

**A.2 OVERVIEW OF PREVIOUS TOPICS: ARTICLE I BOUNDARIES AND ANNEXATION AND ARTICLE II POWERS.**

Chair Wenger called on Ms. Almond to present the item. City Manager Stacey Almond discussed Article I and II revisions from the City Attorney.

### **Article I, Section 1.03 Dissannexation**

The Council may, by ordinance, disannex any territory within the corporate boundaries of the City, if the Council determines that the territory is not necessary or suitable for City purposes. When the disannexation ordinance is passed, the disannexed territory shall cease to be part of the City; but the disannexed territory shall remain liable for its pro-rata share of any indebtedness incurred while the area was part of the City and the City shall continue to levy, assess, and collect taxes on the property in the disannexed territory until such indebtedness has been paid. The Council shall further have the power to exchange territory within the corporate boundaries or extraterritorial jurisdiction of the City with other municipalities.

### **Article II, Section 2.01 General**

The enumeration of particular powers by this Charter shall not be held or deemed to be exclusive, but, in addition to the powers enumerated therein or implied thereby, or appropriate to the exercise of such powers, it is intended that the City shall have, and may exercise, all powers of local self-government, and all powers enumerated in Chapter 13, Title 28, Article 1175 of the Revised Civil Statutes of the State of Texas of 1925, and any amendments thereof, or any other powers which, under the Constitution and laws of the State of Texas, it would be competent for this Charter specifically to enumerate. All powers of the City, whether expressed or implied, shall be exercised in the manner prescribed herein, or when not prescribed herein, then in the manner provided by the laws of Texas relating to cities and towns. The City shall have the power to cooperate with the Federal Government and its agencies and with the State Government and its agencies, and with any political subdivision, or agency thereof.

The consensus of the Commission was to move forward with the recommended changes.

### **A.3 REVIEW LAKE WORTH CITY CHARTER, ARTICLE III CITY COUNCIL AND CONSIDER ANY RECOMMENDATIONS FOR AMENDMENT THERETO.**

Chair Wenger called on Ms. Almond to present the item. It was explained that in order to move along the process any grammar or punctuation found in error would be changed after all the sections in the charter were discussed. Staff would then view all the sections, make corrections and bring a clean copy to the Commission for final approval and prioritizing for the final report to Council.

City Manager Stacey Almond recommended the following changes to Article III City Council:

### **Section 3.01 Number, Election and Terms:**

The title and first sentence of this section was updated to the following: Except as otherwise provided by this section all powers conferred on the city hall by exercised by the City Council consisting of a Mayor and seven (7) Council members and shall be known

as the “Council of the City of Lake Worth”. All subsections a-d remain the same as the previous version.

**Section 3.02 Qualification:**

This section was condensed, and the remaining items were added to another.

In addition to any other qualifications prescribed by law, the Mayor and each Council Member shall meet the qualifications set forth in Section 5 of this Charter while in office.

**Section 3.03 Compensation:**

Previous Section 3.03 Eligibility moved to Section 3.08. Section 3.05 has moved up to 3.03 and has no recommended changes.

**Section 3.04 Mayor:**

Removal of previous Section 3.04 Council Judge of Election of Member. Section 3.06 now renumber to 3.04 and additional language was added to clarify and provide the powers of the Mayor.

The Mayor shall attend and preside at meetings of the City Council. The Mayor shall participate in the discussion of all matters coming before the City Council. The Mayor shall not be entitled to vote as a member thereof, on Legislative or other matters, except in case of a tie, when the Mayor shall have the right to cast the deciding vote. The Mayor shall also represent the City in intergovernmental relationships and perform other duties specified by the City Council and/or imposed by this Charter and by ordinances and resolutions passed in pursuance thereof. The Mayor shall be recognized as the head of the city government for all ceremonial purposes, and by the Governor for purposes of military law, but shall have no regular administrative duties.

**Section 3.05 Mayor Pro-Tem:**

Previously Section 3.07 now Section 3.05. Minor changes for clarity purposes. Consider the addition of a yearly rotation.

The Commission agreed with the changes but also requested that a training for Mayor be added to the section.

**Section 3.06 Vacancies, Forfeiture and Filling of Vacancies:**

Previously Section 3.08 Quorum moved to Section 3.10. New Section 3.06 states the following.

1. The office of a Council Member or the Mayor shall become vacant upon his or her death, resignation, forfeiture of, or removal from office by any manner authorized by law.
2. A Council member shall forfeit office if (1) the member fails to attend three (3) consecutive regular meeting unless the absence is caused by illness or by the illness of a family member; or (2) fails to maintain a seventy-five percent (75%)

attendance record, unless an absence is caused by illness or by the illness of a family member, for each elected year, including all scheduled budget and special meetings. Upon a forfeiture of office as provided herein, the Council must declare a vacancy at its next regular meeting and shall fill the vacancy as set forth in this Charter.

3. Any person on the City Council who ceases to possess the required qualifications for office or who is convicted of a felony or of a misdemeanor involving moral turpitude or is conceited of violating any state laws regulating conflicts of interest of municipal officers shall forfeit his or her office. Every forfeiture shall be declared and enforced by the City Council.
- 4). In the event there is one vacancy on the City Council or in the office of the Mayor, the City Council may call a special election to be held in accordance with state law or by the vote of three fourths of all remaining members, appoint a qualified person to fill the vacancy. In the event there is more than one vacancy, the council shall call a special election to be held in accordance with state law, unless appointment is required to achieve a quorum.
- 5). Vacancies filled by special election shall be for the remainder of the term that was vacated.

After discussion and questions for clarification, City Attorney Drew Larkin and City Manager Stacey Almond will work on the section and bring back to the next meeting.

### **Section 3.07 Powers of the City Council:**

Previously Section 3.09 Mayor Pro Tem (moved above to Section 3.05) now new Section 3.07.

First paragraph is the same, moved to new Section (previously Section 2.03 Powers of the City Council).

Some additional powers were added:

4. Establish administrative departments
6. Collectively inquire in to the conduct of any office, department or agency of the City and make investigations as to municipal affairs.
8. Provide for Planning and Zoning Commission and a Board of Adjustment and other boards as deemed necessary, and appoint members of all such boards and commissions. Such boards and commissions retain all powers possessed before the adoption of this Charter and those conferred and created by the Charter, by City ordinance or by other law.
9. Fix and regulate rates and charges for all utilities and public services; and

### **Section 3.08 Prohibitions:**

New Section 3.08 Prohibitions. This has been expanded upon to add additional wording to define "prohibitions" in modern charters.

- a). Except where authorized by law or by this Charter, no Mayor or Council Member may hold any other City office or City employment during his or her term as Mayor

or Council Member. No former Mayor or Council Member may hold any compensated appointive office or City employment until one year after the expiration of the term for which they ~~he or she~~ were elected or appointed to the City Council.

- b.) Members of the City Council may not in any way dictate the appointment or removal of the City administrative officers or employees whom the City Manager or any of the City Managers subordinates are empowered to appoint. The City Council, at a meeting called for that purpose, may express its views ~~and~~ fully and freely

The Commission requested the following changes.

**Section 3.09 Meeting of the City Council:**

New section.

- a.) The City Council must schedule at least one (1) regular meeting each month and as many additional meetings as it deems necessary to transact the business of the City. The City Council may fix by ordinance the date and time of the regular meetings.
- b.) Special meetings of the City Council must be held at the call of the Mayor or a majority of the Council Members upon provision of public notice in accordance with state law.
- c.) Except as otherwise permitted by state law, all City Council meetings must be open to the public and must be held and notice given in accordance with the Texas Open Meetings Act

**Section 3.10 Quorum:**

Minor changes to section.

- a.) There must be a quorum present for the City Council to take action or transact business. Four (4) Council Members constitute a quorum for the purpose of transaction of business. The Mayor shall not be counted towards the quorum.
- b.) No action of the City Council is valid or binding unless adopted by the affirmative vote of a majority of the City Council present at a meeting.

**Section 3.11 Conflict of Interest:**

New section was added to the charter.

- a.) Should any person on the City Council have a conflict of interest – under any state laws or City ordinances regulating conflicts of interest of municipal officers – regarding an agenda item then before the City Council, he or she lacks authority to vote, and must:
  - 1. Openly declare the conflict before discussion proceeds;
  - 2. Not participate in the discussion of that item; and,
  - 3. Not vote on that item

**Section 3.12 Abstention:**

New section was added to the charter with rules on abstaining provided.

Should any person on the City Council chose to abstain from voting on any question before the City Council, where no conflict of interest exists, the person’s vote shall be recorded as a negative vote in the official minutes of the meeting.

After discussion, the addition of an affidavit to be filled out and filed with the City Secretary before the meeting will be added.

**Section 3.13 Rules of Procedure:**

New section was added to the charter.

The City Council shall determine, which may be done by ordinance, resolution or otherwise, its own rules of order and business. The City Council shall provide that the citizens of the City shall have a reasonable opportunity to clearly hear and be heard at public hearings with regard to specific matters under consideration. The City Council shall provide for minutes to be taken and recorded for all public meetings as required by law. Such minutes shall be public record and shall be kept and maintained by the person performing the duties of City Secretary.

**Section 3.14 Passage of Ordinances:**

New section was added to the charter

- 1.) The City Council shall legislate by ordinance only, and the enacting clause of every ordinance shall be “Be it ordained by the City Council of the City of Lake Worth, Texas...”. Each proposed ordinance shall be introduced in the written or printed form required for adoption. No ordinance shall contain more than one (1) subject which shall be clearly expressed in its title **other than** general appropriation ordinances may contain various subjects and accounts for which monies are to be appropriated. After adoption, an ordinance shall not be amended or repealed except by another ordinance amending or repealing the original ordinance.
- ~~2.) A proposed ordinance which has been amended in substance after its placement on the agenda for a City Council meeting may not be voted on at such meeting. Such amended ordinance shall be placed upon the agenda of a subsequent meeting of the City Council in accordance with the provisions of the Section. All persons interested in such ordinance shall have a reasonable opportunity to be heard.~~
- 3.) Unless otherwise required by law, every ordinance shall become effective upon adoption or at any later time(s) specified in the ordinance, except that every ordinance imposing any penalty, fine or forfeiture shall become effective only after having been published in accordance with state law.
- 4.) If a majority of the City Council present request that the ordinance title and caption or its entirety be read, it must be read.

After a brief discussion and questions, Commission recommended adding the words “other than” to section 1 and removing section 2.

**Section 3.15 Authentication, Recording, Codification, etc:**

New section was added to the charter.

- 1.) All ordinances and resolutions adopted by the City Council shall be authenticated by seal and signature of the person performing the duties of the City Secretary and numbered consecutively as adopted. They shall be properly indexed and placed in a book kept open for public inspection.
- 2.) The City Council may codify the ordinances of the city. If adopted, the codification shall be known and cited as “The Lake Worth City Code” and shall be in full force and effect without the necessity of such code or any part thereof being published in accordance with State law. The caption, descriptive clause and other formal parts of the ordinances of the City may be omitted without affecting the validity of such ordinances when codified. Copies of the city code shall be furnished to City Officers, places in City offices and made available for purchase by the public as a reasonable price to be fixed by the City Council.
- 3.) The City Council shall cause all ordinances and amendments to this Charter to be oriented promptly following their adoption. A copy of each ordinance and amendment shall be placed in appropriate city offices for public reference.

After discussion and questions, City Manager Stacey Almond will work on this section and bring back.

**Section 3.16 Investigations by the City Council:**

New section was added to the charter.

The City Council shall have the power, by majority vote, to inquire in to the conduct of any department, agency, office, officer, or employee of the City. For that purpose, the City Council shall have the power to authorize the Mayor to subpoena witnesses, administer oaths, and compel the production of books, documents, or other evidence material to the inquiry. Failure to obey such subpoena or produce books, documents, or other tangible evidence as ordered under the provisions of the Section shall constitute cause for removal

**Section 3.17 Bonds:**

New section was added to the charter.

The City Council may require bonds of all municipal officers and employees who receive or pay out any monies of the City. The amount of the bonds may be determined by the City Council and the cost must be borne by the City.

During discussions the consensus of the Commission was to move forward with changes and bring back those need require clarification.

**A.4 DISCUSS PLANNED REVIEW OF LAKE WORTH CHARTER AND SET NEXT SCHEDULED MEETING.**

Chair Wenger called on Ms. Almond to present. City Manager Stacey Almond stated that due to previous scheduled meetings, the next CRC meeting would need to be moved from 5:00 p.m. to 4:00 p.m. The next meeting date will be on Tuesday, July 10, 2018 at 4:00 p.m. in the City Hall Conference. The Commission agreed with the change.

**B. EXECUTIVE SESSION**

There was no Executive Session.

**C. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**

There was no Executive Session.

**D. ADJOURNMENT**

Chair Wenger adjourned the meeting at 5:59 p.m.

**APPROVED**

By: \_\_\_\_\_  
Sue Wenger, Chair

**ATTEST:**

\_\_\_\_\_  
Monica Solko, City Secretary

Lake Worth Charter Review Commission Meeting – July 10, 2018

Agenda Item No. A.2

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**From:** Stacey Almond, City Manager

**Item:** Overview of previous topics: Article III *City Council*.

**Summary:**

Overview of previous topics: Article III City Council.

**Lake Worth Charter Review Commission Meeting – July 10, 2018**

**Agenda Item No. A.3**

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**From:** Stacey Almond, City Manager

**Item:** Review Lake Worth Charter, Article IV, V & VI and consider any recommendations for amendment thereto.

**Summary:**

ARTICLE IV CITY ADMINISTRATION

Section 4.01 City Manager:

Section 4.01 a, b, and c were updated to reflect who appoints, sets compensation, and terminates CM.

Section 4.01 (d) is the same as the current Charter. These items were moved from Section 8.01 (b) 1-12.

Section 4.02 City Secretary:

This section was expanded upon to establish and clarify supervision and duties.

Section 4.03 City Attorney:

Changes made to provide for appointment and removal. Special Counsel was previously authorized by the Charter in a different Section (8.04) and was moved under the City Attorney section.

Section 4.04 Municipal Court:

Combined the Municipal Court items in to one Section. Condensed the language and proposed removal of the public hearing required for the Municipal Judge (see Section 4.04 (2)).

ARTICLE V FINANCE (change to FINANCIAL PROCEDURES)

Section 5.01-5.12

I only recommended one change for this Section and that was in the name. Currently Article V is Finance and the change is to “Financial Procedures.” Very minor and not required.

ARTICLE VI RECALL OF OFFICERS

Section 6.02 Petition for Recall

Do we need to modify the percentage? No previous issues on record.

Removed general petition information and added language to conform with Texas Election Code.

Lake Worth Charter Review Commission Meeting – July 10, 2018

Agenda Item No. A.3

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Section 6.03 Form of Recall Petition

Added the Section number instead of just referencing “above.”

Section 6.04 Various Papers Constituting Petition

Added Section number to clarify.

Section 6.06 Presentation of Petition to City Council

Increased the number of days to present to Council. The Charter currently reflects 5 business days which is difficult to accomplish.

**Fiscal Impact:**

N/A

**Attachments:**

1. Lake Worth Charter, Article IV, V & VI

**Recommended Motion or Action:**

This item is for review and discussion.

# HOME RULE CHARTER CITY OF LAKE WORTH

## PREAMBLE

We, the citizens of Lake Worth, Texas, in order to establish a home rule municipal government, provide for the future progress of our City and obtain more fully the benefits of local self-government, do hereby adopt this Home Rule Charter in accordance with the Statutes of the State of Texas; and do hereby declare the residents of the City of Lake Worth in Tarrant County, Texas, living within the legally established boundaries of said City, to be a political subdivision of the State of Texas, incorporated forever under the name and style of the "City of Lake Worth" with such powers, rights and duties as are herein provided.

## ARTICLE I BOUNDARIES AND FORM OF GOVERNMENTANNEXATION

### SECTION 1.01 ~~BOUNDARIES~~

~~(a) The boundaries of the City of Lake Worth shall be those as established and described in judgements, agreements and ordinances duly passed by the city council of the City of Lake Worth in accordance with state law. The City Secretary<sup>[SA1]</sup> shall maintain an official map of the city's boundaries as required by state law. of the City of Lake Worth as of the first day of February, 2003 and shall remain in effect until changed.~~

~~(b) The boundaries and limits of the City shall be those established and described on an official map duly adopted by the City Council by ordinance and amended from time to time to include annexations and disannexations from the corporate limits. The City Secretary shall at all times keep a correct and complete description and official map on file, with recent annexations and disannexations.~~

### SECTION 1.02 EXTENSION OF BOUNDARIESANNEXATION BY CITY COUNCIL

~~(a) The boundaries of the City may be enlarged and extended by the annexation of additional territory, irrespective of size and configuration, except as restricted by state and federal law.~~

~~(b) The City Council may by ordinance fix the boundary limits of the City and provide for the alteration and extension of said boundary limits, including the annexation of additional territory lying adjacent to the City, in a manner provided by law.~~

~~(c) The City Council may exchange area with other governmental entities.~~

~~(d) When an area is annexed, it is part of the City and the area will bear taxes levied by the City. The citizens of the area are entitled to the rights and privileges of the other citizens to the extent required by state and federal law, and are bound by the acts, ordinances, resolutions, and regulations of the City.~~

~~The Council shall have the power, by ordinance, to fix the boundaries of the City and to provide for the alteration or extension of said boundaries, pursuant to any laws of the~~

~~State of Texas now or hereinafter enacted, with or without the consent of the owners or inhabitants of such territory.~~

### **SECTION 1.03 DISANNEXATION**

~~The Council may, by ordinance, disannex any territory within the corporate boundaries of the City, if the Council determines that the territory is not necessary or suitable for City purpose. When the disannexation ordinance is passed, the disannexed territory shall cease to be part of the City; but the disannexed territory shall remain liable for its pro rate share of any indebtedness incurred while the area was part of the City and the City shall continue to levy, assess, and collect taxes on the property in the disannexed territory until such indebtedness has been paid. The Council shall further have the power to exchange territory within the corporate boundaries of extraterritorial jurisdiction of the City with other municipalities.~~

### **SECTION 1.04 FORM OF GOVERNMENT**<sup>[SA2]</sup>

~~The municipal government provided by this Charter, shall be known as the "Council-Manager Form of Government." Pursuant to its provisions, and subject only to the limitations imposed by the State Constitution, the statutes of this State, and by the Charter, all powers of the City shall be vested in, an elective council, hereinafter referred to as the "City Council", which shall enact local legislation, adopt budgets, determine policies, and appoint the City Manager, who in turn, shall be held responsible to the City Council for the execution of the laws and the administration of the government of the City. All powers of the City shall be exercised in the manner prescribed by this Charter, or if the manner not be prescribed, then in such manner as may be prescribed by ordinance, the State Constitution, or by the statutes of the State of Texas.~~

### **SECTION 1.03 ANNEXATION REQUIREMENTS**<sup>[SA3]</sup>

~~The annexation ordinance shall describe the territory to be annexed. Notice shall be published and public hearing held as required by State law. Amendments not enlarging or extending the boundaries set forth in the proposed ordinance may be incorporated into the proposed ordinance without the necessity of republication of said notice. The additional territory annexed shall be part of the City and the property situated therein shall bear its pro-rata part of the taxes levied by the City as provided by State law. The inhabitants thereof shall be entitled to all the rights and privileges of other citizens and shall be bound by the acts, ordinances, resolutions, and regulations of the City.~~

### **SECTION 1.04 DISANNEXATION**<sup>[SA4]</sup>

~~The Council may, by ordinance, disannex any territory within the corporate boundaries of the City, if the Council determines that the territory is not necessary or suitable for City purposes. When the disannexation ordinance is passed, the disannexed territory shall cease to be part of the City; but the disannexed territory shall remain liable for its pro-rata share of any indebtedness incurred while the area was part of the City and the City shall continue to levy, assess, and collect taxes on the property in the disannexed territory until such indebtedness has been paid. The Council shall further have the power to exchange territory within the corporate boundaries or extraterritorial jurisdiction of the City with other municipalities.~~

## **SECTION 1.05 PLATTING**<sup>[SA5]</sup>

~~Should any property situated within the corporate limits or extraterritorial jurisdiction of the City, as herein established or as may hereafter be established, be hereafter platted in blocks and lots, the owner or owners of said property shall comply with all provisions of the ordinances, rules and regulations of the City, and all provisions of the applicable State laws.~~

## **ARTICLE II POWERS**

### **SECTION 2.01 GENERAL**<sup>[SA6]</sup>

~~The enumeration of particular powers by this Charter shall not be held or deemed to be exclusive, but, in addition to the powers enumerated therein or implied thereby, or appropriate to the exercise of such powers, it is intended that the City shall have, and may exercise, all powers of local self-government, and all powers enumerated in Chapter 13, Title 28, Article 1175 of the Revised Civil Statutes of the State of Texas of 1925, and any amendments thereof, or any other powers which, under the Constitution and laws of the State of Texas, it would be competent for this Charter specifically to enumerate. All powers of the City, whether expressed or implied, shall be exercised in the manner prescribed herein, or when not prescribed herein, then in the manner provided by the laws of Texas relating to cities and towns. The City shall have the power to cooperate with the Federal Government and its agencies and with the State Government and its agencies, and with any political subdivision, or agency thereof.~~

~~The City of Lake Worth, made a body politic and corporate by the adoption of this Charter, shall have and may exercise all the powers, functions, rights, privileges and immunities of every name and nature whatsoever now or hereafter granted to municipal corporations and to cities by the Constitution and laws of the State of Texas, together with all the implied powers necessary to carry into execution all the powers, functions, rights, privileges and immunities granted.~~

### **SECTION 2.02 GENERAL POWERS ADOPTED**

~~The enumeration of particular powers by this Charter shall not be deemed to be exclusive, and in addition to the powers enumerated herein or implied hereby, or appropriate to the exercise of such powers, it is intended that the City of Lake Worth shall have, and may exercise, all powers of local self-government, and all other powers which under the Constitution and laws of the State of Texas, it would be competent for this Charter specifically to enumerate.~~

### **SECTION 2.03 POWERS OF THE CITY COUNCIL**

~~All powers of the City and the determination of all matters of policy shall be vested in the City Council. Except where in conflict with and otherwise expressly provided by this Charter, the City Council shall have all powers authorized to be exercised by the City Council by State~~

~~law; provided, however, that the City Council shall have no authority to exercise those powers which are expressly conferred upon other City officers by this Charter. Without limitation of the foregoing and among the other powers that may be exercised by the Council, the following are hereby enumerated for greater certainty:~~

- ~~1. Abolish or consolidate such offices, departments, and agencies of the City government as it may deem to be to the best interest of the City, and may divide the administration of any such departments as it may deem advisable; may create new departments, and may discontinue any offices or departments at its discretion, except those specifically established by this Charter.~~
- ~~2. Adopt the budget of the City.~~
- ~~3. Authorize the issuance of bonds by a bond ordinance.~~
- ~~4. Inquire into the conduct of any office, department or agency of the City and make investigations as to municipal affairs.~~
- ~~5. Establish operating policy.~~
- ~~6. Establish the boundaries of the City.~~

### **ARTICLE III CITY COUNCIL**

#### **SECTION 3.01 NUMBER, ELECTIONSELECTION AND TERMS**

~~Except as otherwise provided by this section all powers conferred on the city shall be exercised by the City Council consisting of~~ The legislative and governing body of the City ~~shall consist of~~ a Mayor and seven (7) Council members and shall be known as the "Council of the City of Lake Worth".

- a. The Mayor shall be elected at large by the highest number of votes of the qualified voters voting at the election.
- b. The seven (7) Council members shall be elected to individual places, designated by number, from the City at large and each shall be elected by the highest number of votes of the qualified voters voting at the election.
- c. The Mayor and each Council member shall hold his or her office for a period of two (2) years and until his or her successor is duly elected and qualified.
- d. In each odd numbered ~~year~~year, the Mayor and City Council members for Places 2, 4 and 6 shall be elected. In each even numbered year the City Council members for Places 1, 3, 5, and 7 shall be elected.

#### **SECTION 3.02 QUALIFICATIONS**

~~In addition to any other qualifications prescribed by law, the Mayor and each Council Member shall meet the qualifications set forth in~~ Section 5<sup>SA7</sup> of this Charter while in office.

~~Each of the seven (7) Council members and the Mayor shall meet the following qualifications: (1) Be a registered voter of the City; (2) Have resided in the City for at least twelve (12) months preceding the election at which they are candidates; (3) Continue residency in the City during the term of office; (4) Not hold more than one public elective office; (5) Not hold an appointed office of the City excluding boards, committees, and commissions; (6) Be at least 21 years of age; (7) Not have been determined mentally incompetent by a final judgment of a court; and (8) Not have been convicted, whether final for appeal purposes or not, of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities. A member of the Council ceasing to possess any of the qualifications specified in this section or any other section of this Charter, or convicted of a felony while in office, shall immediately forfeit the member's office.~~

### **SECTION 3.03 ELIGIBILITY** [SA8]

~~Neither the Mayor, nor any Council member, shall hold any other public office of emolument.~~

### **SECTION 3.04 COUNCIL JUDGE OF ELECTION OF MEMBER** [SA9]

~~The City Council shall determine the qualifications of its own members and of the Mayor, subject to review of the Courts in case of contest. The City Council shall either at a called meeting called for that purpose or at its next regular meeting date of said Council, after each regular or special election, canvass the returns and declare the results of such election in accordance with State law.~~

### **SECTION 3.035 COMPENSATION**

The Mayor and the members of the Council shall serve without pay or compensation; provided, however, that they shall be entitled to reimbursement for expenses as follows:

(a) Council members other than the Mayor shall receive \$25.00 [SA10] per month as reimbursement for routine expenses, and additionally shall receive full reimbursement of all expenses incurred in the performance of their duties (such as seminar and travel expenses) which are documented in writing; and

(b) The Mayor shall receive \$50.00 per month as reimbursement for routine expenses, and additionally shall receive full reimbursement of all expenses incurred in the performance of his or her duties (such as seminar and travel expenses) which are documented in writing.

(c) Travel expense reimbursement pursuant to this Section shall be allowed for travel outside of Tarrant County, Texas (no travel expense shall be permitted for travel within Tarrant County, Texas).

### **SECTION 3.046 MAYOR VACANCIES**

~~The Mayor shall attend and preside at meetings of the City Council. The Mayor shall may participate in the discussion of all matters coming before the City Council. The Mayor shall not be entitled to vote as a member thereof, on Legislative or other matters, except in case of a tie, when the Mayor shall have the right to cast the deciding vote. The Mayor shall may also~~

represent the City in intergovernmental relationships and perform other duties specified by the City Council and/or imposed by this Charter and by ordinances and resolutions passed in pursuance thereof. The Mayor shall be recognized as the head of the city government for all ceremonial purposes, and by the Governor for purposes of military law, but shall have no regular administrative duties.

~~-In the event there is one vacancy on the council or in the office of Mayor, the council may call a special election to be held in accordance with state law or by the vote of three-fourths of all remaining members, appoint a qualified person to fill the vacancy. In the event there is more than one vacancy, the council shall call a special election to be held in accordance with state law, unless appointment is required to achieve a quorum.~~

### **SECTION 3.057 MAYOR PRO-TEM NUMBER OF MEETINGS**

The Mayor Pro-Tem shall be a Council Member elected by the City Council at the first regular meeting after every General election date regardless of whether or not the city holds an election on that particular year or at the first regular meeting after any applicable run-off election, whichever is later. -The Council Member selected to serve as Mayor Pro-Tem shall be chosen on a rotational basis based on Place number, beginning with Place 1 and continuing through Place 7. If any Council Member declines his or her term as it arises in rotation, that member shall remain in the same place in the rotation cycle as if he or she had served. The Mayor Pro-Tem shall act as Mayor during the disability or absence of the Mayor, and in this capacity, shall have the rights conferred upon the Mayor. The City Council shall hold one (1) regular meeting per month and so many special meetings as the Council may deem necessary.

### **SECTION 3.068 VACANCIES, FORFEITURE AND FILLING OF VACANCIES**<sup>[DL11]</sup>

1<sup>[SA12]</sup>). The office of a Council Member or the Mayor shall become vacant upon his or her death, resignation, forfeiture of, or removal from office by any manner authorized by law.

2<sup>[SA13]</sup>). A Council member shall forfeit office if (1) the member fails to attend three (3) consecutive regular meeting unless the absence is caused by illness or by the illness of a family member; or (2) fails to maintain a seventy-five percent (75%) attendance record, unless an absence is caused by illness or by the illness of a family member, for each elected year, including all scheduled budget and special meetings. Upon a forfeiture of office as provided herein, the Council must declare a vacancy at its next regular meeting and shall fill the vacancy as set forth in this Charter.

3<sup>[SA14]</sup>). Any person on the City Council who ceases to possess the required qualifications for office or who is convicted of a felony or of a misdemeanor involving moral turpitude or is ~~convicted~~ convicted of violating any state laws regulating conflicts of interest of municipal officers shall forfeit his or her office. Every forfeiture shall be declared and enforced by the City Council.

4). In the event there is one vacancy on the City Council or in the office of the Mayor, the City Council may call a special election to be held in accordance with state law or by the vote of the majority<sup>[SA15]</sup> of all remaining members, appoint a qualified person to fill the vacancy. In the event there is more than one vacancy, the council shall call a special election to be

held in accordance with state law, unless appointment is required to achieve a quorum. [SA16]

5). Vacancies filled by special election shall be for the remainder of the term that was vacated.

A quorum at any Council meeting will be established by the presence of at least four (4) members. The Mayor's presence shall not be counted toward a quorum.

### **SECTION 3.079 POWERS OF THE CITY COUNCIL MAYOR PRO-TEM**

[SA17][SA18] All powers of the City and the determination of all matters of policy shall be vested in the City Council. Except where in conflict with and otherwise expressly provided by this Charter, the City Council shall have all powers authorized to be exercised by the City Council by state law; provided, however, that the City Council shall have no authority to exercise those powers which are expressly conferred upon other City officers by this Charter. Without limitation of the foregoing and among the other powers that may be exercised by the Council, the following are hereby enumerated for greater certainty:

- 1). Appoint and remove the City Manager;
- 2). Appoint and remove the Municipal Judge(s) of the Municipal Court;
- 3). Appoint and remove the City Attorney;
- 4)[SA19]. Establish administrative departments;
- 5). Adopt the budget of the City;
- 6)[SA20]. Collectively inquire in-to the conduct of any office, department or agency of the City and make investigations as to municipal affairs;
- 7). Adopt and modify the official map of the City;
- 8)[SA21]. Provide for a Planning and Zoning Commission and a Board of Adjustment and other boards as deemed necessary, and appoint members of all such boards and commissions. Such boards and commissions retain all powers possessed before the adoption of this Charter and those conferred and created by the Charter, by City ordinance or by other law.
- 9)[SA22]. Fix and regulate rates and charges for all utilities and public services; and
- 10). Authorize the issuance of all bonds by ordinance.

The Mayor Pro-Tem shall be elected each year after the regular Council election by the Council from among the members of the Council and the Mayor Pro-Tem shall perform all duties of the Mayor in case of the Mayor's absence or disability.

### **SECTION 3.0810 PROHIBITION THE MAYOR**

a)[SA23]. Except where authorized by law or by this Charter, no Mayor or Council Member may hold any other City office or City employment during his or her term as Mayor or Council Member. No former Mayor or Council Member may hold any compensated City appointive office or City employment until one year after the expiration of the term for which they were elected or appointed to the City Council.

b). Members of the City Council may not in any way dictate the appointment or removal of the City administrative officers or employees whom the City Manager or any of the City Manager's subordinates are empowered to appoint. The City Council, at a meeting called for that purpose, may express its views and fully and freely [DL24] The Mayor shall preside at all Council meetings and may participate in the discussion of all matters coming before the

Council. ~~The Mayor shall not be entitled to vote as a member thereof, on Legislative or other matters, except in case of a tie, when the Mayor shall have the right to cast the deciding vote.~~

### **SECTION 3.11 ABSENTEEISM**<sup>[SA25]</sup>

~~A Council member shall forfeit office if (1) the member fails to attend three (3) consecutive regular meeting unless the absence is caused by illness or by the illness of a family member; or (2) fails to maintain a seventy-five percent (75%) attendance record, unless an absence is caused by illness or by the illness of a family member, for each elected year, including all scheduled budget and special meetings. Upon a forfeiture of office as provided herein, the Council must declare a vacancy at its next regular meeting and shall fill the vacancy as set forth in this Charter.~~

### **SECTION 3.09 Meetings of the City Council**<sup>[SA26]</sup>

- a.) The City Council must schedule at least one (1) regular meeting each <sup>[DL27]</sup>month and as many additional meetings as it deems necessary to transact the business of the City. The City Council may fix by ordinance the date and time of the regular meetings.
- b.) Special meetings of the City Council must be held at the call of the Mayor or a ~~majority of the three~~ Council Members upon provision of public notice in accordance with state law.
- c.) Except as otherwise permitted by state law, all City Council meetings must be open to the public and must be held and notice given in accordance with the Texas Open Meetings Act.

### **SECTION 3.10 Quorum**<sup>[SA28]</sup>

- a.) There must be a quorum present for the City Council to take action or transact business. Four (4) Council Members constitute a quorum for the purpose of transaction of business. The Mayor shall not be counted towards the quorum.
- b.) No action of the City Council is valid or binding unless adopted by the affirmative vote of a majority of the City Council present at a meeting.

### **SECTION 3.11 Conflict of Interest**<sup>[SA29]</sup>

- a.) Should any person on the City Council have a conflict of interest – under any state laws or City ordinances regulating conflicts of interest of municipal officers – regarding an agenda item then before the City Council, he or she lacks authority to vote, and must, in addition to any state law requirements:
  - 1. Openly declare the conflict before discussion proceeds;
  - 2. Not participate in the discussion of that item; and,
  - 3. Not vote on that item.

### **SECTION 3.12 Abstention**<sup>[SA30]</sup>

Should any person on the City Council chose to abstain from voting on any question before the City Council, where no conflict of interest exists, the person's vote shall be recorded as a

negative vote in the official minutes of the meeting.

### **SECTION 3.13 Rules of Procedure**<sup>[SA31]</sup>

The City Council shall determine, which may be done by ordinance, resolution or otherwise, its own rules of order and business. The City Council shall provide that the citizens of the City shall have a reasonable opportunity to clearly hear and be heard at public hearings with regard to specific matters under consideration. The City Council shall provide for minutes to be taken and recorded for all public meetings as required by law. Such minutes shall be public record and shall be kept and maintained by the person performing the duties of City Secretary.

### **SECTION 3.14 Passage of Ordinances in General**<sup>[SA32]</sup>

- 1.) The City Council shall legislate by ordinance only, and the The enacting clause of every ordinance shall be "Be it ordained by the City Council of the City of Lake Worth, Texas...". Each proposed ordinance shall be introduced in the written or printed form required for adoption. No ordinance shall contain more than one (1) subject which shall be clearly expressed in its title. General appropriation ordinances may contain various subjects and accounts for which monies are to be appropriated. After adoption, an ordinance shall not be amended or repealed except by another ordinance amending or repealing the original ordinance. <sup>[DL33]</sup>  
—A proposed ordinance which has been amended in substance after its placement on the agenda for a City Council meeting may not be voted on at such meeting. Such amended ordinance shall be placed upon the agenda of a subsequent meeting of the City Council in accordance with the provisions of the Section. All persons interested in such ordinance shall have a reasonable opportunity to be heard.
- 2.) Unless otherwise required by law, every ordinance shall become effective upon adoption or at any later time(s) specified in the ordinance, except that every ordinance imposing any penalty, fine or forfeiture shall become effective only after having been published in accordance with this Charter and state law.
- 3.) If a majority of the City Council present request that the ordinance title and caption or its entirety be read, it must be read.

### **SECTION 3.15 Authentication, Recording, Codification, Printing and Distribution and Publication**

- 1.) All ordinances and resolutions adopted by the City Council shall be authenticated by seal and signature of the person performing the duties of the City Secretary and numbered consecutively as adopted. They shall be properly indexed and placed in a book kept open for public inspection.
- 2.) The City Secretary shall give notice of the passage of an ordinance imposing a penalty, fine, or forfeiture by causing the caption or title and the penalty clause, of the ordinance to be published once in a newspaper of general circulation in the city or in accordance with state law and on the city's website after the final passage of the ordinance. The City Secretary shall note on the front of each ordinance that is published and in its record, the fact that it has been published as required by the Charter, and the date of the publication. This note is prima facie evidence for the legal

~~publication and promulgation of the ordinance. This publication requirement does not apply to codification of ordinances or the publication of ordinances in book or pamphlet form. The City Council may codify the ordinances of the city. If adopted, the codification shall be known and cited as "The Lake Worth City Code" and shall be in full force and effect without the necessity of such code or any part thereof being published in accordance with State law. The caption, descriptive clause and other formal parts of the ordinances of the City may be omitted without affecting the validity of such ordinances when codified. Copies of the city code shall be furnished to City Officers, places in City offices and made available for purchase by the public as a reasonable price to be fixed by the City Council.~~

~~The City Council shall cause all ordinances and amendments to this Charter to be oriented promptly following their adoption. A copy of each ordinance and amendment shall be placed in appropriate city offices for public reference.~~

### **SECTION 3.16 Investigations by the City Council**<sup>[SA34]</sup>

~~The City Council shall have the power, by majority vote, to inquire in to the conduct of any department, agency, office, officer, or employee of the City. For that purpose, the City Council shall have the power to authorize the Mayor to subpoena witnesses, administer oaths, and compel the production of books, documents, or other evidence material to the inquiry. Failure to obey such subpoena or produce books, documents, or other tangible evidence as ordered under the provisions of the Section shall constitute cause for removal.~~

### **SECTION 3.17 Bond**<sup>[SA35]</sup>

~~The City Council may require bonds of all municipal officers and employees who receive or pay out any monies of the City. The amount of the bonds may be determined by the City Council and the cost must be borne by the City.~~

## **ARTICLE IV**<sup>[SA36]</sup> **CITY ADMINISTRATION**

### **SECTION 4.01 City Manager**

- a.) ~~The City Council shall appoint a City Manager, who shall be the Chief Administrative Officer of the City. The City Manager shall be responsible to the City Council for the proper administration of all the affairs of the City and shall perform such other duties as the City Council shall assign to the City Manager, and those elsewhere provided for in this Charter.~~
- b.) ~~Only the City Council may fix the compensation of the City Manager, and the City Manager's compensation may be amended, from time to time, in accordance with the City Manager's experience, qualifications, and performance.~~
- c.) ~~The City Manager shall be appointed for an indefinite term, and may be removed at the discretion of the City Council by the affirmative vote of a majority of the full membership of the City Council. Upon decision to remove the City Manager, notice, in writing, of such decision shall be furnished to him or her.~~
- d.) ~~The City Manager shall~~<sup>[SA37]</sup>:

(1) In cooperation with the City Attorney, see that all State laws and City ordinances are effectively enforced.

(2) Appoint, suspend and/or remove all or any one of the heads of departments and all subordinate officers and employees of the City.

(3) Exercise control over all departments and subdivisions thereof created by this Charter, or that may hereafter be created by the Council, except as hereinafter provided.

(4) See that all terms and conditions imposed in favor of the City or its inhabitants in any public utility franchise are faithfully kept and performed, and upon knowledge of any violation thereof to call the same to the attention of the City Attorney, whose duty it shall be to take such steps as may be necessary to enforce the same.

(5) Attend all meetings of the Council except when excused by the Council.

(6) Prepare a proposed budget annually and submit it to the Council each year.

(7) Administer the budget of the City.

(8) Prepare and submit to the Council at the end of the fiscal year a complete report on the finances and administrative activities of the City for the preceding year.

(9) Keep the Council advised of the financial condition and future needs of the City and make such recommendations as may seem to the City Manager advisable.

(10) Prepare personnel rules subject to the approval of the Council.

(11) Execute contracts, deeds, conveyances, and other legal documents approved by the Council.

(12) Perform such other duties as may be prescribed by this Charter or required of the City Manager by the Council.

## **ARTICLE IV<sup>[SA38]</sup> NOMINATIONS AND ELECTIONS**

### **SECTION 4.01 ELECTIONS**

~~e.) The regular City election shall be held in accordance with the laws of the State of Texas regulating the holding of municipal elections and in accordance with the Charter and ordinances or resolutions adopted by the Council for the conduct of elections. Officers will be elected to fill those offices which become vacant that year. The City Council shall fix the hours and place for holding such election. The City Council may, by resolution or ordinance, order a special election, fix the time and place for holding same and provide all means for holding such special election, in accordance with State law.~~

## **SECTION 4.02 CITY SECRETARY<sup>[SA39]</sup> ~~FILING FOR OFFICE/PROCEDURES~~**

1. The City Manager shall be responsible for hiring and terminating the City Secretary.
2. The City Secretary shall:
  - a. Give notice of all official public meetings of the City Council in a manner consistent with this Charter and state laws;
  - b. Attend all public meetings and hearing of the City Council;
  - c. Keep the minutes of the proceedings of all public meetings and hearing of the City Council;
  - d. Act as the custodian of all official records of the City Council;
  - e. Hold and maintain the seal of the city and affix this seal to all appropriate documents;
  - f. Serve as the election official for all city elections;
  - g. Authenticate by signature and seal and record all ordinances, resolutions, and proclamations of the city; and
  - h. Perform such other duties as may be required by the City Manager consistent with the Charter and the laws of the State of Texas.

~~(a) — Each candidate for an elective office shall meet the qualifications set forth in Section 3.02.~~

~~(b) — Any person so qualified who desires to become a candidate for election shall file an application with the City Secretary, in accordance with the Texas Election Code.~~

## **SECTION 4.03 CITY ATTORNEY<sup>[SA40]</sup> ~~THE OFFICIAL BALLOT~~**

1. The City Council shall appoint by the affirmative vote of a majority of the full membership of the City Council a competent, duly qualified license and practicing attorney in the State of Texas who shall serve as the City Attorney.
2. The City Attorney shall:
  - a. Serve as the legal advisor to the City Council and City Manager;
  - b. Represent the City in litigation and legal proceedings as directed by the City Council and the City Manager; and
  - c. Review and provide opinions as requested by the City Council or City Manager.
3. The City Council shall have the right to retain special counsel at any time that it may deem necessary.
4. The City Attorney and Special Counsel shall receive compensation as may be determined by the City Council.
5. The City Attorney may be removed by the affirmative vote of a majority of the full membership of the City Council.

~~The names of all candidates for office, except such as may have withdrawn, died or become ineligible, shall be printed on the official ballots without party designations in the order determined in a drawing of lots conducted by the City Secretary in accordance with State Law. Each candidate shall be given notice of the time and place of the drawing.~~

#### **SECTION 4.04 MUNICIPAL COURT LAWS GOVERNING CITY ELECTIONS**

1. The City Council must establish and cause to be maintained a Municipal Court. The Court has all the power and duties as are now, or as may be, prescribed by state law.
2. The judge of the municipal court shall be appointed by the City Council for a term of two years. The judge shall be a resident of this state, a citizen of the United States, and an attorney in good standing licensed to practice in the State of Texas, with two or more years' experience in the practice of law in this State. The Council shall fix the compensation for the judge in accordance with State law and such compensation shall never be based on the fines assessed or collected. Removal of the judge shall be at the discretion of the Council by a majority vote of the City Council. taken after an opportunity for a public hearing<sup>[SA41]</sup>.
3. The<sup>[SA42]</sup> Clerk and all deputy clerks of the Municipal Court have the power to administer oaths, certify affidavits, make certificates, affix the seal of the Court, and perform all usual and necessary clerical acts in conducting the business of the Court including but not limited to, the keeping of records and accounts of the Municipal Court.

~~All city elections shall be governed, except as otherwise provided by this Charter, by the laws of the State of Texas governing general and municipal elections.~~

#### **SECTION 4.05 CONDUCTING AND CANVASSING ELECTIONS**

~~The election judges and other necessary election officials for conducting all such elections shall be appointed by the City Council. The election judges shall conduct the elections, determine, record and report the results as provided by the general election laws of Texas. The City Council shall meet in an open meeting to canvass and officially declare the results of the election as to candidates and questions, and issue certificates of election to candidates elected as provided by State law.~~

#### **SECTION 4.06 OATH OF OFFICE**

~~Every officer of the City, whether elected or appointed, before entering upon the duties of the officer's office, shall take the oath of office prescribed by the Texas Constitution.~~

### **ARTICLE V** **FINANCIAL PROCEDURES FINANCE**

#### **SECTION 5.01 BUDGET**

The City Council shall adopt a budget for each fiscal year.

- (a) The fiscal year shall begin on the first day of October and end on the last day of the following September.

(b) The City Manager shall submit to the City Council a balanced budget for the ensuing fiscal year designed to meet the goals and objectives of the City Council and provide a budget message as prescribed by State Law.

(c) The budget shall contain the following:

(1) Comparative figures for the estimated income and expenditures for the ensuing fiscal year compared to the combination of: Actual income and expenditures through the latest complete accounting period that information is available for at the commencement of budget preparation, and the estimated income and expenditures for the incomplete portion of the current fiscal year.

(2) The proposed expenditures of each office, department, or function.

(3) A schedule showing the debt service requirement due on all outstanding indebtedness and on any proposed debt.

(4) The source or basis of the estimates.

(5) The total of the proposed expenditures which shall not exceed the total estimated income and the balance of available funds.

(6) Such other information as may be required by the Council or deemed desirable by the City Manager.

(d) The Council shall hold one or more public hearings, as prescribed by State Law, on the proposed budget prior to the final adoption.

(e) During the fiscal year, the City Council shall have the power to make budget adjustments. Expenditures that could not, by reasonable thought and attention, have been included in the original budget, may be authorized by the City Council. All such authorizations by the City Council shall be filed as amendments to the original budget, including the reasons for such amendments.

(f) Defects in the form or preparation of the budget or the failure to perform any procedural requirements shall not invalidate any tax levy, nor shall it invalidate the tax roll.

## **SECTION 5.02 FAILURE TO ADOPT A BUDGET**

If the Council fails to adopt the budget by the beginning of the fiscal year, the amounts appropriated for the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month to month basis with all items in it pro-rated accordingly until such time as the Council adopts a budget for the ensuing fiscal year.

## **SECTION 5.03 ANNUAL AUDIT**

The City Council shall conduct an independent annual audit of all accounts and other financial records of the City as prescribed by State Law. The personnel of the firm

conducting the audit shall not hold any public office in the City nor have any personal interest, direct or indirect, in the fiscal affairs of the City government or any of its offices. After completion of any audit of the City, the auditor shall prepare a report, and shall submit the report to the City Council, within the timeframe required by state law. The City shall provide copies of the audit report to the public upon request for the same fee charged to those seeking copies of documents under the Texas Public Information Act.

#### **SECTION 5.04 AUTHORITY TO INCUR INDEBTEDNESS**

The City Council shall have the power to incur, create, refund and refinance indebtedness and borrow money for public purposes; to issue special or general obligation bonds, revenue bonds, funding and refunding bonds, tax anticipation notes, time warrants, certificates of obligation and other evidences of indebtedness and to secure and pay the same in the manner and in accordance with the procedures provided and required by State law.

#### **SECTION 5.05 MUNICIPAL TAXES**

All taxes due the City shall be payable at the office of the Tax Collector, who shall be designated by the Council, and may be paid at any time after the tax rolls for the year have been completed and approved, which shall be no later than October 1st. Taxes shall be paid on or before January 31st, of each year following the year for which the taxes are levied, and all such taxes not paid on or prior to such date shall be deemed delinquent and shall be subject to such penalty and interest as prescribed by State Law. The Council may provide further by ordinance all taxes, whether current or delinquent, due the city may be paid by installments. Failure to levy and assess taxes through omission, in preparation of the approved tax roll, shall not relieve the person, firm, or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipt for the years in question.

#### **SECTION 5.06 POWER TO TAX**

The Council shall have the power to levy, assess, and collect taxes on property within the territory of the City for any municipal purpose.

#### **SECTION 5.07 APPRAISAL AND ASSESSMENT OF REAL PROPERTY**

All taxable property situated within the corporate limits of the City on the first day of January of each year, not expressly exempted by law, shall be subject to yearly taxation by the City. As prescribed by State Law, the assessed value of such property shall be One Hundred (100) percent of its appraised value on January 1 as determined by the Tarrant Appraisal District or its successor.

#### **SECTION 5.08 TAX RATE**

The tax rate shall be calculated, publicized and adopted in accordance with State law.

#### **SECTION 5.09 TAX EXEMPTIONS AND ABATEMENTS**

(a) The City Council may pass, by ordinance, exemptions and abatements as provided by State Law. Exemptions and abatements shall include, but not be limited to, over 65 exemptions, disabled exemptions, and abatements.

(b) The Tarrant Appraisal District shall prescribe the method and manner in which such exemptions may be secured by qualified property owner(s) according to State Law.

### **SECTION 5.10 TAX PAYMENTS**

All taxes due the City shall be payable in legal tender to the City or its agent, and shall become due and payable upon receipt of the tax bill. Such taxes shall be delinquent if not paid before February 1 of the year following the year in which imposed. The interest and penalty on delinquent taxes shall be assessed as provided by State Law.

### **SECTION 5.11 TAX LIENS AND LIABILITY**

On January 1 of each year, a tax lien in favor of the City attaches to property to secure the payment of all taxes, penalties, and interest ultimately imposed for the year on that property, whether or not the taxes are imposed in the year the lien attaches. The lien shall have priority over all other claims except as provided by law. In addition to the lien herein provided, the owner of the property subject to taxation by the City shall be personally liable for the taxes due thereon for such year.

### **SECTION 5.12 OTHER RULES AND REGULATIONS**

Except as otherwise provided by law or this Charter, the City Council shall have the power to provide by ordinance such rules, regulations and procedures to enforce and facilitate the collection by and payment to the Tax Collector of all taxes due the City as it may deem expedient, and may provide such penalty and interest as prescribed by State law for the failure to pay such taxes.

## **ARTICLE VI RECALL OF OFFICERS**

### **SECTION 6.01 SCOPE OF RECALL**

Any City official, elected by the people, shall be subject to recall and removal from office by the qualified voters of the City on grounds of incompetence, misconduct, or malfeasance in office.

### **SECTION 6.02 PETITION FOR RECALL**

Before the question of recall of such officer shall be submitted to the qualified voters of the City, a petition demanding such questions to be so submitted shall first be filed with the person performing the duties of City Secretary; which said petition shall be signed by

qualified voters of the City equal in number to at least 25% [SA43] of the number of votes cast at the last regular municipal election of the City, but in no event less than 250 such petitioners. Each signature on a recall petition shall conform to the requirements for information as set [SA44] forth in the Texas Election Code, as amended. ~~Each signer of such recall petition shall personally sign the signer's name thereto in ink or indelible pencil, and shall write after the signer's name the signer's place of residence, giving name of street and number, or place of residence, and shall also write thereon the day, the month and year the signer's signature was affixed.~~ The petitioner's shall designate one contact person for communication with the City and to receive all notices.

### SECTION 6.03 FORM OF RECALL PETITION

The recall petition mentioned ~~above~~ in Section 6.02 [SA45] must be addressed to the City Council of the City of Lake Worth, must distinctly and specifically point out the ground or grounds upon which such petition for removal is predicated and whether such ground or grounds are deemed to constitute incompetence, misconduct, or malfeasance in office, and shall specifically state each ground with such certainty as to give the officer sought to be removed notice of the matters and things with which the officer is charged. The signature shall be verified by oath in the following form:

"STATE OF TEXAS )  
COUNTY OF TARRANT" )

I, \_\_\_\_\_, being first duly sworn, on oath depose and say that I am one of the signers of the above petition; and that the statements made therein are true, and that each signature appearing thereto was made in my presence on the day and date it purports to have been made, and I do solemnly swear that the same is the genuine signature of the person whose name it purports to be.

\_\_\_\_\_  
Signature

Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for  
Tarrant County, Texas

### SECTION 6.04 VARIOUS PAPERS CONSTITUTING PETITION

The petition may consist of one or more copies, or subscription lists, circulated separately, and the signature thereto may be upon the paper or papers containing the form of petition, or upon other papers attached thereto. Verifications provided for in ~~the next~~ Section 6.03 of this article may be made by one or more petitioners, and the several parts or copies of the petition may be filed separately and by different persons; but no signature to such petition shall remain effective or be counted which was placed thereon more than forty-five (45) days

prior to the filing of such petition or petitions with the person performing the duties of City Secretary. All papers comprising a recall petition shall be filed with the person performing the duties of City Secretary on the same day, and the said Secretary shall immediately notify, in writing, the officer so sought to be removed, by mailing such notice via certified mail to the officer's mailing address.

#### **SECTION 6.05 PROCEDURE AFTER FILING PETITION FOR RECALL**

(a) Review by City Secretary. Upon the filing of a petition, the City Secretary shall review the petition to determine the existence of the requisite number of signatures of qualified voters and whether the form of the petition complies with the provisions of this Charter and State law. The City Secretary shall also review the petition to determine the genuineness of the signatures.

(b) Within ten (10) business days after the petition is filed, the City Secretary shall complete a certificate as to its sufficiency, specifying, if it is insufficient, the particulars wherein it is defective and shall promptly send a copy of the certificate to the contact person for the petitioner's by certified mail as indicated in the oath for the petition.

(c) If a petition is certified sufficient and in compliance with the terms of this Charter and State law, the City Secretary shall immediately notify the Council member whose removal is sought and provide the Council member with a copy of the petition.

#### **SECTION 6.06 PRESENTATION OF PETITION TO CITY COUNCIL**

Within ~~twenty-one (21) five (5) business~~ days after the date of certifying the petition as ~~sufficient, sufficient~~, the person performing the duties of the City Secretary shall present such petition to the City Council of the City of Lake Worth at a regular meeting or special meeting called for that purpose.

#### **SECTION 6.07 OPEN MEETING TO BE HELD**

The officer whose removal is sought may, within five (5) business days after such recall petition has been presented to the City Council, request an opportunity to appear before the City Council at a meeting to be held in accordance with the Texas Open Meetings Act or successor law, to present facts pertinent to the charges specified in the recall petition. In this event, the City Council shall hold said meeting not less than five (5) business days nor more than fifteen (15) business days after receiving the request for an open meeting.

#### **SECTION 6.08 ELECTION TO BE CALLED**

If the officer whose removal is sought does not resign within seven business (7) days after the certified petition is presented to the Council or the date of the open meeting whichever occurs later, the City Council, at its next regular meeting or at a specially called meeting, shall order a recall election to be held on the first uniform election date occurring on or after the 35th day after the date the election is ordered.

#### **SECTION 6.09 BALLOTS IN RECALL ELECTION**

Ballots used at recall elections shall conform to the following requirements:

(a) With respect to each person whose removal is sought, the questions shall be submitted:

“Shall (Name of Person) be removed from the office of (Name of Office) by recall?”

(b) Immediately to the left of each such question there shall be printed the following words, one above the other, in the order indicated:

“YES”

“NO”

### **SECTION 6.10 RESULT OF RECALL ELECTION**

If a majority of the votes cast at a recall election shall be against the recall of the person named on the ballot, the officer shall continue in office for the remainder of the officer’s unexpired term, subject to recall as before. If a majority of the votes cast at such an election be for the recall of the person named on the ballot, the officer shall, regardless of any technical defects in the recall petition, be deemed removed from office and the vacancy shall be filled as vacancies in the City Council are filled.

### **SECTION 6.11 RECALL, RESTRICTION THEREON**

No recall petition shall be filed against any officer of the City of Lake Worth within six (6) months after the officer’s election, nor within six (6) months after an election for such officer’s recall.

### **SECTION 6.12 FAILURE OF CITY COUNCIL TO ACT**

In case all of the requirements of this Charter shall have been met and the City Council shall fail or refuse to receive the recall petition, or order such recall election, or discharge any other duties imposed upon said City Council by the provisions of this Charter with reference to such recall, then the County<sup>[SA46]</sup> Judge of Tarrant County, Texas, shall discharge any of such duties herein provided to be discharged by the person performing the duties of City Secretary or by the City Council.

## **ARTICLE VII FRANCHISE AND PUBLIC UTILITIES**

### **SECTION 7.01 POWERS OF THE CITY**

In addition to the City’s power to buy, own, construct, maintain, and operate utilities, within or without the city limits, and to manufacture and distribute electricity, gas, or anything else that may be needed or used by the public, the City shall have further powers as may now or hereafter be granted under the constitution and laws of the State of Texas.

### **SECTION 7.02 INALIENABILITY OF CONTROL OF PUBLIC PROPERTY**

The sole right of control, easement, use, ownership of and title to the public streets, sidewalks, highways, bridges, alleys, public places, and other real property of the City is hereby declared to be inalienable, except by ordinance adopted by a majority of the City Council.

### **SECTION 7.03 FRANCHISE: POWER OF CITY COUNCIL**

The City Council shall have power to grant, amend, renew or extend by ordinance all franchises of all public utilities of every character operating within the City of Lake Worth, and for such purposes is granted full power. All ordinances granting, amending, renewing, or extending franchises for public utilities shall be voted on at two separate regular meetings of the City council and shall not be finally passed until at least fifteen (15) days after the first reading; and no such ordinance shall take effect until thirty (30) days after its final passage; and pending such time, the full text of such ordinance shall be posted on the bulletin board at the City Hall of the City of Lake Worth, and the expense of such publication shall be borne by the proponent of the franchise. No public utility franchise shall be transferable except to persons, firms or corporations taking all or substantially all of the holder's business in the City of Lake Worth and except upon approval of an ordinance by the Council in accordance with this Section.

### **SECTION 7.04 FRANCHISE VALUE NOT TO BE ALLOWED**

In fixing reasonable rates and charges for utility service within the City and in determining the just compensation to be paid by the City for public utility property which the City may acquire by condemnation or otherwise, the value of any franchise granted by the City under this Charter shall not be considered.

### **SECTION 7.05 RIGHT OF REGULATION**

(A) All grants, renewals, extensions, or amendments of public utility or other franchises, whether it be so provided in the ordinance or not, shall be subject to the right of the City:

(1) To repeal the same ordinance at any time for failure to begin construction or operation within the time prescribed or for failure otherwise to comply with the terms of the franchise, such power to be exercised only after due notice and hearing.

(2) To require an adequate and reasonable extension of plant and service, and the maintenance of the plant and fixtures at the standard necessary to render the highest reasonable quality of utility service to the public.

(3) To establish reasonable standards of service and quality of products and prevent discrimination in service or rates.

(4) To impose such reasonable regulations and restrictions as may be deemed desirable or conducive to the safety, welfare, and accommodation of the public.

(B) Whether or not it is stated in the franchise ordinance, the franchisee shall restore at the franchisee's expense, all public or private property to a condition equally as good as or better than before disturbed by construction, repair, or removal. The franchise holder, in operating and refilling of all earth openings, shall re-lay the pavement and do all other work necessary to complete restoration of streets, sidewalks or grounds to a condition equally as good or better as when disturbed.

#### **SECTION 7.06 EXTENSIONS**

All extensions of public utilities within the city limits shall become a part of the aggregate property of the public utility, shall be operated as such, and shall be subject to all the obligations and reserved rights contained in this Charter and in any original grant hereafter made. The right to use and maintain any extension shall terminate with the original grant and shall be terminable as provided in Section 7.05. In case of an extension of public utility operated under a franchise hereafter granted, such right shall be terminable at the same time and under the same conditions as the original grant.

#### **SECTION 7.07 OTHER CONDITIONS**

All franchises heretofore granted are recognized as contracts between the City and the grantee, and the contractual rights as contained in any such franchises shall not be impaired by the provisions of this Charter, except that the power of the City to exercise the right of eminent domain in the acquisition of any utility property is in all things reserved, and except in the general power of the City heretofore existing and herein provided for the right to require adequate and reasonable extension of plant and service and the maintenance of the plant fixtures at standards required to adequately serve the public. Every public utility franchise hereafter granted shall be held subject to all the terms and conditions contained in the various sections of this article, whether or not such terms are specifically mentioned in the franchises. Nothing in this Charter shall operate to limit in any way, as specifically stated, the discretion of the Council or the electors of the City in imposing terms and conditions as may be reasonable in connection with any franchise grant, including the right to require such compensation or rental as may be permitted by the laws of the State of Texas.

#### **SECTION 7.08 EXCLUSIVENESS OF FRANCHISES**

No grant or franchise to construct, maintain, or operate a public utility and no renewal or extension of such grant shall be exclusive.

#### **SECTION 7.09 REGULATION OF RATES AND SERVICE**

The City Council shall have full power, after due notice and hearing, to regulate by ordinance the rates and service of every public utility operating in the City, and in this connection, the City shall have such regulatory powers as may now or hereafter be granted under the Constitution and laws of the State of Texas.

#### **SECTION 7.10 RECORDS AND ACCOUNTS**

The City Council shall periodically examine, and may, if deemed appropriate, request and audit the records of all franchise holders and municipally owned public utilities. The City Council shall also demand that all franchise holders and municipally owned public utilities keep a standard system of accounting and furnish reports on the local operations of the utility. Such reports shall be prepared in such form and contain such information as the City Council shall prescribe.

## **ARTICLE VIII ADMINISTRATION**

### **SECTION 8.01 CITY MANAGER**

~~(a)~~ The City Council shall appoint a City Manager, who shall be the chief administrative officer of the City. The City Manager shall be responsible to the City Council for the proper administration of all the affairs of the City and shall perform such other duties as the City Council shall assign to the City Manager, and those elsewhere provided for in this Charter. The City Manager may appoint an Assistant City Manager to act on the City Manager's behalf.

~~(b)~~ The City Manager shall be the chief administrative officer and head of the administrative branch of the City. The City Manager shall be responsible to the Council for the proper administration of all the affairs of the City and to that end shall have the power and be required to:

~~(1)~~ In cooperation with the City Attorney, to see that all State laws and City ordinances are effectively enforced.

~~(2)~~ Appoint, suspend and/or remove all or any one of the heads of departments and all subordinate officers and employees of the City.

~~(3)~~ Exercise control over all departments and subdivisions thereof created by this Charter, or that may hereafter be created by the Council, except as hereinafter provided.

~~(4)~~ See that all terms and conditions imposed in favor of the City or its inhabitants in any public utility franchise are faithfully kept and performed, and upon knowledge of any violation thereof to call the same to the attention of the City Attorney, whose duty it shall be to take such steps as may be necessary to enforce the same.

~~(5)~~ Attend all meetings of the Council except when excused by the Council.

~~(6)~~ Prepare a proposed budget annually and submit it to the Council each year.

~~(7)~~ Administer the budget of the City.

~~(8)~~ Prepare and submit to the Council at the end of the fiscal year a

~~complete report on the finances and administrative activities of the City for the preceding year.~~

~~\_\_\_\_\_ (9) Keep the Council advised of the financial condition and future needs of the City and make such recommendations as may seem to the City Manager advisable.~~

~~\_\_\_\_\_ (10) Prepare personnel rules subject to the approval of the Council.~~

~~\_\_\_\_\_ (11) Execute contracts, deeds, conveyances, and other legal documents approved by the Council.~~

~~\_\_\_\_\_ (12) Perform such other duties as may be prescribed by this Charter or required of the City Manager by the Council.~~

### **SECTION 8.02 CITY SECRETARY**<sup>[SA50]</sup>

~~The City Secretary shall be the clerical officer of the City Council, and shall keep the minutes, agendas, ordinances, attendance records, and other official records of the City Council and the City. The City Secretary shall be the custodian of the official seal of the City, and shall have such other duties and powers prescribed in this Charter and by the City Council.~~

### **SECTION 8.03 CITY ATTORNEY**<sup>[SA51]</sup>

~~The City Council shall appoint a competent and duly licensed Attorney practicing law in Tarrant County, Texas, who shall be the City Attorney. The City Attorney shall receive for the City Attorney's services such compensation as may be fixed by the City Council and shall hold the City Attorney's office at the pleasure of the City Council. The City Attorney, or such other attorneys selected by the City Attorney with the approval of the City Council, shall represent the City in all litigation and other legal matters involving the City. The City Attorney shall be the legal advisor of, and attorney and Counsel for, the City and all departments thereof.~~

### **SECTION 8.04 SPECIAL COUNSEL**<sup>[SA52]</sup>

~~The City Council shall have the authority to retain special counsel for specific purposes.~~

### **SECTION 8.05 MUNICIPAL COURT OF RECORD**<sup>[SA53]</sup>

There shall be established and maintained a court, designated as the municipal court of record of the City of Lake Worth for the trial of misdemeanor offenses, with all such powers and duties as are now or hereafter may be prescribed by laws of the State of Texas relative to municipal courts.

### **SECTION 8.06 JUDGE OF THE MUNICIPAL COURT**<sup>[SA54]</sup>

~~The judge of the municipal court shall be appointed by the City Council for a term of two years. The judge shall be a resident of this state, a citizen of the United States, and an attorney in good standing licensed to practice in the State of Texas, with two or more years~~

~~experience in the practice of law in this State. The Council shall fix the compensation for the judge in accordance with State law and such compensation shall never be based on the fines assessed or collected. Removal of the judge shall be at the discretion of the Council by a majority vote of the City Council taken after an opportunity for a public hearing.~~

#### ~~SECTION 8.07 ABSENCE OF JUDGE~~ [SA55]

~~The Council may appoint one or more alternate Judge(s) who shall have the same qualifications of Municipal Judge and who shall receive such salary as may be fixed by the Council. In case of the temporary disability or absence of the Judge of the Municipal Court, the alternate Judge(s) shall have authority to act as Judge of said court. The Council shall by appointment fill a vacancy in the office of the Judge for the remainder of the unexpired term.~~

#### ~~SECTION 8.08 MUNICIPAL COURT CLERK/COORDINATOR~~ [SA56]

~~There shall be a Municipal Court Coordinator appointed by the City Manager. The Municipal Court Coordinator, and such deputies as the coordinator may appoint, shall act as Municipal Clerk and shall have the power to administer oaths and affidavits, make certificates, affix the seal of the court thereto and generally do and perform any and all acts usual and necessary performed by clerks and deputies of municipal courts.~~

### **ARTICLE IX MISCELLANEOUS PROVISIONS**

#### **SECTION 9.01 NEPOTISM**

No person related within the second degree by affinity or within the third degree by consanguinity, to the Mayor, or to any member of the City Council or to the City Manager, shall be appointed to any paid office, position, clerkship or service of the City.

#### **SECTION 9.02 INDEMNIFICATION OF OFFICERS**

The Council may by appropriate ordinance, provide for the indemnification and defense of the officers and employees of the City, including members of the Council, or any board, commission, or committee, including volunteers, against any loss, cost, or expense, including court costs and attorneys' fees, to the extent allowed by law, arising out of any claim, suit, or judgment, or settlement thereof, resulting from any alleged negligent act or omission of such officer, employee, member, or volunteer during the discharge of his or her duties and within the scope of his or her office, employment, membership, or assigned voluntary position with the City, or in any other case where the City is directed or authorized by law to do so, provided however, that such indemnification will not be provided for any act arising out of the intentional or knowing violation of any penal statute or ordinance arising out of any conduct determined by final judgment to be an act of fraud or to have been taken with the intent to deceive or defraud, or for any personal or private business of such officer, employee, member or volunteer, or for the gross negligence or official misconduct, or willful or wrongful act or omission of such officer, employee, member or volunteer.

### **SECTION 9.03 PRESERVATION OF CONTRACT RIGHTS**

All contracts entered into by the City of Lake Worth or for its benefit, prior to the taking effect of this Charter, shall continue in full force and effect. All rights, immunities, powers, privileges and franchises now possessed by said City shall also continue in full force and effect.

### **SECTION 9.04 PARTIAL INVALIDITY**

If any section or part of section of this Charter shall be held invalid by a court of competent jurisdiction, such holding shall not affect the remainder of this Charter nor the context in which such section or part of section so held invalid may appear, except to the extent that an entire section or part of section may be inseparably connected in meaning and effect with the section or part of section to which such holding shall directly apply.

### **SECTION 9.05 AMENDMENT OF CHARTER**

The City Manager shall, at least once every five (5) years, review the Charter and make recommendations to the City Council for proposed Charter amendments, if any. Amendments to this Charter may be framed and submitted to the voters of the City in the manner provided by State law.

### **SECTION 9.06 CONSTRUCTION**

The use of the singular number includes the plural, and the plural the singular, words used in the masculine gender include the feminine also, and reference to the City Council or Council member shall include the Mayor, unless by reasonable construction, it appears that such was not the intention of the language of this Charter. All references to State law, or the laws of the State of Texas, however expressed, shall mean as presently enacted or hereinafter enacted or amended.

### **SECTION 9.07 PRESENT ORDINANCES**

All ordinances of the City of Lake Worth now in existence and not inconsistent with the provisions of this Charter shall remain in full force and effect until altered, amended or repealed by the City Council. If parts of ordinances now in existence are inconsistent with the provisions of this Charter, then such parts are hereby repealed, but the remaining parts of such ordinances shall remain in full force and effect until altered, amended or repealed by the City Council.

### **SECTION 9.08 SPECIAL PROVISION COVERING DAMAGE SUITS**

Before the City shall be liable for a claim or suit for personal injury or damage to property, the person who is injured or whose property is damaged, or someone on the person's behalf, shall give the City Manager or the City Manager's designee notice in writing duly verified within thirty (30) days after the occurring of the alleged injury or damage was sustained, and setting forth the extent of the injury or damage as accurately as possible, and giving the names and addresses of all witnesses and upon whose testimony such person is relying to establish the injury or damage. No action at law shall be brought against the City for

personal injury or damage to property prior to the expiration of sixty (60) days after the notice hereinbefore described has been filed with the City Manager or the City Manager's designee.

**SECTION 9.09 WHEN GENERAL LAW APPLICABLE**

The general laws of the State of Texas and ordinances of the Council shall furnish the authority for the power and exercise thereof and control all matters to the extent not specifically and completely covered by this Charter. In the event that City Charter and State Law conflict, State Law provisions shall supersede with the exception of when there is a more restrictive timeline and/or guideline.

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**Lake Worth Charter Review Commission Meeting – July 10, 2018**

**Agenda Item No. A.4**

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**From:** Stacey Almond, City Manager

**Item:** Discuss Planned Review of Lake Worth Charter and set next scheduled meeting.

**Summary:**

Discuss the next articles to review in the Lake Worth Charter and set the next scheduled meeting.