

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS  
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB  
TUESDAY, JANUARY 8, 2019**

**REGULAR MEETING: 6:30 PM**

**A. CALL TO ORDER.**

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

**A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.**

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

**A.2 ROLL CALL.**

Present:	Walter Bowen	Mayor
	Clint Narmore	Mayor Pro Tem, Place 7
	Jim Smith	Council, Place 1
	Geoffrey White	Council, Place 2
	Sue Wenger	Council, Place 3
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Mike Christenson	Fire Chief
	Corry Blount	Police Chief
	Sean Densmore	Public Works Director
	Misty Christian	City Engineer
	Barry Barber	Planning and Development Director
	Kelly McDonald	Purchasing Coordinator
Absent:	Drew Larkin	City Attorney

**A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):**

No items for this category.

#### **A.4 CITIZEN PRESENTATION / VISITOR COMMENTS**

Mr. Nick Griffin, 6329 Canyon Trail, Lake Worth, Texas came forward requesting to meet with the Police Chief to discuss the readings from the radar trailer placed in his neighborhood. He commented on the price of speed bumps at Home Depot along with an increase of police presence could help deter speeding. He also commented that he would like the city to have a more proactive approach on retaining and recruiting businesses. He also would like to see the return of the city newsletter mailed with customer water bills. He preferred the newsletter over the City Community Guide.

#### **A.5 REMOVAL OF CONSENT AGENDA**

No items were removed from the consent agenda.

### **B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS APPROVED**

**B.1 APPROVE MINUTES OF THE DECEMBER 11, 2018 CITY COUNCIL MEETING.**

**B.2 APPROVE FINANCE REPORTS FOR THE MONTH OF DECEMBER 2018.**

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 7-0.**

### **C. PUBLIC HEARINGS**

No items for this category.

### **D. PLANNING AND DEVELOPMENT**

No items for this category.

## **E. PUBLIC WORKS**

### **E.1 DISCUSS AND CONSIDER AWARDING A BID TO WILSON CONTRACTOR SERVICES, LLC. FOR THE LAKE WORTH 18-INCH FORCE MAIN PROJECT AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

#### **APPROVED**

Public Works Director Sean Densmore summarized the item. The Council is being asked to award the bid for the Lake Worth 18-inch Force Main project. Kimley-Horn and Associates solicited sealed bids on behalf of the City for the construction of an 18-inch Force Main from Charbonneau Lift Station to the Fort Worth connection, with a 210-calendar day completion requirement. This project includes the installation of approximately 7,850 linear feet of 18" HDPE pipe to serve as a force main, in addition to approximately 600 LF of 8" PVC pipe to serve as a gravity main. The force main will be installed via bore and open cut methods. On December 6, 2018 the City of Lake Worth received six (6) bidders that were responsive to the request. After review and evaluation of proposals, staff is recommending award to Wilson Contract Services, LLC.

**A MOTION WAS MADE BY COUNCIL MEMBER WHITE, SECONDED BY COUNCIL MEMBER SMITH TO APPROVE AWARDING A BID TO WILSON CONTRACTOR SERVICES, LLC FOR THE LAKE WORTH 18-INCH FORCE MAIN PROJECT AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**MOTION TO APPROVE CARRIED 7-0.**

### **E.2 DISCUSS AND CONSIDER THE PURCHASE OF CEMENT SLURRY WITH MARTIN MARIETTA MATERIALS, INC., IN AN AMOUNT NOT TO EXCEED \$21,965.**

#### **APPROVED**

Purchasing Coordinator Kelly McDonald summarized the item. Through Interlocal Agreement CO#129029 for FY 2018/2019 street projects, Tarrant County agrees to provide the labor and equipment necessary to complete paving. One item not provided by the county, but needed for the completion of specific projects, is Cem-Lime, cement slurry and super slurry. Tarrant County identified and approved through Court Order #124403, Martin Marietta Materials, Inc. as a sole source for Cem-Lime, Cement Slurry, and Super Slurry on January 24, 2017. Utilizing the existing cooperative purchasing agreement with Tarrant County, approved by the City Council on October 9, 1996, Martin Marietta Materials, Inc. has provided an estimate of \$21,965 for slurry materials based on pricing listed through RFQ 2018-463 and 2018-468.

**A MOTION WAS MADE BY MAYOR PRO TEM NARMORE, SECONDED BY COUNCIL MEMBER STUARD TO APPROVE THE PURCHASE OF CEMENT SLURRY WITH MARTIN MARIETTA MATERIALS, INC., IN AN AMOUNT NOT TO EXCEED \$21,965.**

**MOTION TO APPROVE CARRIED 7-0.**

**E.3 DISCUSS AND CONSIDER APPROVAL OF THE ASPHALT MILLING FOR AZLE AVENUE, BETWEEN BOAT CLUB ROAD AND SH 199, UTILIZING TEXOP CONSTRUCTION, LP., IN AN AMOUNT NOT TO EXCEED \$29,095.**

**APPROVED**

Purchasing Coordinator Kelly McDonald summarized the item. Council is being asked to approve the purchase of asphalt milling for Azle Avenue project. Through the Interlocal Agreement CO#129029 for FY 2018/2019 street projects, Tarrant County agrees to provide the labor and equipment necessary to complete paving. One item not provided by the County, but needed for completion of the project, is the milling of the existing asphalt. Neither the County nor City has a milling machine suitable for this operation. The milling machine is used to grind up and remove existing asphalt. Tarrant County does have a contract for milling with TexOp Construction, LP. Lake Worth can utilize the existing cooperative purchasing agreement with Tarrant County, approved by the City Council on October 9, 1996. TexOp Construction, LP has provided an estimate of \$26,450 for milling services. The estimate includes the milling of the top four (4) inches of the roadway, loading, trucking, sweeping, detailing, disposal, and water transport of an estimated 7,500 square yards of asphalt. The Public Works Director is requesting an additional 10% be included in the approved amount to cover any additional milling needs to Azle Avenue prior to the asphalt overlay.

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER WENGER TO APPROVE THE PURCHASE OF ASPHALT MILLING FOR AZLE AVENUE, BETWEEN BOAT CLUB ROAD AND SH 199, UTILIZING THE TEXOP CONSTRUCTION LP, IN AN AMOUNT NOT TO EXCEED \$29,095.**

**MOTION TO APPROVE CARRIED 7-0.**

**E.4 DISCUSS AND CONSIDER THE PURCHASE OF ASPHALT ROAD SURFACING PRODUCTS FOR FY 2018/2019 IN AN AMOUNT NOT TO EXCEED \$20,000 FOR GENERAL STREET REPAIRS, UTILIZING THE TARRANT COUNTY COOPERATIVE PURCHASING AGREEMENT.**

**APPROVED**

Purchasing Coordinator Kelly McDonald summarized the item. The Council is being asked to approve the purchase of asphalt road surfacing products for the FY 2018/2019 projects. The City of Lake Worth Street Department has ongoing requirements for asphalt road surfacing product materials. To ensure the safety of citizens and others who depend upon the City's transportation corridors, uninterrupted access to asphalt road surfacing materials is essential to the City's maintenance and repair activities. Due to day to day availability of asphalt materials during the peak maintenance season, it is necessary to purchase from multiple vendors. By utilizing the existing cooperative purchasing agreement with Tarrant County, pricing is guaranteed through their Bid No. 2018-015.

**A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER HILL TO APPROVE ITEM E.4 AS PRESENTED.**

**MOTION TO APPROVE CARRIED 7-0.**

## F. GENERAL ITEMS

### F.1 DISCUSS AND CONSIDER A INTERLOCAL AGREEMENT WITH TOWN OF LAKESIDE FOR ANIMAL CONTROL SERVICES AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

#### APPROVED

Director of Building Development Services Barry Barber presented the item. The Town of Lakeside approached staff and requested an interlocal agreement for Animal Control services from the City of Lake Worth. Lakeside requested an "as needed" service for Animal Control due to conflicts with their former service provider. Both parties feel that with the new agreement for jail and dispatch service and additional agreement for Animal Control services would be favorable. Per the agreement, Lake Worth would provide Animal Control services during normal business hours which are Monday through Friday 8:00 a.m. to 5:00 p.m. and Saturday 10:00 a.m. to 3:00 p.m. Any after-hours impoundment(s) for Lakeside will require a Lakeside police officer to transport the animal to the Lake Worth shelter and our officers would provide access.

The Town of Lakeside will be required to adopt an animal control ordinance mirroring Lake Worth's current ordinance; this is to ensure that all local requirements are the same and the Animal Control officers have the same set of guidelines to follow no matter which municipality they are operating in. Lakeside does intend to add additional requirements for livestock due to their larger acreage lots. Lake Worth Animal Control will stay apprised of those requirements. All fees for impounded animals will be paid directly to the City of Lake Worth by the Lakeside resident; any animal that is not claimed by its owner that was secured in Lakeside will be paid by the Town of Lakeside. The Lake Worth Animal Control officer will not actively patrol Lakeside; this agreement is on an as needed basis and requires a call for service via phone, e-mail, or dispatch.

**A MOTION WAS MADE BY COUNCIL MEMBER WENGER, SECONDED BY COUNCIL MEMBER HILL TO APPROVE AN INTERLOCAL AGREEMENT WITH THE TOWN OF LAKESIDE FOR ANIMAL CONTROL SERVICES AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**MOTION TO APPROVE CARRIED 7-0.**

### F.2 DISCUSS AND CONSIDER RESOLUTION NO. 2019-01, APPOINTING KELLI STUARD TO PLACE 5 OF THE ANIMAL SHELTER ADVISORY COMMITTEE, WITH THE TERM EXPIRING OCTOBER 1, 2021.

#### APPROVED

Director of Building Development Services Barry Barber summarized the item. The Place 5 position on the Animal Shelter Advisory Committee is currently vacant. Staff is recommending the appointment of Kelli Stuard. Ms. Stuard's term will expire on October 1, 2021.

**A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ITEM F.2 AS PRESENTED.**

**MOTION TO APPROVE CARRIED 6-0-1, WITH COUNCIL MEMBER SMITH, WHITE, WENGER, PARSLEY, HILL AND MAYOR PRO TEM NARMORE VOTING IN FAVOR AND COUNCIL MEMBER STUARD ABSTAINING.**

*An affidavit of disqualification has been completed by Council member Stuard and filed with the City Secretary stating the nature of the interest was related to the appointee being considered for Animal Control Advisory Committee, Place 5.*

**F.3 DISCUSS AND CONSIDER AWARD OF BID TO SOUTHLAKE LEASING AND MANAGEMENT (REGENT SERVICES) FOR JANITORIAL SERVICE FOR THE CITY OF LAKE WORTH AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**APPROVED**

Purchasing Coordinator Kelly McDonald summarized the item. On November 13, 2018, Council awarded bid for janitorial services to Vanguard Cleaning System. On December 17, 2018, Vanguard Cleaning System officially withdrew their bid stating that they were unable to fulfill the security requirements set forth in the RFP. Regent Services was the second lowest bidder that submitted a proposal to the City, and they have completed the required security requirements.

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER HILL, TO APPROVE THE AWARD OF BID TO SOUTHLAKE LEASING & MANAGEMENT (REGENT SERVICES) FOR JANITORIAL SERVICES FOR THE CITY OF LAKE WORTH AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.4 DISCUSS AND CONSIDER ORDINANCE NO. 1132, AMENDING THE FY 2018-2019 BUDGET FOR GENERAL AND WATER/SEWER FUNDS.**

Assistant City Manager/Finance Director Debbie Whitley presented the item. The capital purchases and projects approved in the FY 2017-2018 budget, that were not completed. Per prior City Council direction, unused funding was recorded as Committed Fund Balance as of September 30, 2018. This budget amendment is to add the unused amounts to the appropriate expense accounts and add Use of Prior Year Committed Fund Balance as the revenue source to offset the expenses. Although the unspent funding approved for the Force Main project is \$3,257,170, the budget amendment being requested is only \$2,625,000. The bid recommended to City Council for approval in item E.1 was \$2,456,000 and an additional amount of \$169,000 is being requested to cover remaining engineering costs and any contingencies that may arise during the project. Once the project is complete, staff will request further direction from Council to address uses for any remaining committed fund balance for the Force Main. The budget amendment also includes the addition of revenue and expenses to the Water/Sewer Fund

for the Hiawatha Trail utilities project that is being funded by, and is included in the 2018/2019 budget for, the General Fund.

**A MOTION WAS MADE BY COUNCIL MEMBER WHITE, SECONDED BY COUNCIL MEMBER STUARD, TO APPROVE ORDINANCE NO. 1132, AMENDING THE FY 2018-2019 BUDGET FOR GENERAL AND WATER/SEWER FUNDS.**

**MOTION TO APPROVE CARRIED 7-0.**

## **G. MAYOR AND COUNCIL ITEM(S)**

### **G.1 Update on Tarrant County Mayor's Council by Mayor Bowen**

Mayor Walter Bowen reported the Tarrant County Mayor's Council meeting will be in February.

Mayor Bowen also announced he would be representing the City of Lake Worth and 150 small cities in the State of Texas with a population under 15,000 as the newly elected Texas Municipal League (TML) Small Cities Advisory Council Chair.

## **H. EXECUTIVE SESSION**

No items for this category.

## **I. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**

No action required.

## **K. ADJOURNMENT**

Mayor Walter Bowen adjourned the meeting at 6:55 p.m.

**APPROVED**

By: \_\_\_\_\_  
Walter Bowen, Mayor

**ATTEST:**

\_\_\_\_\_  
Monica Solko, City Secretary